

CC 09-04-2024

#5

Audit Committee Annual  
Report

Presentation

# Audit Committee

City Council

September 4, 2024



# Who Are We



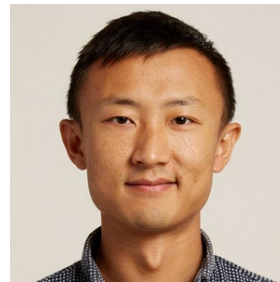
Eno Schmidt, Chair



Sheila Mohan, Vice Chair



Angela Chen



Hanyan Wu



Hung Wei

# Staff Liaisons



Jonathan Orozco



Janet Liang

# Powers & Functions

The powers and functions of the Audit Committee shall be as follows (also see Municipal Code 2.88.100 Powers and Functions):

- A. To review the annual audit report and management letter;
- B. To recommend appointment of auditors;
- C. To review the Quarterly Treasurer's investment report;
- D. To recommend a budget format;
- E. To review City investment policies and internal controls of such policies;
- F. To recommend appointment of internal auditors;
- G. To review internal audit reports;
- H. To review quarterly Fraud, Waste, and Abuse Program reports.

# What We've Done

- Recurring Items
  - Quarterly Investment Report
  - OPEB & Pension Trust Performance Report
  - Internal Audit & Fraud, Waste and Abuse Update

# What We've Done

- Reviewed and forwarded to City Council for Approval
  - City Investment Policy
  - FY 22-23 Annual Comprehensive Financial Report (ACFR)
  - FY 24-25 Internal Audit Workplan
    - Grants Management Internal Controls Review
    - Special Revenue Fund Process Review
    - Recommendation Validation Process Establishment
    - Ongoing Internal Audit Services
  - Enterprise Risk Assessment

# What We Plan on Doing

- Review and forward to City Council for Approval
  - OPEB & Pension Trust Investment Policies
  - Agreed Upon Procedures (AUP)
    - GANN Limit
    - Investment Policy
    - Storm Drain
  - FY 23-24 ACFR
- Provide input on Credit Card AUP
- Budget Format Review

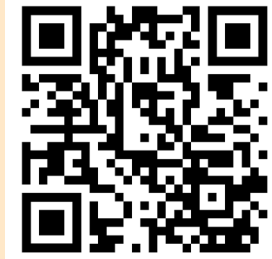


## Related Links

Audit Committee:  
<https://www.cupertino.org/our-city/committees/audit-committee>



Budget & Reports:  
<https://www.cupertino.org/our-city/departments/finance/budget-reports>



Internal Audit:  
<https://www.cupertino.org/our-city/departments/finance/internal-audit>



**Thank you!**



**CUPERTINO**

CC 09-04-2024

#6

Bicycle Pedestrian  
Commission Annual  
Report

Presentation

# City of Cupertino

## Bicycle and Pedestrian Commission

Wednesday, September 4th, 2024



# Who Are We



Hervé Marcy, Chair



Joel Wolf, Vice Chair

Grace John

Ilango Ganga

Vacant

# What We Do

**Review, monitor, and recommend on transportation matters, including bicycle and pedestrian traffic, parking, education, and recreation.**

- **Monitor bicycle transportation plan and pedestrian transportation guidelines.**
- **Receive public input on bike/ped transportation and infrastructure.**
- **Recommend implementation of roadway and transportation improvements.**
- **Recommend funding for bicycle and pedestrian transportation projects.**

Meetings are held on the third Wednesday of the every month at 7 p.m. in Quinlan Conference Room.

# What We've Done

- Recommended approval of separated, on-street bike lanes for cyclists at Lawson Middle School.
- Recommended adoption of Vision Zero Action plan.
  - The commission had worked closely with staff to deliver that plan.
- Reviewed and provided input on McClellan/De Anza intersection (McClellan Separated Bikeway Phase 3).
- Reviewed and provided input on De Anza Blvd Buffered Bike Lane Project.
- Coordinated the Bike to Work Day energizer station.
- Assisted with 10<sup>th</sup> Anniversary Bike Fest.



# What We Plan On Doing

- Will work with staff on development of Active Transportation Plan.
- Support the 11<sup>th</sup> Cupertino Fall Bike Fest.  
*- Saturday, September 28, 9am to 1pm at Civic Center Plaza*
- Review and provide input on Bollinger Road Corridor study.
- Support efforts to install bike racks throughout the City.
- Evaluate bike/ped/vehicle operations along Rodrigues Ave.
- Monitor construction for the Tamien Innu (formerly 280 trail).



# Thank you!



CUPERTINO

CC 09-04-2024

#14

Mary Avenue

Presentation

**Review City Work Program Funding to Develop  
New Extremely Low Income and BMR Housing  
Units for Developmentally Disabled Individuals on  
City-Owned Property Along Mary Avenue**

September 4, 2024



**CITY OF  
CUPERTINO**

# Background

- Since FY 2021-22, City Work Program has included Mary Avenue Project Site to develop extremely low-income housing (ELI) for intellectually and developmentally disabled (IDD) community.
- February 6, 2024, City Council approved an Exclusive Negotiation Agreement (“ENA”) with the nonprofit public benefit corporations Cupertino Rotary Housing Corporation, Housing Choices Coalition for Persons with Developmental Disabilities, Inc., and Charities Housing Development Corporation of Santa Clara County.
- Project envisions a 100% affordable, forty (40) unit, two-story, apartment development.
  - 18 units for Special Needs population.
  - 21 units will serve extremely low and very low-income residents of the community.

# Analysis

	Allocated	Spent	Remaining
Work Program Funding FY 2024-25	\$250,000	\$15,000	<u>\$235,000</u>

- No additional fiscal impact would incur should City Council direct remaining appropriated funds to be utilized for entitlement review.
- Staff recommends City Council utilize remaining allocated funding to cover staff and consultant's time and costs for project review.
- Should City Council deny use of appropriated funds, remaining amount would remain in City's BMR Affordable Housing fund for future uses.

