



**CITY OF CUPERTINO  
PARKS AND RECREATION COMMISSION  
Community Hall  
10350 Torre Ave, Cupertino, CA  
Thursday, September 6, 2018  
7:00 PM  
MEETING  
DRAFT MINUTES**

**CALL TO ORDER**

Vice Chair Biyani called the meeting to order at 7:00p.m. in the Community Hall, at 10350 Torre Ave, Cupertino, CA.

**PLEDGE OF ALLEGIANCE**

Commissioners present: Helene Davis, Meenakshi Biyani, Neesha Tambe (arrived at 8:50pm), Carol Stanek, Judy Wilson

Commissioners absent: None

Staff present: Timm Borden, Chad Mosley, Jeff Milkes, Gail Seeds, Kevin Khuu

**APPROVAL OF MINUTES**

1. Regular Meeting on August 2, 2018 – Commissioner Stanek motioned to approve the minutes of August 2, 2018. Commissioner Wilson seconded. Motion passed with 4 yes and 1 absent.

**CEREMONIAL MATTERS AND PRESENTATIONS**

None

**POSTPONEMENTS**

None

**ORAL COMMUNICATIONS**

Noel Eberhardt, Cupertino resident, thanked the Parks and Recreation Commission and Cupertino Public Works Department. Requested the City provide a continuously accessible porta potty out at the Kennedy Middle School field.

Dan Marshall, Cupertino resident, shared some recreation ideas to implement at parks to the Commission.

**WRITTEN COMMUNICATIONS**

None

Vice Chair Biyani moved item number 4 to next on the agenda.

## **NEW BUSINESS**

4. Initiate design for a multi-modal trail along the old haul road between McClellan Road and Linda Vista Park, east of Deep Cliff Golf Course.

Timm Borden, Director of Public Works, introduced Chad Mosley, City Engineer, to present a possible new design project for a trail along the old haul road at Linda Vista Park, connecting it to McClellan Ranch. Requested feedback from the Commission.

Dan Marshall, Cupertino Resident, supported this project.

Elizabeth Tu, Cupertino Resident, also supported the study, but asked for greater focus on the safety of the street crossing at McClellan Road.

The Commission supported the study, but emphasized focusing on the safety of crossing the street at McClellan Road and getting feedback from the neighbors whose homes are adjacent to the trail.

## **OLD BUSINESS**

2. Citywide Parks and Recreation System Master Plan – Park Recommendations, New Park and Recreation Facilities, and Added Recreation Elements

Gail Seeds, Parks Improvement Manager, presented to the Commission an update on the Master Plan. First reviewed the major facilities table that was uploaded with the agenda and asked for feedback from the Commission.

Vice Chair Biyani suggested accomplishing the 1 to 2 year goals first to ensure the community's interest to build the long term large facilities. Commissioner Stanek suggested more priority on the Teen Center and Teen Programming. Commissioner Wilson suggested looking at the partnerships first to fulfill some of the goals.

Dan Marshall, Cupertino resident, suggested utilizing the Vallco Area or Oaks Shopping Center Area to accomplish some of the goals.

Elizabeth Tu, Cupertino resident, asked for an analysis of the current usages of the Senior Center, Teen Center, etc. and to study existing sites first and then prioritize based on the studies and community input.

Commissioner Davis suggested adding being creative on new park spaces, for the trails to call out the UP corridor, and to see the gym and swim facilities linked at the same site. Also the arts theater should be close to downtown and to mention the Blesch House and Barn at McClellan Ranch.

Vice Chair Biyani asked for more detail on the public engagement process. For the short term, suggested adding a pilot program to move the Teen Center over to Creekside Park and to move the Monta Vista Recreation Center preschool to the Portal Park, if their footprints are close enough in size.

Noel Eberhardt, Cupertino Resident, suggested relooking at the usage of the Senior Center during off hours and looking towards the block leader program to gather more feedback from the public.

Gail then covered the Added Recreation Elements table and the Park recommendations table and asked for feedback.

For Jollyman Park, Commissioner Wilson suggested adding sustaining existing field usages and Commissioner Davis suggested adding the off leash dog survey to the table. For Linda Vista Park, Commissioner Wilson suggested adding a senior par course and to renovate the current equipment already there. For the Sports Center, Commissioner Wilson suggested adding expanding upwards and rooftop use.

Due to technical difficulties, Vice Chair Biyani called a break at 8:57pm.

Chair Tambe called the meeting back to order at 9:16pm.

Commissioner Davis asked to call out historical interpretive signage for the Stevens Creek Corridor. Commissioner Stanek asked to add in the table the proposal of the haul road trail. Commissioner Wilson asked to change the word renovated to repurposed for the Memorial Park Pond. Vice Chair Biyani asked to flush out the short term plans, especially for the Teen Center and preschool. Chair Tambe agreed with prioritizing the Teen Center and wanted to see the healing garden as a stand alone item.

### 3. 2018-2019 Draft Work Plan

The Commission reviewed the work plan. Jeff Milkes, Director of Recreation and Community Services, confirmed moving out the Organizational Structure Presentation item and the Department Strategic Plan Study Session. Suggested inviting the Teen Coordinator to come speak about the Teen Center to the October meeting. Commissioner Stanek asked to move the work plan presentation for City Council to the first meeting in October.

## **STAFF AND COMMISSION REPORTS**

### 4. Director's Report

Jeff Milkes presented on the following:

- ActiveNet work is currently ongoing and on schedule.
- Community Gardens contract will go to City Council in October.
- Neighborhood Events are wrapping up, will come back with a summary. Strategic plan coming up soon.
- Date Night Event this Saturday, showing La La Land.
- Will have a draft Citywide Parks Master Plan by November.

Vice Chair Biyani attended the Mayor's meeting and reported the following: Teen Commission is hosting Bobatino on September 15, Sustainability Commission is moving forward with their work plan, will continue giving grants for schools, and hosting the

Sustainability Speaker Series, Library Commission is also working on their work plan and highlighted GogoBiblio, a library on wheels, Technology, Information & Communication Commission will have an AI workshop at the Teen Center and is focusing on better broadband connectivity. Had attended the Chess Neighborhood Event, Teen Commission's Dinner, Commissioners' Dinner, Regnart Trail meeting, Indian Independence Day flag raising, and yoga in the park. Commissioner Davis attended the Regnart Trail Meeting and 3 of the Neighborhood Events. Commissioner Stanek participated in National Night Out, Commissioners' Dinner, Neighborhood Events, and Regnart Trail Meeting. Commissioner Wilson also attended the City Council Meeting, block parties, and the Neighborhood Astronomy Event. Chair Tambe attended the Commissioners' Dinner.

**ADJOURNMENT** – Chair Tambe adjourned the meeting at 9:38 p.m.  
Respectfully submitted,

Kevin Khuu, Administrative Assistant  
Recreation and Community Services Department  
*Minutes approved at the \_\_\_regular meeting*