

CITY OF CUPERTINO
Resolution 16-031
Fees Effective ~~July 1, 2016~~ February 6, 2016
Schedule E - Recreation

Recreation classes and excursion fees shall be determined as follows:

Classes

1. Determine the maximum hourly rate paid to instructor.
2. Multiply the instructor's hourly rate by the number of class meetings.
3. Determine the minimum number of participants and divide into the instructor's cost.
4. Add indirect overhead percent - 32%.
5. Add 20% to establish non-resident fee.
6. Add cost for specialized equipment or supplies.

Special Conditions: For classes taught by contract instructors, the indirect overhead is only added to the City's percentage.

Excursions

1. Transportation cost divided by the number of participants plus overhead transfer.
2. Add 20% to establish non-resident fee.
3. Add any admission cost, supplies or leadership cost.

Additional factors that may be used to determine the class or excursion user fee:

The total number of participants in a given activity may generate additional revenue whereby the total program cost may be reduced.

Classes that traditionally have waiting lists may have the user fee increased.

Programs in competition with adjacent cities or the private sector may require fees to be increased or decreased to remain competitive.

Facility Use Fee Schedule (Staff Use Only)

CLASSIFICATIONS:

Group 1: ~~Programs and events sponsored by Cupertino-based non-profit recreation, education, community service organizations and sponsored clubs with 1/3 resident membership/participation.~~
Cupertino-serving non-profits with 1/3 resident membership/participation, a Cupertino business address, or demonstrated service to Cupertino; government organizations; sponsored clubs; functions held by non-profits that are free and open to the Cupertino public. These organizations must show an official structure and status.

Group 2: ~~Programs and events sponsored by a~~ Non-resident non-profit recreation, education or community service organizations for functions not open to the public. These organizations must show official structure and status.

Group 3: Cupertino Residents - Private, special interest or business groups for functions not open to the public. These functions would include parties, banquets, receptions, industrial conferences, seminars, trade shows, etc. Must show proof of 95014 residency.

Group 4: Non-Residents - Private, special interest or business groups for functions not open to the public. These functions would include parties, banquets, receptions, industrial conferences, seminars, trade shows, etc.

CITY OF CUPERTINO
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Schedule E - Recreation
Quinlan Community Center

ROOM RENTAL SCHEDULE PER HOURS

<u>Cupertino Room</u>	Mon-Fri up to 5:00 pm	Fri 5:00 pm-Sun
Cupertino Non-Profit (Group 1)	\$30	\$80
Non-Profit (Group 2)	\$48	\$128
Resident (Group 3)	\$168	\$280
Non-Resident (Group 4)	\$224	\$368

<u>Social Room</u>		
Cupertino Non-Profit (Group 1)	\$20	\$60
Non-Profit (Group 2)	\$32	\$96
Resident (Group 3)	\$72	\$120
Non-Resident (Group 4)	\$90	\$150

<u>Conference Room</u>		
Cupertino Non-Profit (Group 1)	\$10	\$25
Non-Profit (Group 2)	\$16	\$40
Resident (Group 3)	\$31	\$52
Non-Resident (Group 4)	\$39	\$65

Security Staff

Security staff is required when alcohol is served at any City facility. \$25.00 per hour. Minimum of 4 hours.

Overtime Fee

Functions exceeding the permitted reservation time shall be charged 1.5 times the associated hourly fee for any time up to the first half-hour, and 1.5 times the associated hourly fee for every half hour thereafter. This charge will be deducted from the security deposit.

Security Deposit

A security deposit shall be required for all groups. Security deposit is due at time of reservation. The Department Director may also require a deposit based on the nature of an event. The security deposit will be refunded if no damage occurs, rooms are left in clean condition, and permits conclude on time.

Quinlan Community Center

Cupertino Room - Resident/Non-Resident	\$750
All Other Rooms - Resident/Non-Resident	\$300
All Rooms - Cupertino/Other Non-Profit	\$300

Insurance

General Liability Insurance may be required as determined by Department and stipulated in Department's

Facility Use Insurance Requirement Policy.

\$1M required for all groups using the Cupertino Room and Social Room, w/endorsement to policy showing City of Cupertino as Additional Insured.

CITY OF CUPERTINO
Resolution 16-~~031~~
Fees Effective ~~July 1, 2016~~ February 6, 2016
Schedule E - Recreation
Community Hall

ROOM RENTAL SCHEDULE PER HOUR

	Mon-Fri Up to 5:00 pm	Fri 5:00 p.m. to Sun
Cupertino Non-Profit (Group 1)	\$30	\$80
Non-Profit (Group 2)	\$48	\$128
Resident (Group 3)	\$120	\$200
Non-Resident (Group 4)	\$200	\$300

Security Staff

Security staff is required when alcohol is served at any City facility: \$25.00 per hour. Minimum of 4 hours.

Overtime Fee

Functions exceeding the permitted reservation time shall be charged 1.5 times the associated hourly fee for any time up to the first half-hour, and 1.5 times the associated hourly fee for every half hour thereafter. This charge will be deducted from the security deposit.

Security Deposit

A security deposit shall be required for all groups. Security deposit is due at time of reservation. The Department Director may also require a deposit based on the nature of an event. The security deposit will be refunded if no damage occurs, rooms are left in clean condition, and permits conclude on time.

Community Hall

Resident/Non-Resident	\$750
Cupertino/Other Non-Profit	\$300

Insurance

General Liability Insurance may be required as determined by Department and stipulated in Department's

Facility Use Insurance Requirement Policy.

\$1M required for all groups, w/endorsement to policy showing City of Cupertino as Additional Insured.

CITY OF CUPERTINO
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Schedule E - Recreation
Monta Vista Recreation Center/Creekside Park Building

ROOM RENTAL SCHEDULE PER HOUR

CREEKSIDE/MONTA VISTA- Multi-Purpose Room

	Mon-Fri Up to 5:00 pm	Fri 5:00 p.m. to Sun
Cupertino Non-Profit (Group 1)	\$30	\$30
Non-Profit (Group 2)	\$48	\$48
Resident (Group 3)	\$48	\$80
Non-Resident (Group 4)	\$60	\$100

MONTA VISTA- Classroom/Kitchen

	Mon-Fri Up to 5:00 pm	Fri 5:00 p.m. to Sun
Cupertino Non-Profit (Group 1)	\$10	\$25
Non-Profit (Group 2)	\$16	\$40
Resident (Group 3)	\$31	\$52
Non-Resident (Group 4)	\$39	\$65

Security Staff

Security Staff is required when alcohol is served at any City facility: \$25.00 per hour. Minimum of 4 hours.

Overtime Fee

Functions exceeding the permitted reservation time shall be charged 1.5 times the associated hourly fee for any time up to the first half-hour, and 1.5 times the associated hourly fee for every half hour thereafter. This charge will be deducted from the security deposit.

Security Deposit

A \$100 security deposit shall be required for all groups. Security deposit is due at time of reservation. The Department Director may also require a deposit based on the nature of an event. The security deposit will be refunded if no damage occurs, rooms are left in clean condition, and permits conclude on time.

Insurance

General Liability Insurance may be required as determined by Department and stipulated in Department's Facility Use Insurance Requirement Policy.

\$1M required for all groups, w/endorsement to policy showing City of Cupertino as Additional Insured.

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Schedule E - Recreation
Senior Center

	Resident	Non-Resident
Annual Membership	\$23	\$28
End of Aug. to End of Oct. Membership Sale	\$17	\$22
Day Pass Fee	\$5	\$5
Class Pass	\$10	\$15
Day Trip Pass	\$20	\$25

ROOM RENTAL SCHEDULE PER HOUR

	Mon-Fri Up to 5:00 pm	Fri 5:00 p.m. to Sun
Reception Hall		
Cupertino Non-Profit (Group 1)	\$30	\$80
Non-Profit (Group 2)	\$48	\$140
Resident (Group 3)	\$144	\$240
Non-Resident (Group 4)	\$180	\$300
Bay Room/ Arts and Craft		
Cupertino Non-Profit (Group 1)	\$22	\$36
Non-Profit (Group 2)	\$27	\$45
Resident (Group 3)	\$43	\$72
Non-Resident (Group 4)	\$54	\$90
Classroom		
Cupertino Non-Profit (Group 1)	\$20	\$32
Non-Profit (Group 2)	\$24	\$40
Resident (Group 3)	\$38	\$64
Non-Resident (Group 4)	\$48	\$80
Conference Room		
Cupertino Non-Profit (Group 1)	\$10	\$25
Non-Profit (Group 2)	\$16	\$40
Resident (Group 3)	\$31	\$52
Non-Resident (Group 4)	\$39	\$65

Security Staff

Security Staff is required when alcohol is served at any City facility: \$25.00 per hour. Minimum of 4 hours

Overtime Fee

Functions exceeding the permitted reservation time shall be charged 1.5 times the associated hourly fee for any time up to the first half-hour, and 1.5 times the associated hourly fee for every half hour thereafter. This charge will be deducted from the security deposit.

Security Deposit

A security deposit shall be required for all groups. Security deposit is due at time of reservation.

The Department Director may also require a deposit based on the nature of an event. The security deposit will be refunded if no damage occurs, rooms are left in clean condition, and permits conclude on time.

Cupertino Senior Center

Reception Hall - Resident/Non-Resident	\$750
All Other Rooms - Resident/Non-Resident	\$300
All Rooms - Cupertino/Other Non-Profit	\$300

Insurance

General Liability Insurance may be required as determined by Department and stipulated in Department's Facility Use Insurance Requirement Policy.

\$1M required for all groups, w/endorsement to policy showing City of Cupertino as Additional Insured.

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Resolution 16-~~031~~
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Schedule E - Recreation
Sports Center/Child Watch/Teen Center

	Type	Resident	Non-Resident
<u>Day Passes</u>			
Single Day Pass		\$10	\$13
Day Pass 10 Pack		\$90	\$117
Aerobics Passes		\$6	\$6
Yoga/Pilates/TRX		\$8	\$8
<u>Monthly Passes</u>			
One Month	Single	\$65	\$75
One Month	Couple	\$85	\$100
One Month	Family	\$105	\$125
One Month	Senior	\$50	\$60
One Month	Students	\$30	\$30
One Month	Juniors (<17)	\$30	\$30
<u>Annual Passes</u>			
One Year	Juniors (<17)	\$305	\$340
One Year	Single	\$430	\$465
One Year	Couple	\$815	\$890
One Year	Family	\$910	\$990
One Year	Senior	\$385	\$415

ROOM RENTAL SCHEDULE PER HOUR

Conference Room	Current
Cupertino Non-Profit (Group 1)	\$10
Non-Profit (Group 2)	\$16
Resident (Group 3)	\$31
Non-Resident (Group 4)	\$39
Multi-Purpose Room/Sports Court	Current
Resident	\$60
Non-Resident	\$72

ADDITIONAL CONDITIONS

1. The Cupertino Tennis Club will be charged \$10.00/hour during primetime and \$6.00/hour per court during non-primetime for all C.T.C. sponsored activities other than U.S.T.A. leagues and practices.
2. All competitors in C.T.C./U.S.T.A. leagues participating at the Sports Center must purchase an annual pass.
3. Specials will be offered on an on-going basis.

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Resolution 16-031
Fees Effective ~~July 1, 2016~~ February 6, 2016
Schedule E - Recreation

Child Watch Fees

One visit	\$6
Ten visits	\$54
One Month Pass	\$100

Teen Center

Rental Rate (per 4 hours)	\$200
Deposit	\$750
Overtime Rate: \$100.00 first hour; \$50.00 each half hour after.	

	Teen Resident	Teen Non-Resident
Daily Rate	No Cost	\$5
10 Day Pass	No Cost	\$40

Outdoor Facilities

Memorial Softball Field

Cupertino residents/Resident business only	\$35/2 hrs
Non-Residents/Non-Resident business	\$50/2 hrs
Field can be reserved for a maximum of 4 hours. THERE IS NO FEE FOR CURRENT SOFTBALL TEAMS PLAYING IN CUPERTINO LEAGUES	
Field preparation (includes dragging, watering, chalking, and bases)	\$37
Field Attendant (2 hour minimum). Field Attendant is required any time lights or field preparation is requested.	\$12/hr
Lights	\$10/hr

Memorial Park Amphitheater

Residents/Cupertino Non-Profit	\$55
Non-resident/Non-Profit	\$75

Memorial Park Gazebo

Residents/Cupertino Non-Profit	\$55
Non-resident/Non-Profit	\$75

Picnic Areas (Daily Rate)

	Resident	Non-Resident
Memorial (113 capacity)	\$83	\$112
Linda Vista (136 capacity)	\$85	\$116
Portal (80 capacity)	\$66	\$90
Electricity at Memorial or Linda Vista Park	\$25	\$25
Bounce House (Memorial Park Only)	\$25	\$25

Sports Field Fees (Per Athletic Field Use Policy)

Cupertino resident, youth, volunteer non-profit organization (*)	
Resident/player/season	\$11
Non-resident/player/season	\$22
Cupertino resident, youth, commercial non-profit organization (*)	
Resident/player/season	\$11
Non-resident/player/season	\$66

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Schedule E - Recreation
Outdoor Facilities

Cupertino resident, adult, volunteer non-profit organization	
2-hour minimum/hour/field	\$50
Deposit	\$600
Cupertino resident, adult, commercial non-profit organization	
2-hour minimum/hour/field	\$50
Base fee/site/seasonal use period	\$600
Deposit	\$600
Non-resident, youth, non-profit volunteer organization (*)	
Resident/player/season	\$11
Non-resident/player/season	\$66
Non-resident, youth, commercial non-profit organization (*)	
Resident/player/season	\$11
Non-resident/player/season	\$88
Non-resident, adult, non-profit volunteer organization	
2-hour minimum/hour/field	\$50
Base fee/site/seasonal use period	\$600
Deposit	\$600
Non-resident, adult, commercial non-profit organization	
2-hour minimum/hour/field	\$100
Base fee/site/seasonal use period	\$600
Deposit	\$600
For-profit youth sports events	
2-hour minimum/hour/field	\$150
Base fee/site/seasonal use period	\$600
Deposit	\$600
For-profit adult sports events	
2-hour minimum/hour/field	\$175
Base fee/site/seasonal use period	\$600
Deposit	\$600

* Represents whether an organization's members and board of directors are made up of 51% or more of either City residents or non-residents. After the category is determined, then the resident or non-resident fees are paid per the residency of each player.

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Schedule E - Recreation
Blackberry Farm

<u>Picnic Areas (Daily Rate) *</u>	Resident	Non-Resident
Area 1 - 250 Person Picnic Area- Blackberry Site	\$300	\$600
Area 2 - 100 Person Picnic Area- Sycamore Site	\$120	\$240
Area 3 - 100 Person Picnic Area- Owl Site	\$120	\$240
Area 4 - 50 Person Picnic Area- Steelhead Site	\$60	\$120
Area 5 - 50 Person Picnic Area- Bobcat Site	\$60	\$120
Area 6 - 25 Person Picnic Area- Acorn Site	\$30	\$60
All Sites- 525 Person Picnic Area	\$690	\$1,380
Pool Pass for Picnic Area Groups	\$4	\$5

Day-Use Pass Only

Weekday Tuesday - Friday	\$6	\$8
Weekend Saturday - Sunday	\$8	\$10

Picnic area fees are due in full at the time of reservation.

* Organizations may rent multiple areas.

Swim Pass Options

	Resident	Non-Resident
10-day Pass	\$60	\$80

Season Swim Pass (May-Sept)

Individual Pass	\$100	\$140
2-Person Pass	\$160	\$200
3-Person Pass	\$170	\$210
4-Person Pass	\$180	\$220
5-Person Pass	\$190	\$230
6-Person Pass*	\$200	\$240
*Each additional person added to a 6-person pass	\$6	\$8

CITY OF CUPERTINO
Resolution 16-~~031~~
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Schedule E - Recreation
Environmental Education Center

Contracted Tenants and Partners*	No Charge
Cupertino Non-Profit (Group 1)	\$30
Non-Profit (Group 2)	\$48
Resident (Group 3)	\$55
Non-Resident (Group 4)	\$88

**On-Site tenants and partnering organizations that have a current lease agreement with the City of Cupertino.*

Security Staff

Security Staff is required when alcohol is served at any City facility: \$25.00 per hour. Minimum 4 hours.

Overtime Fee

Functions exceeding the permitted reservation time shall be charged 1.5 times the associated hourly fee for any time up to the first half-hour, and 1.5 times the associated hourly fee for every half hour thereafter. This charge will be deducted from the security deposit.

Security Deposit

A security deposit of \$300 will be due at time of booking for rentals. (except for Contracted Tenants and Partners)

Insurance

General Liability Insurance may be required as determined by Department and stipulated in Department's Facility Use Insurance Requirement Policy.

~~\$1M required for all groups, w/endorsement to policy showing City of Cupertino as Additional Insured.~~

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Schedule E - Recreation

Blackberry Farm Golf Course

Daily Green Fee Schedule

<u>Weekends</u>	Resident	Non-Resident
9-Holes	\$18	\$20
Senior	\$18	\$20
Junior	\$15	\$17
Second 9 Holes (all players)	\$12	\$14
 <u>Weekdays</u>		
9-Holes	\$16	\$18
Senior	\$15	\$17
Junior	\$15	\$17
Second 9 Holes (all players)	\$11	\$14

All Groups and Tournaments pay the 9-Hole rate (Cupertino residents still applies). Staff is authorized to set merchandise fees according to current cost.

	Adults (17-61)	Jr/Sr
<u>Monthly Rate*</u>		
Cupertino Residents	\$165	\$150
Non-Residents	\$195	\$180
 <u>Super Annual Rate (Good on Weekends & Holidays)**</u>		
Cupertino Residents	\$1,650	\$1,500
Non-Residents	\$1,950	\$1,800
 <u>Super Semi-Annual Rate (Good on Weekends & Holidays)**</u>		
Cupertino Residents	\$880	\$800
Non-Residents	\$1,040	\$960

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Schedule E - Recreation

Blackberry Farm Golf Course

Proposed Quick Passes

<u>Base Rate</u>	Savings per round	<u>15</u>	<u>16</u>	<u>17</u>	<u>18</u>	<u>18</u>	<u>20</u>
		Weekday	Weekday	Weekday	Weekday	Weekend	Weekend
		Senior Res.	Adult Res.	Senior NR	Adult NR	Res.	NR
# of Plays							
10	\$1	\$140	\$150	\$160	\$170	\$170	\$190
20	\$2	\$260	\$280	\$300	\$320	\$320	\$360
30	\$3	\$360	\$390	\$420	\$450	\$450	\$510
40	\$4	\$440	\$480	\$520	\$560	\$560	\$640
50	\$5	\$500	\$550	\$600	\$650	\$650	\$750

Golf fees may be increased/decreased at the discretion of the City Manager (Resolution No. 04-350)

* Monthly Passes valid 7 days a week and Holidays. Based on 1\10th of the Annual Rate.

** All Annual and Semi-Annual rates will be valid 7 days a week including holidays. Annual and Semi-Annual rates based on 50 play weekday rates. Annual price is 3 times the 50 play rate. Semi-Annual is 1.6 times the 50 play rate.