

TECHNOLOGY, INFORMATION & COMMUNICATIONS COMMISSION

Regular Meeting  
March 3, 2021 7:04 p.m.

**APPROVED MINUTES**

**CALL MEETING TO ORDER**

Chair Mohanty called the meeting to order at 7:04 pm

**ROLL CALL**

Commissioners Present: Prabir Mohanty, Rajaram Soundararajan, Naidu Bollineni,  
Mukesh Garg  
Commissioners Tardy: Eliza Du, Ph. D.  
Staff Present Bill Mitchell, Staff Liaison  
Guest Speakers: Kirsten Squarcia, City Clerk

**APPROVAL OF MINUTES**

- 1. Subject: Approve Minutes from the February 3, 2021 regular meeting.**

Chair Mohanty moved to approve the minutes from the February 3, 2021 regular meeting.  
Vice Chair Garg second the Motion.

Motion passed.

**ORAL COMMUNICATIONS**

This portion of the meeting is reserved for persons wishing to address the commission on any matter not on the agenda. Speakers are limited to three (3) minutes a person. In most cases, state law will prohibit the commission from making any decisions with respect to a matter not listed on the agenda.

- A. None**

**WRITTEN COMMUNICATIONS**

- A. None**

**NEW BUSINESS**

- 2. Subject: Training on Commissioner Handbook approved by City Council on January 19, 2021.**

City Clerk Squarcia conducted training on the new Commissioner Handbook.

She Presented a PowerPoint that focused on:

- Structure of Government
- Commission Purpose
- Attendance
- Public Meetings (Brown Act)
- Conflict of Interest (Political Reform Act)
- Parliamentary Procedure (Rosenberg's Rules)
- Ethics
- City Work Program
- City Email Policy

The Commission thanked City Clerk Squarcia for the informative presentation.

## **OLD BUSINESS**

### **3. Subject: Review FY21 TICC Work Plan.**

Staff Liaison Mitchell provided an update on the FY21 Pilot Work Programs.

Mr. Mitchell recommended the Proposed FY22 Work Plan be agendized for next month under New Business.

## **STAFF AND COMMISSION REPORTS**

### **4. Subject: Commissioner Report from the Mayor's Meeting**

Vice Chair Garg provided an update from the February 10 Commissioners Meeting with the Mayor.

### **5. Subject: Review Action Items List**

Staff Liaison Mitchell provided an update on the Action items List.

The Commission agreed to mark "Receive Presentation from the City of Fullerton on their Fiber Plan" as complete.

Mr. Mitchell and the Commission agreed to keep "Schedule Vision Zero presentation from San Jose" on the list as In Progress.

### **6. Subject: Review Activities Calendar**

### **7. Subject: Commissioner Updates**

Mr. Mitchell recommended the Proposed FY22 Work Plan be agendized for next month under New Business.

Vice Chair Made a motion to agendized Proposed FY22 Work Plan under New Business next meeting. Commissioner Raj second the motion.

Motion passed unanimously.

Mr. Mitchell suggested "Proposed Future Agenda Items" be added as an item moving forward.

### **ADJOURNMENT**

Chair Mohanty adjourned the meeting at 8:21 pm

SUBMITTED BY:

**/s/ Marilyn Monreal**

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Marilyn Monreal, Secretary

APPROVED BY:

**/s/ Prabir Mohanty**

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Prabir Mohanty, Chair