



**OFFICE OF THE CITY CLERK**

CITY HALL  
 10300 TORRE AVENUE • CUPERTINO, CA 95014-3255  
 TELEPHONE: (408) 777-3223 • FAX: (408) 777-3366

**AMENDED LOCAL APPOINTMENTS LIST  
 AND NOTICE OF COMMISSION TERMS EXPIRING IN 2017**

NOTICE IS HEREBY GIVEN that residents are encouraged to apply for positions on City commissions that will have vacancies in January of 2017. The application deadline is 4:30 p.m. on Friday, January 13, 2017. Council will conduct interviews beginning at 5:00 p.m. on Monday and Tuesday, January 30 and 31.

Commissioners are interviewed and appointed by the City Council, and may serve a total of two consecutive 4-year terms. (The Teen Commission has a different term structure). If a person is appointed to fill an unscheduled vacancy that is less than two years, that partial term is not counted against the term limit.

All meetings are open to the public. For more information or to apply for a commission, please contact the City Clerk’s Office, 777-3223 or [cityclerk@cupertino.org](mailto:cityclerk@cupertino.org); or visit the City website at [www.cupertino.org/vacancies](http://www.cupertino.org/vacancies).

**AUDIT COMMITTEE - No residency requirement**

Incumbent	Appointment Date	Present Term Expires	Eligible for Re-Appointment
Eno Schmidt	5/15/12 (Partial); 1/30/13	1/20/17	Yes

Eligibility Requirements: The Committee consists of four or five members serving four-year terms. Two individuals are members of City Council, and a minimum of two and a maximum of three are at large members. The at large members shall not be officials or employees of the City, nor cohabit with as defined by law, nor be related by blood or marriage to any member of the Committee, the City Manager or staff person assigned to the Committee. An Audit Committee at large member is not required to be a Cupertino resident, but the City Council will give priority to individuals who have substantial accounting, audit, or investment experience, preferably in connection with a governmental agency.

Powers and Functions:

The powers and functions of the Audit Committee shall be as follows: A. Review the annual audit report and management letter; B. Recommend appointment of auditors; C. Review the monthly Treasurer’s report, D. Review City investment policies and internal controls of such policies. The Audit Committee falls under the Political Reform Act of 1974 and financial disclosure is required.

Meeting Schedule:

Regular meetings are held quarterly on the 2nd Thursday of the selected month at 3:00 p.m. at City Hall in Conference Room A. For more information, contact staff liaison Lisa Taitano, (408) 777-3280 or [lisat@cupertino.org](mailto:lisat@cupertino.org).

**BICYCLE PEDESTRIAN COMMISSION - Residency requirement for all five members**

Incumbent	Appointment Date	Present Term Expires	Eligible for Re-Appointment
Pete Heller	1/28/13	1/30/17	Yes

Eligibility Requirements: The Commission consists of five members who are residents of the City and shall be appointed by the Council to four-year overlapping terms. None shall be officials or employees of the City nor cohabit with, as defined by law, nor be related by blood or marriage to, any member of the committee, the City Manager or the staff person or persons assigned to the Commission.

Powers and Functions:

The function of the Commission is to review, monitor and suggest recommendations for City transportation matters including, but not limited to bicycle and pedestrian traffic, parking, education and recreation within Cupertino. The Bicycle Pedestrian Commission falls under the Political Reform Act of 1974 and financial disclosure is required.

Meeting Schedule:

Regular meetings are held monthly on the third Wednesday at 7 p.m. in City Hall, Conference Room C. For more information, contact staff liaison David Stillman, (408) 777-3249 or [davids@cupertino.org](mailto:davids@cupertino.org).

**FINE ARTS COMMISSION - Residency Requirement for three out of five members**

Incumbent	Appointment Date	Present Term Expires	Eligible for Re-Appointment
Russell Leong	1/24/11 (Partial, counts as full); 1/28/13	1/30/17	No
Rajeswari Mahalingam	5/3/11 (Partial); 1/28/13	1/30/17	Yes

Eligibility Requirements: The Commission consists of five members appointed by Council for four-year terms. None of the members shall be employees or officials of the City, nor cohabit with as defined by law, nor be related by blood or marriage to any member of the Commission, the City Manager or staff person assigned to the Commission. At least three shall be Cupertino residents.

Powers and Functions:

The powers and functions of the Fine Arts Commission are to foster, encourage and assist the realization, preservation and advancement of the fine arts for the benefit of the community. The Fine Arts Commission falls under the Political Reform Act of 1974 and financial disclosure is required.

Meeting Schedule:

Regular meetings are held on the 4th Monday of every other month (odd months) and more often as

necessary at 7:00 p.m. in City Hall, Conference Room C. For more information, contact staff liaison Catarina Kidd, (408) 777-3214 or [finearts@cupertino.org](mailto:finearts@cupertino.org).

**HOUSING COMMISSION - Residency requirement for three out of five members; Business and financial institution representatives must be located in Cupertino.**

Incumbent	Appointment Date	Present Term Expires	Eligible for Re-Appointment
Harvey Barnett	1/28/09; 1/28/13	1/30/17	No

Eligibility Requirements: The Cupertino Housing Commission consists of five members appointed by the council to four-year terms. One must be a representative from a Cupertino financial institution and another from a Cupertino business. Housing Commission members who are representatives of a financial institution or a business are not required to be Cupertino residents, but the financial institution and the business represented must be located in Cupertino. The three remaining community members must be residents of Cupertino.

Powers and Functions:

The commission assists in developing housing policies and strategies, recommends policies for implementation and monitoring of affordable housing projects, helps identify sources of funding for affordable housing and performs other advisory functions authorized by the City Council. The Cupertino Housing Commission falls under the Political Reform Act of 1974 and financial disclosure is required.

Meeting Schedule:

Regular meetings are held at 9:00 a.m., the second Thursday of the month at City Hall, Conference Room C. For more information, contact staff liaison Kerri Huesler, (408) 777-3251 or [KerriH@cupertino.org](mailto:KerriH@cupertino.org).

**LIBRARY COMMISSION - Residency requirement for three out of five members**

Incumbent	Appointment Date	Present Term Expires	Eligible for Re-Appointment
Annie Ho	1/28/13	1/30/17	Yes
Jerry Liu	1/28/13	1/30/17	Yes

Eligibility Requirements: The commission consists of five members appointed by the Council to four-year, overlapping terms. At least three members must be residents of Cupertino. None of the members shall be officials or employees of the City, nor cohabit with, as defined by law, nor be related by blood or marriage to any member of the Commission, the City Manager or the staff person(s) assigned to this Commission.

Powers and Functions:

The commission advises the City Council on the adequacy of library service within the community and such other matters relating to library service as specified by the city council, and serves as liaison between the city and the Santa Clara County library system. The Library Commission falls under the Political Reform Act of 1974 and financial disclosure is required.

Meeting Schedule:

Regular meetings are held monthly on the second Wednesday of each month at 7:00 p.m. in City

Hall, Conference Room A. For more information, contact staff liaison Christine Hanel, (408) 777-3120 or [christineh@cupertino.org](mailto:christineh@cupertino.org).

**PARKS AND RECREATION COMMISSION - Residency requirement for all five members**

Incumbent	Appointment Date	Present Term Expires	Eligible for Re-Appointment
No terms expiring in January 2017			

Eligibility Requirements: The commission consists of five members who are residents of the City and shall be appointed by the Council to four-year, overlapping terms. None of the members shall be officials or employees of the City, nor cohabit with as defined by law, nor be related by blood or marriage to any member of the Commission, the City Manager or the staff person(s) assigned to this Commission. The commission advises the City Council on municipal activities in relation to parks and recreation, including park site acquisition and development, recreation program policy, and expansion of the park program as development occurs. The Parks and Recreation Commission falls under the Political Reform Act of 1974 and financial disclosure is required.

Meeting Schedule:

Regular meetings are held at 7:00 p.m. on the first Thursday of each month in the Community Hall. For more information, contact staff liaison Christine Hanel, (408) 777-3120 or [parks@cupertino.org](mailto:parks@cupertino.org).

**PLANNING COMMISSION - Residency requirement for all five members**

Incumbent	Appointment Date	Present Term Expires	Eligible for Re-Appointment
Margaret Gong	1/29/13	1/30/17	Yes
Winnie Lee	1/28/09; 1/29/13	1/30/17	No
Alan Takahashi	1/29/13	1/30/17	Yes

Eligibility Requirements: The Commission consists of five members appointed by the Council to overlapping four-year terms. Each member shall be a qualified elector in and resident of the City. None of the members shall be officials or employees of the City and none of whom shall cohabit with as defined by law, nor be related by blood or marriage to any other member of the Commission, the City Manager or the staff person(s) assigned to this Commission.

Powers and Functions:

The Commission’s primary function is to advise the City Council on land use matters such as specific and general plans, zonings and subdivisions. The Commission reviews other matters as specified by City ordinances or Title VII of the Government Code of California. The Planning Commission falls under the Political Reform Act of 1974 and financial disclosure is required.

Meeting Schedule:

Regular meetings are held at 6:45 on the second and fourth Tuesday of the month in the Community Hall. For more information, contact staff liaison Benjamin Fu, (408) 777-3247 or [benjaminf@cupertino.org](mailto:benjaminf@cupertino.org).

**PUBLIC SAFETY COMMISSION - Residency requirement for all five members**

Incumbent	Appointment Date	Present Term Expires	Eligible for Re-Appointment
No terms expiring in January 2017			

Eligibility Requirements: The commission consists of five members, all of whom shall reside within the City and shall be appointed by the council to four-year, overlapping terms. None shall be officials or employees of the City, members of the Sheriff’s Department of the County, either regular or reserve, nor shall they be members of the Central Fire Protection District. No members of the Public Safety Commission shall cohabit with, as defined by law, nor be related by blood or marriage to any member of the Commission, the City Manager or the staff person(s) assigned to this Commission.

Powers and Functions:

The primary functions are to advise the city council on all areas relating to public safety, traffic, and police, fire and other matters relating to the foregoing. The Public Safety Commission falls under the Political Reform Act of 1974 and financial disclosure is required.

Meeting Schedule:

Regular meetings are held monthly on the second Thursday of each month at 6 p.m. in City Hall, Conference Room A. For more information, contact staff liaison Captain Rich Urena, (408) 868-6600.

**SUSTAINABILITY COMMISSION - Residency requirement for three out of five members; Business and educational institution representatives must be located in Cupertino.**

Incumbent	Appointment Date	Present Term Expires	Eligible for Re-Appointment
No terms expiring in January 2017			

Eligibility Requirements: The Cupertino Sustainability Commission consists of five members appointed by the City Council to serve four-year overlapping terms. One member must be a representative from a Cupertino-based educational institution and another from a Cupertino-based business. Sustainability Commission members who are representatives of an educational institution or a business are not required to be Cupertino residents. The three remaining community members must be residents of Cupertino.

Powers and Functions:

The commission serves in an advisory capacity to the City Council and provides expertise and guidance on major policy and programmatic areas related to the environmental, economic and societal goals noted within Cupertino’s Climate Action Plan (CAP) and General Plan (GP) Environmental Resources/Sustainability Element. The Sustainability Commission falls under the Political Reform Act of 1974 and financial disclosure is required.

Meeting Schedule:

Regular meetings are held at least once every three months at 4 p.m. on the third Thursday of the month, every 3rd month at the Environmental Education Center, 22221 McClellan Road, McClellan Ranch Preserve, and other meetings may be held as necessary. For more information, contact staff

liaison Misty Mersich, (408) 777-3362 or [mistym@cupertino.org](mailto:mistym@cupertino.org)

**TEEN COMMISSION - Residency requirement for all nine members**

Incumbent	Appointment Date	Present Term Expires	Eligible for Re-Appointment
No terms expiring in January 2017			

Eligibility Requirement: The commission consists of nine members, with the intention if possible to include at least one person from each public middle school and public high school in Cupertino. Membership on the Commission is limited to Cupertino residents. Members may attend schools outside of the city limits, or be schooled at home. Commissioners must be in 8th through 12th grade. Teen Commissioners serve two-year staggered terms.

Powers and Functions:

The powers and functions of the Teen Commission are to advise the City Council and staff on issues and projects important to youth.

Meeting Schedule:

Regular meetings are held September through May, twice monthly (except December), for a total of 17 meetings on the second and fourth Wednesday at 6:00 p.m. at the Quinlan Community Center, 10185 N. Stelling Road. For more information, contact staff liaison Danny Mestizo, (408) 777-3134 or [DannyM@cupertino.org](mailto:DannyM@cupertino.org)

**TECHNOLOGY, INFORMATION, AND COMMUNICATIONS COMMISSION - Residency requirement for all five members**

Incumbent	Appointment Date	Present Term Expires	Eligible for Re-Appointment
Partial Vacancy (counts as a full term)		1/30/20	

Eligibility Requirements: The Commission consists of five members, from among the qualified electors of the City, appointed by the council to four-year, overlapping terms. None of the members shall be officials or employees of the City, nor cohabit with, as defined by law, nor be related by blood or marriage to any member of the Commission, the City Manager or the staff person(s) assigned to this Commission.

Powers and Functions:

They advise the city council on all matters relating to telecommunications within the city of Cupertino, including evaluating compliance with any franchise or other agreement between the city and a telecommunications provider and conducting periodic reviews of providers, facilities, and products. In addition, members serve as liaisons between the city, the public, and telecommunications providers in enhancing education and information. The commission also provides support for community access television, especially public and educational access, and gives guidance when needed for development and implementation of access channels and programming. The Technology, Information, and Communications Commission falls under the Political Reform Act of 1974 and financial disclosure is required.

Meeting Schedule:

Regular meetings are held at least once every three months and, at the discretion of the Commission, other meetings may be held as necessary or expedient. Meetings usually fall on the first Wednesday of the month at 7:00 p.m. in City Hall Conference Room A. For more information, contact staff liaison Mariyah Serratos, (408) 777-3189 or [mariyahs@cupertino.org](mailto:mariyahs@cupertino.org).