

ATTACHMENT E (clean)
SCOPE OF WORK – CUPERTINO CHAMBER OF COMMERCE

Services to include, but not limited to, the following:

1. Technical Assistance:

- a. Plan and host up to six (6) technical assistance seminars/webinars each year and select topics with the City that are pertinent to small businesses such as public safety in commercial areas, doing business in Cupertino focused on multi-lingual and multi-cultural businesses, green business practices, digital marketing, etc.

2. Events/Meetings:

- a. Host up to four (4) quarterly professional Women's business luncheon or speaker series to provide networking opportunities for women in business and hear from a speaker or special presenter on related topics at City facilities at no charge, or other venues around Cupertino, and online.
- b. Attend monthly 30-minute coordination meetings with the City's Economic Development Manager.