

Input Received
from Commissions
December 2019-January 2020

Bicycle Pedestrian Commission Proposals for FY 2020-21 City Work Program



Project/Task	Project Objective	Driven by mandate, law, or Council priority/direction? (If yes, please specify)	Resources Needed (e.g. funding and # of staff hours) May be updated by Dept as appropriate.	Estimated Completion Date May be updated by Dept as appropriate.	Measurement Criteria (How will we know how we are doing?)
* Bollinger Road Safety Study	Conduct a safety and operational study of the Bollinger Road corridor. Look at ways to improve vehicle, bicycle and pedestrian safety.	No	\$50,000 needed for consultant contract. Estimate 200 staff hours	Summer 2021	Completion of study. Ultimately, improved safety (reduced accident rates) along Bollinger Road
School Area Safety Study	Develop a Plan to improve bicycle and pedestrian safety along routes to schools	No	\$50,000 needed for consultant contract. Estimate 500 staff hours	Summer 2021	Completion of study. Ultimately, improved safety (reduced accident rates) along school routes
** Civic Center Study	Develop a Plan to improve bicycle, pedestrian and vehicle access to Civic Center				

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** Can be part of current operations

Fine Arts Commission

Proposals for FY 2020-21 City Work Program



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* Art in Unexpected Places	To beautify public and/or private/donated spaces, surprise and delight passers-by, and encourage the community to reflect on themes and imagery that represent the heritage, natural beauty, diversity, and creativity of the City.	Fine Arts Commission	\$10,000	Summer 2021	Complete Mural
** Artists Award Programs (if not already included in the budget)	To recognize the various artists (Distinguished, Emerging, and Young) of Cupertino	Fine Arts Commission	\$10,000	Winter 2021	Award to recipients
* Art Festival that incorporates multiple media platforms	Creating awareness for art and a platform for artists in Cupertino at the De Anza Visual Arts Performance Center (VPAC). Two days festival	Fine Arts Commission	\$10000, 100 hours	Summer 2021	Art Festival Complete
* Art Talks	Art talks and workshops that include topics such as visual and performing arts.	Fine Arts Commission	\$3,000, 50 hours	Summer 2021	Five art talks

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Housing Commission

Proposals for FY 2020-21 City Work Program



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*	Housing Strategies (Part 2)	Develop and implement programs to provide a variety of products across the affordability levels including housing for the developmentally disabled, as well as those with moderate, low, very low, and extremely low income.	Housing Commission	\$100,000 / 100 hours	Spring 2021	Provide additional funding for affordable housing programs resulting in at least one additional unit.
* (Objective 1)	Homelessness (Part 2)	1. Partner with De Anza College and social service agencies to develop and implement programs for homeless students.* 2. Partner with West Valley Community Services and social service agencies to develop and implement programs for the homeless community. 3. Support a Safe Park program. 4. Assist in the development of a drop-in day	Housing Commission	\$100,000 / 100 hours	Spring 2021	Develop a program that provides housing to a minimum of 10 homeless students. Update ordinance to support a Safe Park program. Assist in the development of a drop-in day center. Bring Mobile Van program into City.
*	Engage with Philanthropic Organizations to find a way to build ELI housing units for Developmentally Disabled and Engage with Habitat for Humanity (or other nonprofit) to build ownership housing at 10301 Byrne Avenue (Part 2)	1) Identify ways to build ELI housing units for developmentally disabled. 2) Look at possibility of building 6-8 affordable ownership townhomes.	Housing Commission	\$150,000 plus additional development costs to be determined after feasibility study / 150 hours	Spring 2021	Provide funding and incentives to developers/nonprofits to build housing.
	Develop a subcommittee for Housing Strategies item	To bring to fruition the project objectives.	Housing Commission	\$5,000 / 25 hours	June 1, 2021	Meet up to 10x/year and update the Commission on findings
	Develop a subcommittee for Homelessness item	To bring to fruition the project objectives.	Housing Commission	\$5,000 / 25 hours	June 1, 2021	Meet up to 10x/year and update the Commission on findings

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Housing Commission

Proposals for FY 2020-21 City Work Program



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Develop a subcommittee for Engage with Philanthropic Organizations to find a way to build ELI housing units for Developmentally Disabled and Engage with Habitat for Humanity (or other nonprofit) to build ownership housing at 10301 Byrne Avenue item	To bring to fruition the project objectives.	Housing Commission	\$5,000 / 25 hours	June 1, 2021	Meet up to 10x/year and update the Commission on findings
Invite community groups / City staff to present affordable housing topics	Learn about affordable housing topics	Housing Commission	\$0 / 10-30 hours	June 1, 2021	Housing Commission presentations.

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Library Commission

Proposals for FY 2020-21 City Work Program



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<p>**</p> <p>(a) Support the efforts of Council and community-based organizations to address space constraints affecting programming, meeting, and study uses of the library.</p> <p>(b) Work with Library District to designate quiet work spaces inside the library. Monitor implementation and patron response.</p> <p>(c) Work with Library District, Education Districts, and community-based entities to identify locations for additional study, research, and collaborative space for community members.</p>	<p>Solve Programming and Library Space Issues, Access to Study, Research, and Collaborative Space</p>	<p>Council confirmed its commitment to expand the library to include programming and community meeting space in November 2019.</p>	<p>TBD</p>	<p>(a) TBD (b) TBD (c) Summary of Progress, December 2020. Future actions, if any, TBD</p>	<p>(a) TBD (b) "Quiet Study" signs posted in designated adult workspace areas by January 2020. Monitor patron response, ongoing. (c1) Complete audit of possible overflow study/collaborative spaces by July 2020. (c2) Investigate/Propose partnership opportunities with Education Districts and/or other community-based entities by Sept 2020. (c3) Other actions as determined by outcomes from (b1) and (b2) by TBD.</p>

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Library Commission Proposals for FY 2020-21 City Work Program



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**	<p>(d) Work in cooperation with the Bike Ped Commission, Library District, and community-and regional-based entities to promote walking, bicycling, and public transit and community shuttle use as preferred methods for traveling to and from Civic Center Plaza.</p> <p>(e) Work in cooperation with the City and CUSD to consider satellite parking opportunities at Eaton Elementary School for overflow parking for Civic Center Plaza venues (weekend and non-school hours/days only).</p> <p>(f) Work in cooperation with the City to promote/encourage improved access to Civic Center Plaza.</p>	Solve Programming and Library Space Issues, Safe and Sustainable Access to Civic Center Plaza	TBD (c4) TBD; seek partnerships with community-based entities and/or allocate Commission budget to purchase U locks for checkout at the Library.	See "Measurement Criteria" column for completion dates.	<p>(d1) Confirm commitment to cooperative effort with Bike Ped Commission by February 2020</p> <p>(d2) Complete casual audit of bicycle locking strategies at Civic Center Plaza by January 2020.</p> <p>(d3) Support/Encourage the City's effort to bring secure bike lock installations to Civic Center Plaza, ongoing.</p> <p>(d4) Investigate/Propose partnership opportunities with the Library District and/or other community-based entities to add U locks as an item available for library checkout by Sept 2020.</p> <p>(d5) Where possible, work in cooperation with Bike Ped Commission and/or other community-based entities to provide bike locking audits and demonstrations at Civic Center Plaza by December 2020.</p> <p>(e, f1) Promote/Encourage ideas shared in the Library Commission's letter to Council "Suggestions for Improving Access to Cupertino City Center" dated 12/5/2019, ongoing.</p> <p>(f2) Promote/Encourage ideas shared in the Library Commission's letter to Council "Suggestions to Address Misuse of Time-limited Parking Stalls in the Civic Center Parking Lot" dated 1/10/2020, ongoing.</p>
Not until 2021-22	<p>(j) Sub-committee organized in FY 2019-2020 led effort to form the selection committee. City and the 2018-2019 Poet Laureate promoted the recruitment effort. Selection process is underway!</p>	Collaborate with the Parks & Recreation Department and the Current Poet Laureate to Select the 2020-2021 and Promote Poet Laureate Events Throughout the Year	TBD	TBD	<p>(j1) Continued participation and support of the selection of the new Poet Laureate and recognition of the remarkable achievements of the 2018-2019 Poet Laureate by March 2020.</p> <p>(j2) Meet with 2020-2021 Poet Laureate periodically and at the discretion of the Chair or subcommittee to receive updates and help or support, as needed.</p>

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Library Commission

Proposals for FY 2020-21 City Work Program



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** (g) Work in cooperation with the City, Library District, community-based entities, and sibling commissions, where possible, to host on-time or ongoing events or services to benefit Middle School Students	Improve Programming and Services for Middle School Students		TBD	TBD	(g1) Identify needs and partnership opportunities by ____. (g2) Establish scope, goals, and timeframe by ____. (g3) Approve plan and commit dates, resources, budget, and resources by ____. (g4) Survey participants and publish results by ____.
* (i) Partner with Library District, community-based entities, and/or City to host Library Commission (maximum 2 commissioners) Coffee Talk meetings with patrons to discuss results of Triannual Patron Survey and gather input regarding facility and services concerns.	Support Data Collection, Analysis of Results, and Policy Recommendations Associated with the Tri-annual Library Patron Survey		TBD	TBD	(i1) Background: Survey was completed in 2019. Cupertino Library patrons completed the largest number of surveys of all SCCLD locations. Survey services provider, Harder+Co, presented Triannual survey findings to the Library District JPA Board on 1/23/2020. (i2) Set schedule, participants, and venues at the discretion of the Chair or sub-committee. All dates TBD.

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Parks and Recreation Commission

Proposals for FY 2020-21 City Work Program



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** All-Inclusive Playground	Assist with the fundraising efforts needed to develop plans and construct an all-inclusive playground.	Existing capital improvement project authorized by the City Council	No additional staff hours will be required for the Commission to assist fundraising efforts.	Winter 2020-21	All-inclusive playground will be funded and under construction
* Dog Off Leash Areas	Analyze the on-going pilot program in Jollyman Park and, assuming it is successful, duplicating the program at other City facilities.	City Council authorized the pilot program until July 2020.	Staff time will be needed to help analyze sites, conduct any public meetings, and open an additional site, if Jollyman continues to be successful.	Spring 2021	If Jollyman is successful, additional sites will be analyzed and an additional site will be open for public use.
** Annual Events	Maintain, enhance and expand the Summer events programs to year-round programming. Expand the program with all age groups and a diverse set of hobbies represented.	No.	Depending upon the number and type of programs to be added, impact on staff time could be up to 1,000 hours.	This would be an on-going program on an annual basis.	Looking at what events we can do throughout the year at satellite parks and locations. Expand summer-like events to year long.
Status of Trails	Connectivity of the City's trails could include land purchase recommendations, park acquisition and understanding of where the community is lacking parks or trails.	No.	An initial analysis of connectivity between the existing parks and trails will require a minimal amount of staff time.	Summer 2020-21	An analysis of current parks and trails is complete and plans are in place to purchase property or develop additional trails to connect the community.
Historical Preservation (McClellan Ranch)	Preservation of the barn at McClellan Ranch and other identified sites around the City.	No.	Unknown until a survey of City assets and cost analysis is performed.	Summer 2020-21	A financing plan is adopted by the City Council for the preservation of our historical resources.
** Teen Wellness Programs	Collaborate with the Teen Commission and local schools to show support for existing and new teen programs.	No.	No resources or staff time is needed. Commissioners will reach out to Teen Commission and schools offering support.	Spring 2021	Collaborations on projects are developed.
Collaboration With Other Commissions	Engage other commissions on projects of mutual benefit by assigning one Parks & Recreation Commissioner as a liaison to each other City Commission.	No.	No resources or staff time is needed.	Spring 2021	Parks & Recreation Commissioners are serving as liaisons to the other City Commissions.
** Senior Programs	Support Senior programming to ensure the senior population is included in developing strategic plans and senior programs continue.	No.	Approximately 30 staff hours per year.	On-Going.	Parks & Recreation Commission is receiving quarterly updates from the Senior Advisory Council and is represented at Senior Advisory Council meetings.

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Parks and Recreation Commission Proposals for FY 2020-21 City Work Program



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Parks and Recreation Marketing Plan	Establish methods of communicating information to the community and reaching more residents.	No.	Unknown at this time.	Summer 2020-21	Information about Parks & Recreation programs will reach a majority of citizens and the number of unique visitors in recreation programs will increase.
* Parks and Recreation Strategic Plan (Rancho Rinconada, Lawrence Mitty Park, Memorial Park, Stevens Creek Corridor, Park Equity, Blackberry Farm Golf Course)	Ensure that key items (listed) are highlighted in the strategic plan. Appoint 1-2 Commissioners to work with Staff to report each month on the Strategic Plan process. Hold one joint meeting with Commission and Council before adoption of Strategic Plan to include them in the planning process.	City Council authorized the Master Plan that leads directly to the creation of the Strategic Plan.	No additional staff hours will be required for the Commission to assist with the creation of the Strategic Plan.	Winter 2020-21	Strategic Plan is adopted by the City Council, with the inclusion of the Commission's identified key projects.

Items that are already in progress, such as the community gardens and athletic field review have not been explicitly listed, as the Commission expects them to continue to be executed until they are completed.

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Planning Commission Proposals for FY 2020-21 City Work Program



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Prior						
W	Study Session to preserve places that supports daily living such as pharmacies, grocery stores, hospitals and energy sources. Avoid a food dessert.	Identify potential zoning areas in the General Plan that are risk. Identify mitigation measures and policies to preserve these areas.		Medium	Spring 2021	Inventory list of identified zones at risk.
*	Review the existing R-1 2nd story additions and consider including 2nd story balconies and decks as FAR	To gather community process to streamline the process to add 2nd floor and make it less contentious. Find a balance between property rights and privacy.		Medium	Fall 2020	Proposed CMC update
*	Review conditional uses in the Municipal Code	Municipal Code update - e.g. hours of operation, outdoor seating, proximity to residential, etc. Review current best practices.		Medium	Winter 2020	Proposed CMC update
*	Study session for the impact and requirement for the next RHNA cycle	Review preliminary RHNA numbers. Look at strategies for RHNA compliance.		High	Winter 2020	Initial Report and complete study session
	Study session for the impact of utilizing VMT instead of LoS for CEQA Review	Joint Session with ERC to understand differences in building form as a result of change from VMT to LOS and understand the impact of not calculating LOS.		Medium	Summer 2020	Initial Report and complete study session
**	Study session to understand existing transportation plans (regional and local)	Understand how planned VTA service and local transit intersects and how it affects local land use decisions.		Low	Fall 2020	Initial Report and complete study session
Low	Needs analysis on future transportation needs and impact on land use	Near term transit efforts (Plan Bay Area) and understanding where those are. Are they compatible with the planning goals of the City? Biggest factors in land use is going to be transportation. How can our goals be incorporated in the regional plans?		Medium	Spring 2021	Initial Report and complete study session

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Planning Commission Proposals for FY 2020-21 City Work Program



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Prior						
CC	Oversight of Public Works Department by the Planning Commission	Consider having a Public Works Commission or distribute public works projects between other commissions.		Medium	Fall 2020	Evaluation of new commission or placement of commission
	Study Session related to Legislative review of land use related bills	Ongoing Annual Study Session in the Fall upon bill passage.		Low	Fall 2020	Complete study sessions
CMO	Support of the mental health community	Website to mental health resources.		N/a	N/A	N/A
	Evaluation of the city's fiscal future	How does planning affect the tax revenue for the city and how it mitigates efficiencies in terms of costs.		High	Spring 2021	Evaluation complete
	Infrastructure of the city's sewer plan and water, electric, cell towers	Provide status updates		Low	Summer 2020	Study Session complete
	Study the existing school traffic and safety and potential improvement measures and explore joint session with other commissions and/or city council	Provide status updates and increase collaboration with other commissions		Low	Summer 2020	Complete study session
PSC, Sustn	Import of soil to Lehigh cement plant and the contamination	Determine environmental screening levels for imported soil		N/a	N/A	N/A
**	Joint session by the commissions of the CEQA requirement presentation as previously presented.	Educate the public about the CEQA process		Low	Fall 2020	Study Session complete
	Development Accountability	Take language from the last years WP.		Take language from last year's WP	Take language from last year's WP	Take language from last year's WP
CC	Examine the potential for self governance	Restoring City rights preemption				

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Public Safety Commission

Proposals for FY 2020-21 City Work Program



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** Vehicle Burglary Awareness and Prevention in Shopping Centers	Reduce the number of Vehicle Burglaries by teaming up with the Sheriff's Office	Due to increase in Vehicle Burglaries in the city, Commission will make this Project the priority	Funding needed to print flyers and an estimated 16 hours of staff time for awareness campaign	Sep-20	The number of Vehicle Burglaries will be tracked monthly to determine success	
**	Public Safety Forum	Provide residents with a Safety Forum which will enhance their overall safety	Funding needed for food to feed approximately 75 people and about 40 hours of staff time	Oct-20	Reduction of Crime and Fire Incidents in city	
Will discuss with Sheriff's Office	Domestic Violence Awareness	Increase Domestic Violence resources available for residents	Hoping to declare October 2020 as Domestic Violence Awareness Month by Council	Information already available from non-profits and county; about 24 hours of staff time may be needed	Oct-20	Evaluate the Calls-for-service related to domestic violence from the Sheriff's Office
Will discuss with Fire Dept	Wildfire Safety Awareness	Inform residents of the need to be proactive during fire season by sending them information frequently with reminders	Partner with Fire Department and push out information. About 8 hours of staff time may be needed		Based on the number of mailers sent to residents and monthly report from the Fire Department	

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Sustainability Commission

Proposals for FY 2020-21 City Work Program



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** Community outreach, education, and youth engagement	Student essay contest, tabling at Earth Day Festival, and Speaker Series Events (at least one event). Work with schools to involve students in City's CAP and sustainability initiatives.				Complete student essay contest and at least one Sustainability Speaker Series event. Draft a plan for Commission to engage more actively with local schools.
* Support CAP 2.0 and Adaptation Plan development	Recommend strategies for involving the community in the CAP 2.0 and Adaptation Plan development.				Support staff's CAP 2.0 / Adaptation Plan process with strategies to involve public input.
* Zero Waste Policy	Review regional efforts on restricting single use / disposable items. Consider local ordinance to restrict single use / disposable items.	Zero Waste Policy			Recommendation to City Council on policy to prohibit or restrict single use / disposable items in the City.
Decarbonization strategy for existing buildings	Study policy options for limiting natural gas usage in existing buildings. Identify best practices around decarbonization.				Create a best practices list of policies and / or strategies for accelerating decarbonization in existing buildings.
Buy Clean state policy progress and Bay Area local model codes on embodied emissions in concrete	Staff to continue to provide quarterly updates on state Buy Clean policy progress. Review model code for potential local adoption via Cupertino's Green Building Ordinance.				Monitor the issue and determine if City action should be taken.
Housing and sustainable land use policy	Collaborate with other Commissions to study land use, watershed protection, and sustainable housing policy. Track state legislation on housing density.				Monitor this issue and determine if future City action should be taken

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Teen Commission

Proposals for FY 2020-21 City Work Program



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** <hack> Cupertino 2021	Continue collaboration with Cupertino's Parks and Recreation Department to organize the 5th annual <hack> Cupertino, a 13-hour overnight hackathon for teens ages 13-18. The goal is to give youth an educationally enriching and recreational opportunity.		Approx. 100 hours Previously budgeted		
** Youth Mental Health Advocacy & Awareness	Youth Mental Health has become increasingly important and students, including those in middle school, are reporting high levels of stress, anxiety, and depression. The Teen Commission is planning on utilizing collaboration, partnerships, and school connections to determine best methods to provide support for their peers and bring awareness to the issue.		Approx. 300 hours. Not previously budgeted		
Addressing traffic safety at schools	Through collaborations with the Bike-Ped Commission and Safe Routes 2 School program, the Teen Commission would like to find ways to improve traffic around schools.		Approx. 150 hours Not previously budgeted		
Youth Friendly Business	The goal of this new program is to recognize local Cupertino businesses that create youth-friendly atmospheres, provide great customer service, and support youth initiatives in the community. Any member of the public who is not directly affiliated with the business would be able to nominate a business to be inducted into the program. The Teen Commission will review all applications and approve or reject Youth Friendly Business applications.		Approx. 100 hours Not previously budgeted		

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Teen Commission Proposals for FY 2020-21 City Work Program



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Teeno Grants	The Teen Commission recognizes that Cupertino youth and teens in the community possess innovative ideas but cannot always fund them. The Teeno Grants program would help these ideas become reality by giving these projects the funding necessary to get off the ground. Proposals would have to undergo a formal application process and be approved by the Teen Commission and Recreation staff. Approved proposals would receive 25% of the funding at the start and would receive the remaining funds after the project completion. If this program is approved by the City Council, the Teen Commission will be requesting \$3,000 to fund the grants.		Approx. 120 hours Not previously budgeted		
* Teen Center Advocacy & Awareness	The objective of this project would be to work with Parks and Recreation staff to create a marketing plan, help in creating programs, and spread awareness to bring more visitors to the Cupertino Teen Center.		Approx. 400 hours Not previously budgeted		
* Teen Workshops	Continue working with teens who want to volunteer to lead workshops and share their knowledge and/or skills with other teens. Workshops will be held at the Cupertino Teen Center and other available City facilities.		Approx. 60 hours. Previously budgeted		

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Technology, Information, and Communication Commission

Proposals for FY 2020-21 City Work Program



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* Traffic Management	Provide sensor network to assist in traffic mitigation and flow.		All TICC Members		
* Video Analytics	Provide data on traffic flow – pedestrian, vehicle, bike or other.		All TICC Members		
* Climate Monitoring	Deploy both static and dynamic sensor to measure particulate and pollution levels within the City.		All TICC Members		
* Conservation	Deploy sensors to enhance efficiency in water use (specifically for medians) and trash receptacle pickup.		All TICC Members		
** Cloud Based Platform	Explore cost/benefit to move from onsite or private cloud to a public cloud platform.		All TICC Members		
** Review and provide guidance on the to-be-developed wireless master plan			Bill Mitchell – PM Chad Mosley – Technical Lead TICC	Plan – First Draft – Summer 2020	
Provide public education: - 5G Technology			All TICC Members	Ongoing	

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