

Library Commission Meeting

March 3, 2021

Presentations

Item 2

Update on the Library Expansion Project

# Library Commission Progress Report

March 2021



CUPERTINO

# Construction Site

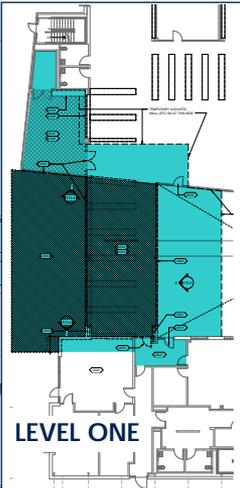
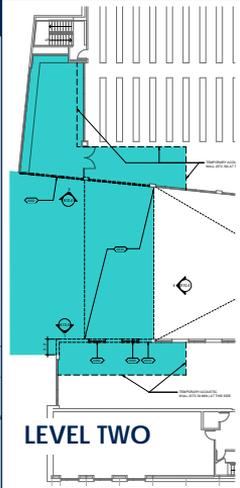


FENCED-IN CONSTRUCTION AREA

CONSTRUCTION TRAILER



# Construction Zones: Inside the Library



# Project Schedule

Activity	February				March				April				
Mobilization	█	█											
Ext. Temporary Partitions		█	█										
Int. Temporary Partitions		█	█	█	█								
Removal of Int. Finishes					█	█	█						
Exterior Envelope Removal								█					
Structure Removal								█	█				
Survey and Layout									█				
Foundations										█	█	█	





# Public Outreach Events

- Virtual Ground-breaking ceremony will be Friday, March 5th
- Website updated & Fact Sheet posted
- Timelapse camera is in place & functional by 3/05
- Livestream camera is in place & functional by 3/05
- Public Events calendar is in development





# It's a go.



The community is cordially invited to the *virtual* groundbreaking ceremony for the Cupertino Library Expansion project.

**Friday, March 5 at Noon**

Watch at [cupertino.org](http://cupertino.org), [youtube.com/cupertinocitychannel](https://youtube.com/cupertinocitychannel), or [facebook.com/cityofcupertino](https://facebook.com/cityofcupertino)

For more information, visit [cupertino.org/libraryexpansion](http://cupertino.org/libraryexpansion)

**Thank You**

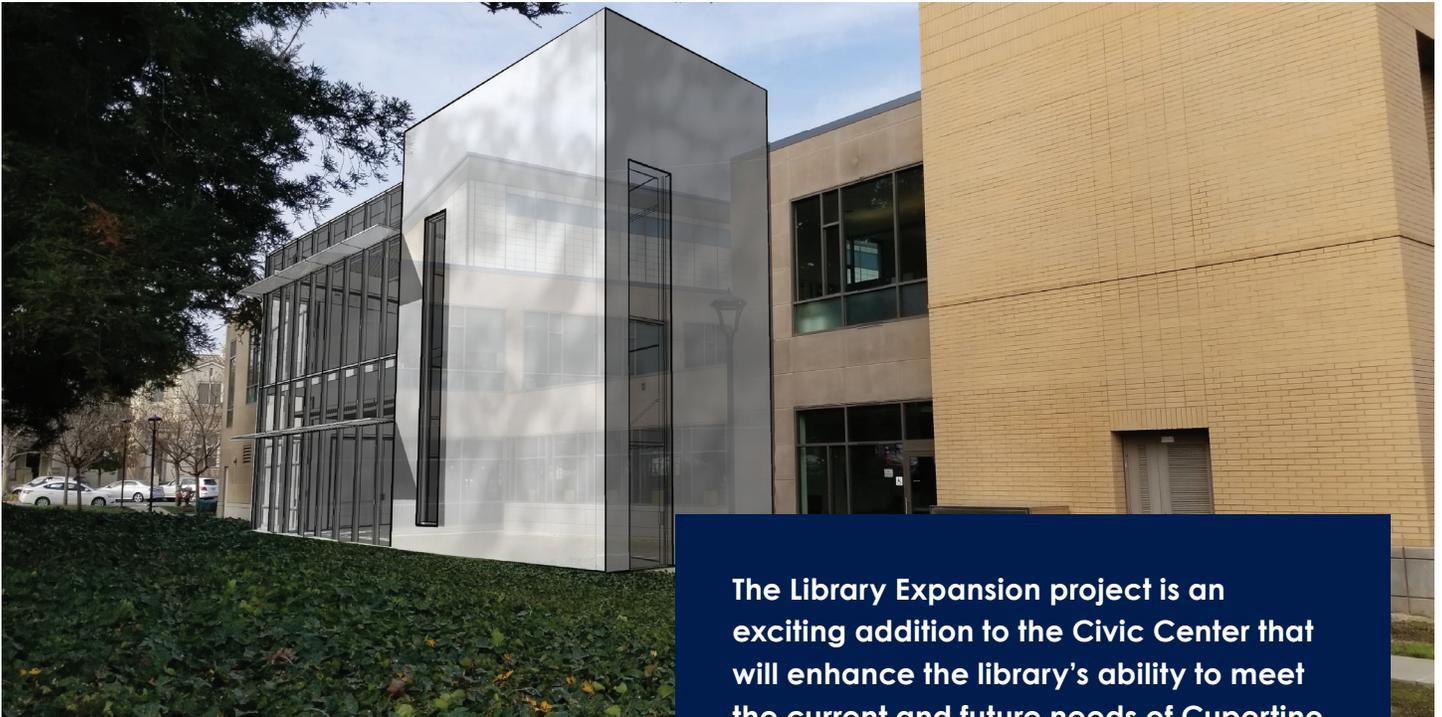


**CUPERTINO**



# CUPERTINO LIBRARY EXPANSION PROJECT

## FACT SHEET



View of the southeast facade (ehdd)

### Project Description

The City of Cupertino has had its eye on expanding the Cupertino Library since 2012. That dream will finally be realized this year as the one-story, southern portion of the library is replaced with an approximately 5,600 sf two-story addition. The first and second floors of the expansion feature large multi-purpose rooms that will be used for library programs for all ages, spill-over study spaces, and other community uses. The much needed additional space will allow the library to fulfill its mission of encouraging life-long learning and self-improvement. A design-build approach is being used to undertake this expansion. Design-build is a project delivery method that allows for the overlapping of the design phase and construction phase. When done well, it minimizes legal risk, reduces costs, and shortens the delivery schedule of the project.

**The Library Expansion project is an exciting addition to the Civic Center that will enhance the library's ability to meet the current and future needs of Cupertino residents. The Cupertino Library has enjoyed a level of success unmatched with any library in the Santa Clara County Library District system with more than two million items checked out annually. Over 900,000 people visited the library between July 2018 and June 2019 with that number expected to hit a million in future years.**

### Funding

The Cupertino City Council unanimously approved the project with \$8 million in funding. The facility will be owned and maintained by the City of Cupertino. The Cupertino Library is a member of the Santa Clara County Library District, with services provided by the Library District.

## Construction

Construction is slated to begin in February 2021. The construction process may present some impacts to traffic circulation and access to the facility. The City will make a concerted effort to keep noise and other construction impacts to a minimum and will keep the community informed on the process. Check the website for updates on access, as well as updates from the team working on the project, and special events like a Virtual Site Tour and a Q&A session.

- **February 2021** – Construction Begins
- **December 2021** – Construction Complete

## Thank you, Cupertino!

Stay connected to learn more about the construction process, impacts, and schedules by checking [cupertino.org/libraryexpansion](https://cupertino.org/libraryexpansion)

## History

The first Cupertino Library opened in the Cupertino Store in 1912 with a modest collection of 50-75 books on 4 shelves in the store. This branch of the Santa Clara County Free Library continued in various forms until a new 2,500 sf facility in the Allario Shopping Center opened in 1960. The popularity of the Cupertino Library was then immediately apparent with a large collection and booming numbers of visitors. Facilities erected welcomed ever-increasing numbers of patrons, such that a 24,000 sf facility built in 1971 was expanded to 37,000 sf in 1988, and that was replaced by a new 54,000 sf building in 2004, housing more than 200,000 volumes in its collection and more than 1 million items in circulation. Today the Cupertino Library has more than 330,000 volumes in its collection, circulates more than 2.5 million items annually, and receives 900,000 visitors each year.

Please visit the [scclid.org](https://scclid.org) website for more history, photos, and information about the Cupertino Library.



View of the courtyard facade (ehdd)

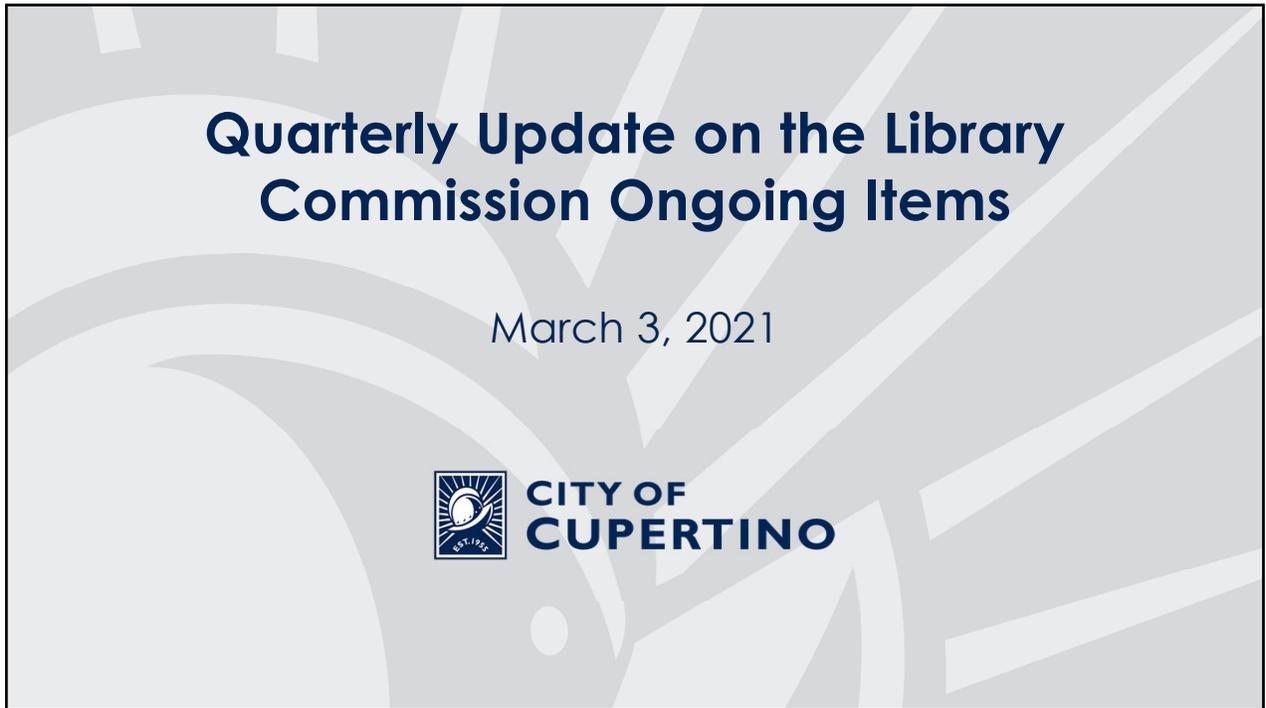
# Library Commission Meeting

March 3, 2021

Presentations

## Item 3

Quarterly Update on the Library Commission  
Ongoing Items



1



2

## Overview

- Quarterly Update
- Status of ongoing items
  - Overview
  - Objectives
  - Status to date

3

## Programming and Library Space

Item	Objective	Progress
<p>a) Support the efforts of Council to address space constraints affecting programming, meeting, and study uses of the library.</p> <p>b) Work with Library District to designate quiet workspaces inside the library. Monitor implementation and patron response.</p> <p>c) Work with Library District and Education Districts to identify locations for additional study, research, and collaborative space for community members.</p>	<p>Solve Programming and Library Space Issues, Access to Study, Research, and Collaborative Space</p>	<p>1) March 4, discussed touring DeAnza College library for additional space for library patrons.</p> <p>2) Designated and implemented signage for a quiet space in the library. Monitoring for success was limited due to COVID SIP order.</p> <p>3) May 6, received an update on the Library Expansion Project. Judy Miner and Lorrie Ranck of DeAnza College provided ideas for providing more space and resources for Cupertino Library patrons at the College.</p> <p>4) June 3, received an update on the Library Expansion Project.</p> <p>5) July 1, Henry Sang of the Library Foundation provided a presentation, which included information on the Library Expansion Project.</p> <p>6) August 5, received an update on the Library Expansion Project.</p> <p>7) September 2, received an update on the Library Expansion project.</p> <p>8) November 4, received an update on the Library Expansion Project.</p> <p>9) January 6, 2021, received an update on the Library Expansion Project.</p> <p>10) February 3, received an update on the Library Expansion Project.</p>

4

## Item 1 - Status

The timeline shows the following events:

- 8 Jan.:** Designated and implemented signage for a quiet space in the library. Monitoring for success was limited due to COVID SIP order.
- 4 Mar.:** Discussed touring DeAnza College library for additional space for library patrons.
- 6 May:** Received an update on the Library Expansion Project. Judy Miner and Lorrie Ranck of DeAnza College discussed ideas for providing more space and resources for Cupertino Library patrons at the College.
- 3 June:** Received an update on the Library Expansion Project.
- 1 July:** Received an update on the Library Expansion Project. Library Foundation provided a presentation, which included information on the Library Expansion Project.
- 5 Aug.:** Received an update on the Library Expansion Project.
- 2 Sep.:** Received an update on the Library Expansion Project.
- 4 Nov.:** Received an update on the Library Expansion Project.
- 6 Jan.:** Received an update on the Library Expansion Project.
- 3 Feb.:** Received an update on the Library Expansion Project.

5

## Addressing the Digital Divide

Item	Objective	Progress
d) Work in cooperation with the City and Library District to recommend events, programs, and services to benefit Students, Senior Citizens and address the digital divide.	Improve Programming and Services for students and Senior Citizens.	<ul style="list-style-type: none"> <li>1) July 1, Henry Sang of the Library Foundation provided a presentation which included impacts of the digital divide.</li> <li>2) September 2, received a presentation on senior programming. The Cupertino Librarian noted that Wi-Fi service had been expanded to the Library parking lot.</li> <li>3) October 7, received a presentation on teen programming and a presentation on addressing the digital divide. Discussion ideas included opportunities to add outdoor outlets to allow people charge their devices. It was noted that the Library offers laptops for checkout within the library.</li> <li>4) January 6, 2021, Public Works Director, Roger Lee, acknowledged that staff are looking at the feasibility of implementing outdoor charging stations.</li> </ul>

6



## Item 2 - Status

Henry Sang of the Library Foundation provided a presentation which included impacts of the digital divide.

Received a presentation on teen programming and a presentation on addressing the digital divide. Discussion ideas included opportunities to add outdoor outlets to allow people charge their devices. It was noted that the Library offers laptops for checkout within the library.

Received a presentation on senior programming. The Cupertino Librarian noted that Wi-Fi service had been expanded to the Library parking lot.

1 July      2 Sep.      7 Oct.      6 Jan.

Public Works Director, Roger Lee, acknowledged that staff are looking at the feasibility of implementing outdoor charging stations.

7

## Community Engagement

Item	Objective	Progress
<p><b>e) Recommend programs and events to assist the Library District in engaging the community on topics such as the Tri-annual Patron Survey, programs, and services.</b></p>	<p>Support Data Collection, analysis of Results, and Policy Recommendations Associated with the Tri-annual Library Patron Survey.</p>	<p>1) May 6, discussed potential community engagement opportunities.                  2) August 5, discussed topics and format for a community engagement opportunity. The Commission voted on, and approved to move forward, at a time best suited for the staff and Commission, and in a format to be determined, to host a community engagement event at an existing Commission meeting, with the first topic of the Library Expansion Project and a standby topic of accessing and navigating online resources.                  3) February 3, 2021, Clare Varesio provided a review of the Library Patron Survey results.</p>

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## Item 3 - Status

Discussed potential community engagement opportunities.

6 May

Clare Varesio provided a review of the Library Patron Survey results.

5 Aug.

3 Feb.

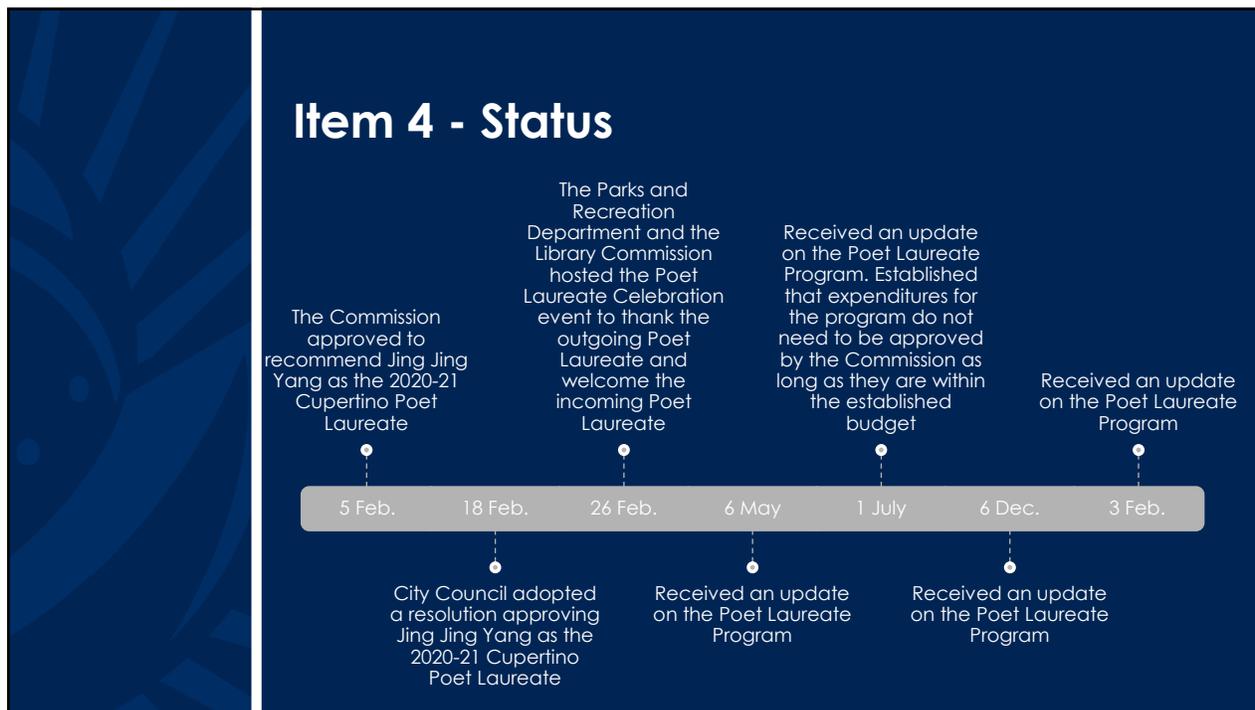
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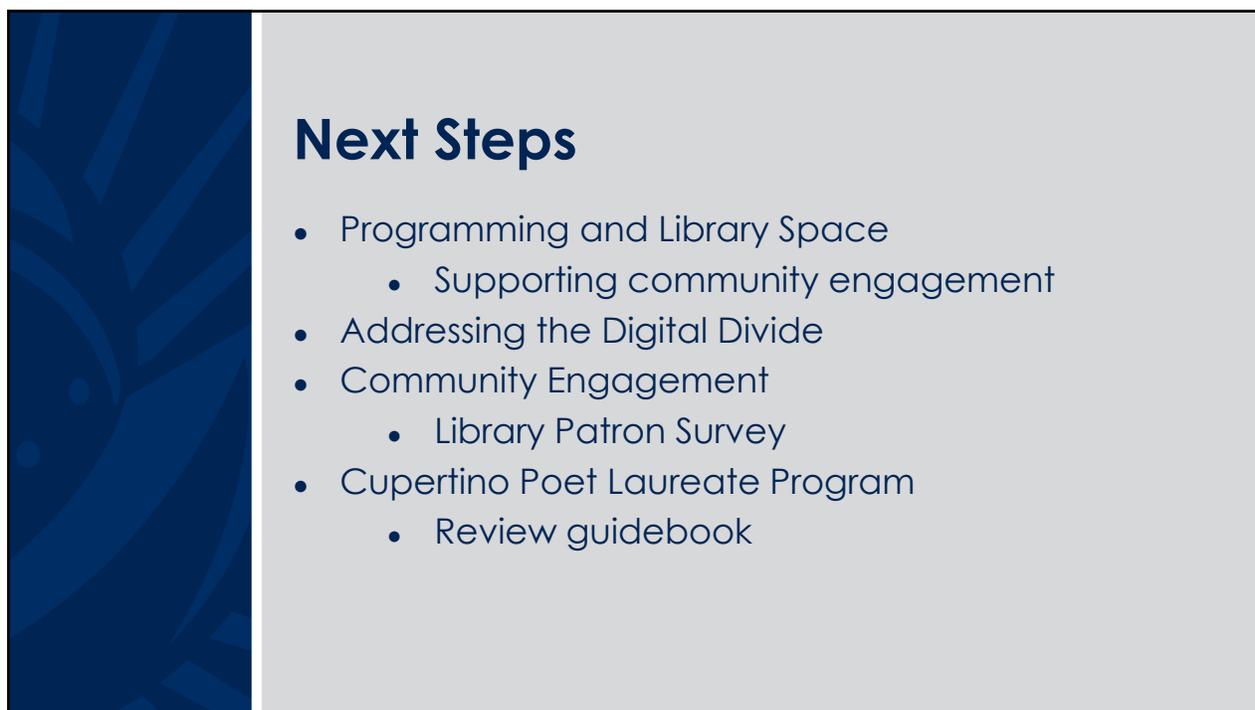
## Cupertino Poet Laureate Program

Item	Objective	Progress
<p><b>f) Cupertino Poet Laureate Program</b></p>	<p>Provide the residents of Cupertino with programs, workshops, and events which introduce and reinforce poetry as an enriching cultural art-form open and accessible to all.</p> <p>Bi-annually conduct the application and selection process for the Cupertino Poet Laureate</p> <p>Provide support to the program through funding, receiving occasional reports, and providing community awareness.</p>	<p>1) February 5, the Commission approved to recommend Jing Jing Yang as the 2020-21 Cupertino Poet Laureate.</p> <p>2) February 18, City Council adopted a resolution approving Jing Jing Yang as the 2020-21 Cupertino Poet Laureate.</p> <p>3) February 26, the Parks and Recreation Department and the Library Commission hosted the Poet Laureate Celebration event to thank the outgoing Poet Laureate and welcome the incoming Poet Laureate.</p> <p>4) May 6, received an update on the Poet Laureate Program.</p> <p>5) July 1, received an update on the Poet Laureate Program. Established that expenditures for the program do not need to be approved by the Commission as long as they are within the established budget.</p> <p>6) December 6, received an update on the Poet Laureate Program.</p> <p>7) February 3, 2021, received an update on the Poet Laureate Program.</p>

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12

Library Commission Meeting

March 3, 2021

Presentations

Item 4

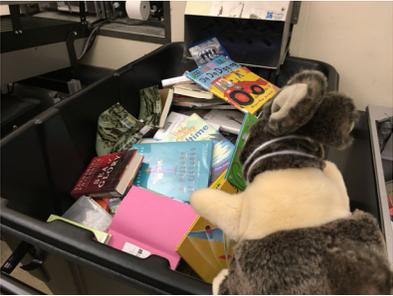
Monthly Update Reports

# cupertino library

LIBRARY COMMISSION UPDATE – 3/3/2021



santa clara  
county  
library district  
cupertino library



1

Last March, we closed our library building to the public. One year later, we are hopeful that our patrons will soon be back! We have much to look forward to, including the start of construction on our library expansion project. Stay tuned as our library has an eventful 2021!

- Clare Varesio, Community Librarian



2

# FEBRUARY HIGHLIGHT

## LIBRARY SERVICE

Dear Librarians,  
We have ALWAYS appreciated you all: storytime, book recommendations, friendly front desk help, gathering the dozens of books we put on hold, thinking of fun programs, and the great selection of books you have. We missed the library a lot at the beginning of the pandemic, but have + marketed at the ways if you have adapted to the various challenges.

Dear Librarian,  
Thank you for giving us books and books and letting us borrow tons of books + read them I am very happy with Pete the cat I love building creations out of toys and we have two guinea pigs and we used to have a fish.

Dear Librarian,  
Thank you for giving us books and books and letting us borrow tons of books + read them I am very happy with Pete the cat I love building creations out of toys and we have two guinea pigs and we used to have a fish.

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# FEBRUARY HIGHLIGHT

## CHILDREN'S ROOM UPDATE

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**FEBRUARY HIGHLIGHT**

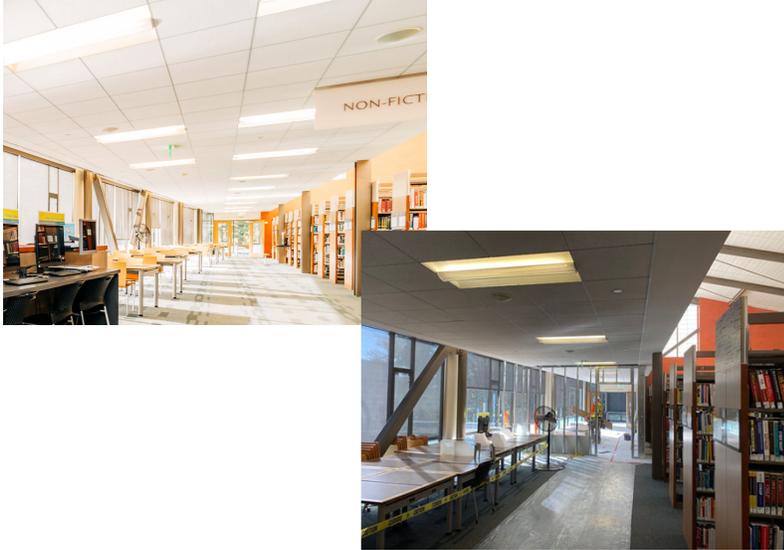
**LIBRARY EXPANSION PROJECT**



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**FEBRUARY HIGHLIGHT**

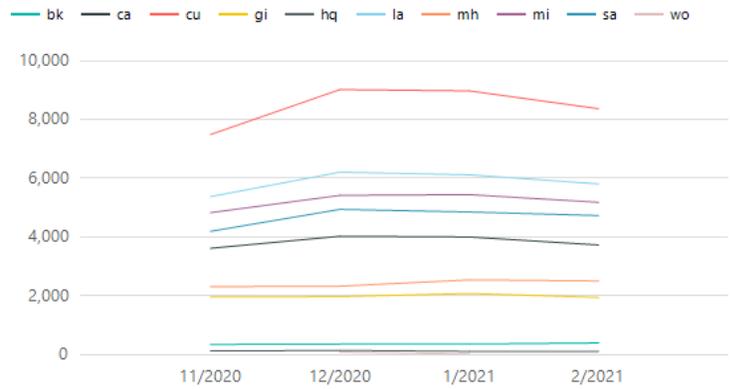
**LIBRARY EXPANSION PROJECT**



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**FEBRUARY  
NUMBERS  
BORROWERS**

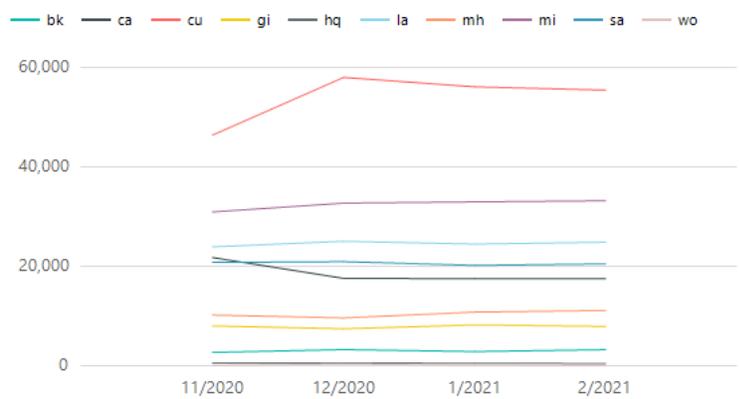
**BORROWERS BY MONTH**  
NOVEMBER 2020 – FEBRUARY 2021



7

**FEBRUARY  
NUMBERS  
CHECKOUTS**

**CHECKOUTS BY MONTH**  
NOVEMBER 2020 – FEBRUARY 2021



8



MARCH  
LOOKING  
AHEAD

It's a go.

CUPERTINO

The community is cordially invited to the *virtual* groundbreaking ceremony for the Cupertino Library Expansion project.

Friday, March 5 at Noon  
Watch at [cupertino.org](http://cupertino.org), [youtube.com/cupertinocitychannel](https://www.youtube.com/cupertinocitychannel),  
or [facebook.com/cityofcupertino](https://www.facebook.com/cityofcupertino)

For more information, visit [cupertino.org/libraryexpansion](http://cupertino.org/libraryexpansion)

9

santa clara  
county  
library district  
cupertino library

LEARN MORE AT  
[www.scclid.org](http://www.scclid.org)

10

UPDATE - MARCH 2021

# CUPERTINO LIBRARY



## WHAT'S HAPPENING?

Keep up with the latest in everything library by visiting our website at <https://scclld.org/informed/> and subscribing to our newsletter. Stay tuned as we look forward to safely expanding our library service!

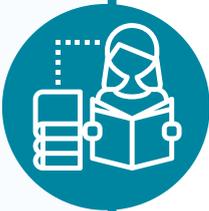


## BREAKING GROUND

Join us online Friday, March 5 at 12:00 pm as we celebrate the start of our library expansion project with a virtual groundbreaking ceremony! [Watch online on the city of Cupertino's website](#), where you can also keep up with project progress.

## BOOKS, BOOKS AND MORE BOOKS

Cupertino Library patrons checked out 55,398 items in the month of February, showing us their library love and accounting for 32% of total SCCLD checkouts!



## BRAND NEW IN CHINESE

Find new library books in Chinese (and over a dozen other languages!) at [scclld.org/collections-by-languages/](https://scclld.org/collections-by-languages/), and check out Traditional Chinese eBooks and magazines on our website at [scclld.org/resource/hyread-chinese/](https://scclld.org/resource/hyread-chinese/).



## STEAM CLUB SCIENCE

Engineer your own toy race car with a balloon and other household items, and learn what principles of physics are at work! No registration required; join us Tuesday, March 23 at 4:00 pm on Facebook Live - [www.facebook.com/SCCLD/](https://www.facebook.com/SCCLD/).



## BE WATER WISE

Spring and summer are coming! Learn techniques to lower your water bill and cool down your yard with the Master Gardeners. [Register online](#) for the next program in this popular series, held on Tuesday, March 16 at 7:00 pm.



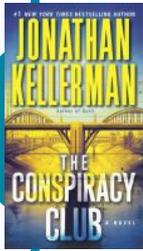
## CUPERTINO LIBRARY



### LIBRARIAN MAGGIE RECOMMENDS...

*Snapdragon* by Kat Leyh - Filled with gender fluid and diverse characters, this heartwarming graphic novel about a young girl and her newly befriended witchy neighbor will have you guessing until the end. This one is highly recommended for middle grade readers and older.

<https://sccl.bibliocommons.com/item/show/783799118>



### LIBRARY PAGE MARY RECOMMENDS...

*Conspiracy Club* by Jonathan Kellerman - Another great mystery from this popular author, which harkens back to the mysteries and supernatural stories of the Sir Arthur Conan Doyle period. An excellent book!

<https://sccl.bibliocommons.com/item/show/133014118>



### LIBRARY PAGE KYLA RECOMMENDS...

*The Hound of the Baskervilles* by Sir Arthur Conan Doyle - Sherlock Holmes is called upon to discover who is threatening the life of the heir to the Baskerville estate and who killed the previous owner.

<https://sccl.bibliocommons.com/item/show/187905118>



### LIBRARIAN KYLA RECOMMENDS...

*And Then There Were None* by Agatha Christie - A story to keep you on the edge of your seat as a group of ten strangers are collected together on a strange, remote island. Suspicions are high as the guests are slowly killed by one of them. But who?!

<https://sccl.bibliocommons.com/item/show/21772118>



Bookmobile  
Campbell  
Cupertino

Gilroy  
Los Altos  
Milpitas

Morgan Hill  
Saratoga  
Woodland

Use your library card for access to our entire online library, available 24/7, including eBooks, audiobooks, downloadable movies, music, magazines, newspapers, international content, online learning, research and more.

Don't have a library card? Sign up for an eCard at [sccl.org/card-application/](https://sccl.org/card-application/).

# SCCLD County Librarian Report

March 2021

1

## Silicon Valley Reads 2021



**Connect with SVR Authors**

- March 2 @ 6:30pm: Carol Novello, author of Mutual Rescue (in partnership with LALE)
- March 3 @ 4pm: Carol Novello will be back for a children’s program
- March 6 @ 11am: Rachel Joyce, author of The Music Shop
- March 11 @ 6pm: Fanny Singer, author of Always Home
- March 13 @ 3pm: Nikki Grimes, author of Garvey’s Choice

[www.siliconvalleyreads.org/events](http://www.siliconvalleyreads.org/events)

2

## SCCLD Tax Assistance

- Common tax forms and instructions
- Computer appointments (50 min)
- Free wireless printing (up to 25 pages)
- Ask a librarian
- Printed federal and state tax forms
- File electronically resources
- Free online tax preparation assistance
- Free in-person tax preparation assistance
- Coronavirus tax relief and economic impact payments

Visit our [website](#) for more information and direct links to services

<https://scclcd.org/blogs/post/its-income-tax-time-are-you-ready/>



3

## Library Expansion Updates

- Morgan Hill Library expansion completed
  - New Children's Activity Room and Community Room
  - [Video of new bright, happy space](#)
- Cupertino Library Expansion
  - Don't miss the official ground-breaking event on March 5 at 12pm



4

## Printing Service Available

- Free wireless printing
  - Upload same day as pick up
  - No appointment necessary with a current library card and PIN
  - Print up to 25 pages
- For more information, including instructions if you need to use a computer and print, [visit our website](#)

### HOW TO USE WIRELESS PRINTING

#### BEFORE YOU PRINT

1. Make an appointment ([sccld.org/reserve](#)) or use the walkup service to print and pick up your files from Gilroy, Los Altos, Milpitas, or Saratoga Library.
2. Before visiting the Library, upload the file(s) the same day you want to print.
3. To upload your files, go to: <https://sccld.org/computers/wireless-printing-laptops/> and under **HOW TO USE THIS SERVICE**, follow the link from Step 1.
4. Enter your library card number and PIN. Click Log in.
5. Upload one file at a time with the Select a file to upload button, then click Upload.
  - Successfully uploaded documents will show in the table below and will be saved in the system until midnight.
  - Print up to 25 total pages for free. The printer will **NOT** print more than 25 pages total.



#### 1 PRINTING USING THE PRINT STATION

On the same day you uploaded your files, visit the library **PRINT STATION** during your appointment time or using Walkup service to print your files from Gilroy, Los Altos, Milpitas, or Saratoga Library.

- Social distancing including wearing a face covering and maintaining 6 foot distance from others is required to enter the Library.
- Let staff know at the walkup service if you have a computer appointment or you are there to use the Print Station.
- You must have your library card and PIN to print from the Print Station.

#### 2 AT THE PRINT STATION:

1. Select **PRINT MY DOCUMENT**
  2. Enter your library card number and PIN and touch Log In
  3. Select the print job(s) you want to print by tapping them on the screen, then tap **PRINT**.
  4. Pick up your printouts and click **FINISH** to close your print session
- Printing Cost (waived temporarily for up to 25 pages)
- Black/White: \$0.15 per page
  - Color: \$0.20 per page
- Requirements
- Windows or Apple laptop, Android or iOS mobile device
  - Prior use of the Library public computers for more than catalog search
  - An Internet connection
  - Current library card and PIN



5

## SED Talk for Teens

- Overcoming Obstacles in Entrepreneurship
  - Saturday, March 20 @ 4:00-5:30pm
  - Three-part TED-style talk with Q&A for teens
  - Featuring
    - Manny Cappello- Associate Vice Chancellor and founder of Entrepreneurship Center at West Valley College
    - Jacob Choi- COO at Going Merry
    - Kaushik Narayan- CTO and Head of the Cloud BU at McAfee; Founder of Skyhigh Networks



[Advanced registration required](#)

6

# Save the Date

- Library Joint Powers Authority Board Meeting
  - Thursday, April 29 @ 12pm



7

# Blueprint for a Safer Economy

- Santa Clara County anticipating moving to the Red Tier as early as Wednesday, March 3
- SCCLD is finalizing plans to offer Lobby Service to replace Walkup Service at the Cupertino, Gilroy, Los Altos, Milpitas, Morgan Hill and Saratoga Libraries in early to mid-March
- Curbside Service still available

For the latest information on library services, visit [scclcd.org/informed](https://scclcd.org/informed)

### County risk level

- WIDESPREAD**  
Many non-essential indoor business operations are closed
- SUBSTANTIAL**  
Some non-essential indoor business operations are closed
- MODERATE**  
Some indoor business operations are open with modifications
- MINIMAL**  
Most indoor business operations are open with modifications

8

March 2021  
Library Stakeholder Report  
Jennifer Weeks, County Librarian

## Connect with SVR Authors

For many, the best part of Silicon Valley Reads is to hear directly from the featured authors. March offers opportunities for all ages to listen to the SVR authors and have an opportunity to ask questions. Or, you can join in a [book discussion](#) about your favorite SVR titles.

### [March 2 @ 6:30 pm](#)

Carol Novello, author of ***Mutual Rescue*** will be interviewed by Kurt Kruckenberg, President of Humane Society Silicon Valley. They will discuss how rescuing animals can save you, too. This event is brought to you in partnership with the Los Altos Library Endowment (LALE).

### [March 3 @ 4:00 pm](#)

Carol Novello will be back for a children's program with animals from Humane Society Silicon Valley, and one of the children she features in her story. Kids will love learning how animals can bring happiness to everyone!

### [March 6 @ 11:00 am](#)

Rachel Joyce, author of ***The Music Shop*** will be with us to talk about her book. We will also enjoy music from The Music Shop performed by the San Jose Library band, The Dewey Decibels.

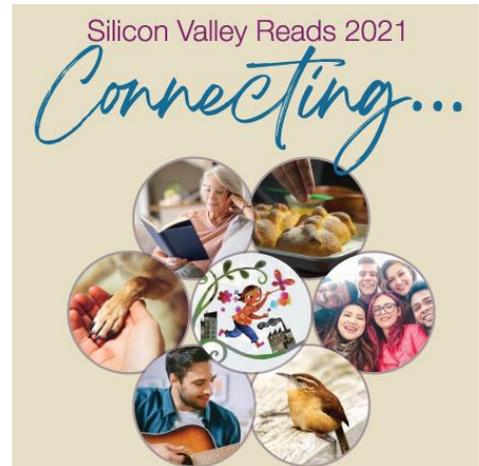
### [March 11 @ 6:00 pm](#)

Commonwealth Club of Silicon Valley will join us to present Fanny Singer, author of ***Always Home***, along with her famous chef mother, Alice Waters. You won't want to miss this conversation hosted by food-blogger Carolyn Jung!

### [March 13 @ 3:00 pm](#)

Nikki Grimes, award-winning author of ***Garvey's Choice***, will visit us and answer your questions about her book. Ms. Grimes will be joined by Manasi Garg, a local student poet award-winner.

For a full list of SVR events including weekly [UNAFF in Libraries](#) award-winning films and documentaries, visit [siliconvalleyreads.org/events](http://siliconvalleyreads.org/events).





## SCCLD Provides Tax Assistance

April 15, 2021 is Tax day. To help our patrons prepare, SCCLD has compiled a comprehensive list of available services to assist you.

SCCLD is providing the following services:

- Pick up common tax forms and their instructions at our libraries during walk-up service hours
- Reserve a 50-minute computer appointment at the Gilroy, Los Altos, Milpitas or Saratoga Library to fill out online forms and/or print up to 25 pages for free ([scclld.org/reserve](https://scclld.org/reserve))
- Speak with a librarian Monday-Saturday, 10am-6pm at (408) 540-3947.



### Printed Federal and State Tax Forms

Printable federal forms, publications, and instructions are available on the [IRS website](#). For printable state tax forms and publications, go to the [State of California Franchise Tax Board](#).

### File Electronically

If you are among the 90% of people who prefer filing online, visit the IRS's [FILE](#) page to get started. If you are filing as an individual or business, you will find filing tools and answers to common questions, or you can select from a list of IRS partner sites and tools for [Free File Online Options](#) based on your adjusted gross income (AGI) and other criteria.

### Free Online Tax Preparation Assistance

If you earned less than \$57,000 in 2020, the IRS's Volunteer Income Tax Assistance, the United Way, and CalWorks have partnered to provide you with secure and safe e-filing by trained volunteers via [GetYourRefund.org](https://GetYourRefund.org). This service is also available in Spanish.

### Free In-Person Tax Preparation Assistance

If you want in-person assistance, or need tax assistance in languages other than English or Spanish, you can use the IRS's [Find a Location](#) tool to locate free tax assistance from community organizations. Anyone over 50 with a low to moderate income can use [AARP's Foundation Tax Aide Service](#) for in-person or online tax assistance from trained IRS certified volunteers.

### Coronavirus Tax Relief and Economic Impact Payments

If you never received the full Economic Impact Payment, you may be able to claim the [Recovery Rebate Credit](#). Or visit the IRS's [Coronavirus Tax Relief](#) page for updates and more information.

For more information, [visit our website](https://scclld.org/blogs/post/its-income-tax-time-are-you-ready/). (<https://scclld.org/blogs/post/its-income-tax-time-are-you-ready/>)

## Library Expansion Updates

SCCLD is proud to announce the **Morgan Hill Library Expansion** is complete with a beautiful new Children's Activity Room and Community Room. This new space is already being put to good use preparing Supper at the Library meals, and will be a welcome addition to the library to offer homework help, children's programs, community events, and much more in the near future. [SCCLD has created a brief video](#) to introduce this bright, happy new space, as well as thank our supporters of the Supper at the Library program.



It's a go.



The official ground-breaking for the **Cupertino Library Expansion** is set for [March 5 at noon](#). Please join us for this virtual event as Cupertino Mayor Paul, as well as others from the City of Cupertino and the Santa Clara County Library District say a few words to kick off this exciting and much anticipated project.

## Printing Service Available at the Library

Have a current library card and PIN and need to print? SCCLD is offering wireless printing for our patrons at the Gilroy, Los Altos, Milpitas and Saratoga Libraries. Patrons can use our free wireless printing service to upload their documents online and pick up their printouts the same day during walkup service using the Print Station. No appointment is necessary if you have a current library card, PIN and have used our public computers for more than catalog search in the past.

To get started, we have included a set of instructions. As we enter into tax season, offering public access to computers and printing is another important way the Library is providing valuable services to our community.

# HOW TO USE WIRELESS PRINTING

## BEFORE YOU PRINT

1. Make an appointment ([scclld.org/reserve](https://scclld.org/reserve)) or use the walkup service to print and pick up your files from Gilroy, Los Altos, Milpitas, or Saratoga Library.
2. Before visiting the Library, upload the file(s) the same day you want to print.
3. To upload your files, go to: <https://scclld.org/computers/wireless-printing-laptops/> and under **HOW TO USE THIS SERVICE**, follow the link from Step 1.
4. Enter your library card number and PIN. Click **Log in**.
5. Upload one file at a time with the **Select a file to upload** button, then click **Upload**.
  - Successfully uploaded documents will show in the table below and will be saved in the system until midnight.
  - Print up to 25 total pages for free.  
**The printer will NOT print more than 25 pages total.**



## 1 PRINTING USING THE PRINT STATION

On the same day you uploaded your files, visit the library **PRINT STATION** during your appointment time or using Walkup service to print your files from Gilroy, Los Altos, Milpitas, or Saratoga Library.

- Social distancing including wearing a face covering and maintaining 6 foot distance from others is required to enter the Library.
- Let staff know at the walkup service if you have a computer appointment or you are there to use the Print Station.
- You must have your library card and PIN to print from the Print Station.

## 2 AT THE PRINT STATION:

1. Select **PRINT MY DOCUMENT**
2. Enter your library card number and PIN and touch **Log In**
3. Select the print job(s) you want to print by tapping them on the screen, then tap **PRINT**.
4. Pick up your printouts and click **FINISH** to close your print session

### Printing Cost (waived temporarily for up to 25 pages)

- Black/White: \$0.15 per page
- Color: \$0.20 per page

### Requirements

- Windows or Apple laptop, Android or iOS mobile device
- Prior use of the Library public computers for more than catalog search
- An internet connection
- Current library card and PIN

## SED Talk for Teens

For teens interested in entrepreneurship, SCCLD has a virtual program on **Saturday, March 20, 4:00-5:30pm** titled SED Talk for Teens: Overcoming Obstacles in Entrepreneurship. In this class, they will learn what it takes to start and successfully run your own company.



This is a three-part TED-style talk with Q&A for teens on the topic of entrepreneurship:

- Manny Cappello - Associate Vice Chancellor and founder of the Entrepreneurship Center at West Valley College
- Jacob Choi - COO at Going Merry, a startup company founded by Carnegie Mellon and Stanford graduates
- Kaushik Narayan - CTO and Head of the Cloud BU at McAfee. Founder of the startup Skyhigh Networks

[Advanced registration is required.](#)

## JPA- Save the Date

The next Library Joint Powers Authority Board meeting will be Thursday, April 29 @ 12:00pm

## Blueprint for a Safer Economy

Santa Clara County is anticipating moving to the Red Tier as of Wednesday, March 3. SCCLD is finalizing our plans to reintroduce Lobby Service to replace Walkup Service at the Cupertino, Gilroy, Los Altos, Milpitas, Morgan Hill, and Saratoga Libraries in early to mid-March. Curbside holds pickup will also be available. The Campbell Library will maintain Walkup Service and Curbside Service.

We will share more information as it becomes available. For the latest information on Library Services, please visit our website at [scclld.org/informed](https://scclld.org/informed).