



PUBLIC WORKS DEPARTMENT

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CITY COUNCIL STAFF REPORT

Meeting: June 18, 2019

Subject

Approve Amendments to existing lease agreements with Friends of the Stevens Creek Trail and the Santa Clara Valley Audubon Society for office space at the McClellan Ranch Preserve ranch house to extend the leases for a period of one year, through June 30, 2020.

Recommended Action

Authorize the City Manager to execute amendments to existing lease agreements with Friends of the Stevens Creek Trail and the Santa Clara Valley Audubon Society for office space at the McClellan Ranch Preserve ranch house to extend the lease for a period of one year, through June 30, 2020 under the renewal terms of the lease.

Discussion

The City currently has an agreement with both agencies to lease office space at the McClellan Ranch Preserve ranch house. The existing lease provides for a one year extension for each of the tenants upon mutual agreement of the parties with a 3% increase in rent during the extended term.

The City has maintained a cooperative relationship with the Santa Clara Valley Audubon Society and the Friends of Stevens Creek Trail for several years. Both agencies work cooperatively with the Parks and Recreation Department, as well as the other community partners located at McClellan Ranch Preserve, to enhance the outdoor education for park users.

Friends of Stevens Creek Trail has educated the public about the trail and wildlife corridor benefits, including getting people closer to nature in their own neighborhood, exercise, safer routes to schools, reducing car trips and pollution, and connecting people, neighborhoods, and parks.

The Santa Clara Valley Audubon Society provides the following community benefits: Wildlife Education Day (free community festival), nest box monitoring, a nature store for park visitors, bird walks for scouts and youth/family groups; and works with school groups from CUSD, just to name a few. Both agencies maintain an ongoing partnership with the City Naturalist and staff at McClellan Ranch Preserve.

Sustainability Impact

No sustainability impact.

Fiscal Impact

The current lease agreements for the Friends of Stevens Creek Trail and the Santa Clara Valley Audubon Society generate yearly revenues of \$10,776.00. Based on the terms of the lease, the rent will increase by 3% effective July 1, 2019, resulting in an additional \$312 in annual revenue.

Prepared by: Chad Mosley, Acting Assistant Director of Public Works/City Engineer

Reviewed by: Roger Lee, Acting Director Public Works

Approved for Submission by: Deborah Feng, City Manager

Attachments:

A – Santa Clara Valley Audubon Society - Draft Lease Amendment

B – Friends of the Stevens Creek Trail - Draft Lease Amendment

C - Santa Clara Valley Audubon Society - Existing Lease Agreement

D - Friends of the Stevens Creek Trail - Existing Lease Agreement