

**APPROVED MINUTES OF MEETING OF THE ENVIRONMENTAL
REVIEW COMMITTEE HELD ON June 20, 2019**

Committee Members: Steven Scharf
Kitty Moore
Deborah Feng
Chad Mosley
Ben Fu

Committee Members absent: Darcy Paul

Staff present: Timm Borden, Acting City Manager
Consultant Presenters: None

APPROVAL OF MINUTES:

1. December 13, 2018

The minutes of the December 13, 2018 were approved as written

ORAL COMMUNICATIONS

(Reserved for persons wishing to address the Committee on issues that are not already included in the regular Order of Business)

None

PUBLIC HEARING: None

OLD BUSINESS

None

NEW BUSINESS

2. Welcome to the new Committee members

As there has been an almost complete turnover in Staff members serving on the Environmental Review Committee, a meeting was called to make introductions and review the scope and intent of the Committee.

- Discussion
 - The Municipal Code Section 2.84, Environmental Review Committee, was reviewed for the benefit of the new members
 - The Committee members expressed an interest in learning more about CEQA guidelines.

- New Committee members should receive “on boarding materials”, including a copy of the Municipal Code Section and a copy of CEQA guidelines
- A Municipal Code Amendment should be drafted to require an “educational component” to the requirements for new Committee members.
- A Municipal Code Amendment to expand the scope of the Committee to be able to meet to discuss and review projects outside of the City regarding their potential environmental impacts that could affect the residents of the City
- The Committee elected Kitty Moore to serve as Chair, Chad Mosley to serve as Vice Chair and appointed Beth Ebben to serve as Secretary
- The Committee will ask Rhoda Fry if she would like to be a non-voting, resident member of the Committee or will ask her to be a guest speaker regarding Lehigh Cement matters
- A Sample Initial Study was reviewed by the Committee and the approval process of the environmental aspect of a project was explained
- The City Attorney’s office will be consulted to facilitate the necessary and appropriate language changes for the proposed Municipal Code Amendments to Chapter 2.84

STAFF AND COMMITTEE REPORTS

Committee member Scharf suggested that an “action items” or “future agenda items” header be added to the agenda. Chair Moore is awaiting to hear about scheduling a tour of the Lehigh Cement Plant. She thought the Committee as a whole should attend. Committee member Scharf asked about the conversion of the methodology by which traffic impacts are measured.

ADJOURNMENT

Respectfully submitted,

 /s/Beth Ebben
Beth Ebben
Deputy Board Clerk