



TUESDAY, JUNE 3, 2025

CITY MANAGER'S REPORT

Good evening,

It is a pleasure to share recent highlights and upcoming events to the community and City Council in my City Manager Report.

Council Approved Westport Modifications

TUESDAY, MAY 20, 2025

At the May 20 Council Meeting, City Council voted 4-1 to approve modifications to the assisted living portion of the Westport Development. Originally entitled in August 2020, the revised plan eliminates underground parking, adds 13 residential units, and reduces the required retail space from 17,600 square feet to 4,000 square feet. Developer Related, along with operator Oakmont, aims to complete the final phase of the Westport project within the next two to three years.

Mayor and Commission Chairs Meeting

WEDNESDAY, MAY 21, 2025

On May 21, I attended Mayor Liang Chao's second Mayor and Commission Chairs Meeting of the year, held at Quinlan Community Center. Mayor Chao provided a few highlights of the Council actions from May. Commission Chairs shared updates on key topics, including the new budget format, public art policies, transportation and safety planning, housing and public service funding. They also highlighted community engagement initiatives related to youth, library, and sustainability programs. The next meeting will be on Wednesday, July 16.

Cupertino Student Delegation Visit

FRIDAY, MAY 23, 2025

On May 23 the City welcomed a delegation from Copertino, Italy, consisting of seven Italian students and one chaperone. The group was received at City Hall by Mayor Chao, followed by a casual conversation and photo session at the Council Dais. The event concluded with a pizza lunch provided by the Cupertino-Cupertino Sister Cities Association. I had an opportunity to meet them as well. It was a great opportunity to greet the students who were excited to be visiting our beautiful City.

AAPI Heritage Month Luncheon

MONDAY, MAY 27, 2025

On May 27, I attended Supervisor Margaret Abe-Koga's AAPI Heritage Month Heroes Luncheon at Cupertino's Quinlan Community Center. The event honored five outstanding District Five individuals for their contributions to uplifting and advocating for the AAPI community. This year's theme, "The Power of Solidarity in the Face of Adversity," highlighted the strength and resilience of our communities. Sponsored by community partners, the luncheon offered a meaningful celebration of service, inclusion, and cultural pride.

Bay Area-Silicon Valley Summit

MONDAY, MAY 27, 2025

On May 27, I attended the 2025 Bay Area-Silicon Valley Summit, presented by Sutter Health. This economic forum featured an afternoon full of high-level discussions on infrastructure, economic growth, political trends, and the future of higher education.

West Valley Mayors and Managers Meeting

WEDNESDAY, MAY 28, 2025

On Wednesday, Mayor Liang Chao and I attended the West Valley Mayors and Managers Meeting. Leaders from Campbell, Los Gatos, Monte Sereno, and Saratoga convened to discuss emergency preparedness and police services—including service levels and regional approach—and provide individual city updates.

Cupertino LGBTQ+ Pride Flag Raising

MONDAY, JUNE 2, 2025

In honor of Pride Month, the City will host a flag-raising ceremony on Monday, June 2, at 4 p.m. at the Civic Center Plaza. The community is invited to help raise the rainbow flag, which will stay up for the rest of June. Community leaders, schools and LGBTQ+ organizations are invited to attend. I hope you can make it!

Jollyman Park All-Inclusive Playground Ribbon-Cutting

FRIDAY, JUNE 13, 2025

Please join us for the grand reopening of Jollyman Park, featuring the brand-new All-Inclusive Playground, on Friday, June 13, at 1 p.m. This thoughtfully designed playground provides a welcoming, accessible space for individuals of all ages and abilities. It encourages play, recreation, and connection, regardless of physical or developmental differences. We look forward to celebrating this revitalized playground with the community. I hope to see you all there!

General Plan Health and Safety Element Update

The City is in the process of preparing an update to the General Plan's Health and Safety Element as required by state law. This technical update must meet statutory requirements, and the Safety Element must be reviewed and approved by the CA Department of Forestry and Fire Prevention (CAL FIRE) before adoption. It is anticipated that public hearings on this issue will occur between approximately June 2025 and December 2025. For more information on the current Health and Safety Element, and to find future updates about the project, please visit cupertino.gov/safetylelementupdate.

Updates to the Staff Report Template

The City Manager's Office recently modified the staff report template to improve usability for both the City Council and the public. All staff reports now include an executive summary when the report exceeds four pages in length. This ensures that key information is communicated clearly that can support efficient decision-making. Additionally, each staff report now explicitly identifies whether the item coming to Council is connected to a City Work Program project. The staff report also specifies which Council goal the topic supports. With these improvements, we aim to strengthen alignment between staff work and Council priorities.

Water Supply and Wildfire Response

In response to recent resident questions about reservoir levels in the County, I connected with Fire Chief Kerdkaew who specified that our local water supply is part of a complex system managed by Santa Clara Valley Water. It comes from multiple sources:

- ~40% from the Sacramento/San Joaquin Delta
- ~15% from the Hetch Hetchy pipeline
- The rest from local rainfall, 10 county reservoirs, and most importantly, underground aquifers.

Due to the many variables involved, there's no fixed benchmark for "sufficient" reservoir levels, especially during fire season, as emergency water availability depends on usage and infrastructure conditions. During wildfires, the fire department supplements the local water system with engines, pumps, and 3,000-gallon tenders that can draw from alternate sources like pools and creeks or travel for resupply. For more information on water supply, visit: [Where Your Water Comes From | Santa Clara Valley Water](#).

Update on Written Communications Posting Process

The Clerk's Office recently introduced a new method for posting written communications for City Council meetings. However, as we continue to explore a more effective long-term solution, we will return to our previous practice of posting all written communications in a single file on the main meeting page (in the same location where agendas are posted <https://cupertino.legistar.com/Calendar.aspx>). Thank you for your patience and understanding during this transition.

Council Informational Memos Added

The following Informational Memos have been added to the City webpage.

- 05 - May 29, 2025 - May 21 2025 Mayors Commission Chair and Vice Chairs Meeting
- 05 - May 29, 2025 - Hybrid Commission and Committee Meetings Recommendation Update and Comparative Analysis of Current and Proposed Support Models
- 05 - May 29, 2025 - Monthly Treasurer's Report for April 2025
- 05 - May 29, 2025 - Monthly Treasurer's Investment Report for April 2025
- 05 - May 29, 2025 - Sister City Program Costs

The information can also be accessed from our website at cupertino.gov/memos (downloadable as a pdf).

WARM REGARDS,



Tina Kapoor

ACTING CITY MANAGER