



## OFFICE OF THE CITY CLERK

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### CITY COUNCIL STAFF REPORT

Date: December 16, 2025

#### Subject

Appointment of 2026 Council Committee assignments

#### Recommended Action

Ratify 2026 Council Committee assignments

#### Background

The City Council appoints Councilmembers to serve as representatives to local and regional organizations. Per the City Council Procedures Manual (Resolution No. 25-021), the Mayor appoints Councilmembers to standing and ad hoc committees and subcommittees established by the City Council, subject to ratification by the Council at its next regular meeting. It will be the responsibility of the committees and subcommittees to inform and submit recommendations to the Council. The Mayor and Vice Mayor shall be selected annually at a special meeting on the second Thursday of December.

To ensure continuous and adequate Councilmember representation, especially for regional boards and committees that begin convening for the 2026 calendar year in January, draft 2026 committee assignments are being proposed at this December meeting for approval.

#### Reasons for Recommendation and Available Options

The selection of the new Mayor was pending at the time the City Council agenda was produced on December 10th.

Following the Mayor's appointment, the new Mayor will designate Councilmembers to the standing committees. The City Council will subsequently review the list of appointments (Attachment A), with the authority to ratify or modify the Mayor's selections in accordance with the Procedures Manual.

Staff anticipates that the draft 2026 committee assignments will be finalized shortly before the December 16th City Council meeting and presented as a desk item on the day of the meeting.

It is recommended that the City Council approve the proposed 2026 Council Committee Assignments on December 16th.

Sustainability Impact

No sustainability impact.

Fiscal Impact

No fiscal impact.

City Work Program (CWP) Item/Description

None

Council Goal:

N/A

California Environmental Quality Act

No California Environmental Quality Act impact.

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Approved for Submission by: Tina Kapoor, City Manager

Attachments:

A – Draft 2026 Council Committee Assignments (forthcoming on December 16)