



CITY OF CUPERTINO
PARKS AND RECREATION COMMISSION
10185 N Stelling Rd, Quinlan Conference Room
Thursday, February 6, 2025
7:00 PM
DRAFT MINUTES

CALL TO ORDER

Sonya Lee, Recreation Manager, called the Parks and Recreation Commission meeting to order at 7:02 p.m. in the Quinlan Community Center Conference Room, 10185 N Stelling Rd.

ROLL CALL

Commissioners present: Carol Stanek, Claudio Bono, Seema Swamy, Gopal Kumarappan
Commissioners absent: Sheela Sreekanth
Staff present: Sonya Lee, Jessica Suntay
Guest speakers: None

CEREMONIAL MATTERS AND PRESENTATIONS

1. Subject: Chair and Vice Chair Selection

Recommended Action: Conduct the selection of the Chair and Vice Chair.

Commissioner Stanek nominated Commissioner Bono for Chair. Commissioner Bono seconded. Motion was not voted on.

Substitute Motion: Commissioner Kumarappan nominated Commissioner Swamy for Chair. Commissioner Swamy seconded. Substitute motion carried with 4 yes (Bono, Stanek, Swamy, Kumarappan) and 1 absent (Sreekanth).

Chair Swamy took over the meeting as Chair.

Chair Swamy nominated Commissioner Kumarappan for Vice Chair. Commissioner Kumarappan seconded. Motion was not voted on.

Substitute Motion: Commissioner Stanek nominated Commissioner Bono for Vice Chair. Commissioner Bono seconded. Substitute motion carried with 4 yes (Bono, Stanek, Swamy, Kumarappan) and 1 absent (Sreekanth).

APPROVAL OF MINUTES

2. Subject: January 23, 2025 Parks and Recreation Commission Special Meeting Minutes
Recommended Action: Review and approve the January 23, 2025 Parks and Recreation Commission special meeting minutes.

Chair Swamy motioned to approve the January 23, 2025 Parks and Recreation Commission special meeting minutes as submitted. Vice Chair Bono seconded. Motion carried with 3 yes (Stanek, Bono, Swamy), 1 abstain (Kumarappan), and 1 absent (Sreekanth).

POSTPONEMENTS

None

ORAL COMMUNICATIONS

Cathy Chiu supported pickleball striping on tennis court number one at Memorial Park.

Minna Xu, Cupertino resident, requested more information and a status update on the Lawrence-Mitty Park and Trail project schedule.

WRITTEN COMMUNICATIONS

None

OLD BUSINESS

None

NEW BUSINESS

3. Subject: Parks and Recreation Commission Overview

Recommended Action: Receive an overview on the Parks and Recreation Commission.

Jessica Suntay, Administrative Assistant, presented on the item. Presented a Parks and Recreation Department overview, what the Parks and Recreation Commission does, and the Commission annual calendar.

Commissioner Kumarappan requested clarification the Community Funding timeline. Admin Assistant Suntay clarified that the Commission will review the applications and receive presentations from the organizations in March and then evaluate the applications in April.

Commissioner Kumarappan requested clarification on when Capital Improvement Program (CIP) Projects would come to Commission. Admin Assistant Suntay clarified that there are no specific scheduled dates for CIP items to come to Commission at this

time. Added that Susan Michael, CIP Manager, is working on the next fiscal year CIP plan and will hopefully present to Commission in the next coming months.

Commissioner Swamy requested clarification the available community funding amount [for the upcoming funding cycle]. Admin Assistant Suntay clarified that it is the same as last year [\$32,500].

STAFF AND COMMISSION REPORTS

Recreation Manager Lee presented the Liaison's update as submitted.

Commissioner Stanek reported on the labyrinth at McClellan Ranch Preserve and requested a status update on the labyrinth social media post.

FUTURE AGENDA SETTING

Commissioner Kumarappan requested an overview of parks and recreation CIP projects. Chair Swamy seconded.

Chair Swamy requested to look into Sports Center class registration and court reservations for residents verses non-residents.

Vice Chair Bono requested pickleball and tennis court maintenance, and pickleball striping at Memorial Park. Commissioner Stanek and Commissioner Kumarappan seconded.

ADJOURNMENT

Chair Swamy adjourned the meeting at 8:00 p.m. to the March 6, 2025 meeting at 7:00 p.m.

Respectfully Submitted by,

Jessica Suntay, Administrative Assistant
Parks and Recreation Department

Minutes approved at the _____ regular meeting