



PARKS AND RECREATION DEPARTMENT

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PARKS AND RECREATION COMMISSION STAFF REPORT

Date: August 6, 2026

Subject

Fiscal Year 2025-2026 Community Funding Grant Program Written Reports

Recommended Action

Receive an update on the Fiscal Year 2025-26 Community Funding Grant Program Written Reports

Reasons for Recommendation

On June 3, 2025, City Council approved \$35,500 for the Fiscal Year 2025-2026 Community Funding Grant Program. The following funding amounts for the Community Funding Program were approved:

- Active Circle - \$2,000
- AINAK - \$4,000
- Asian American Parents Association - \$3,000
- Cupertino Symphonic Band - \$3,000
- ElderAid - \$5,000
- Friends of Deer Hollow Farm - \$2,000
- iTalented - \$900
- No Time to Waste - \$5,000
- Remember the ToothFairy - \$1,000
- Rotary Club of Cupertino - \$1,600
- Special Olympics Northern California - \$5,000
- Via Rehabilitation Services - \$1,000
- West Valley Community Services - \$2,000

Shortly after the City Council award, Friends of Deer Hollow Farm determined that their project had been completed outside of the funding cycle and no longer required the awarded \$2,000 in grant funding. As a result, funding was not disbursed to the organization and an annual report was not submitted.

Per the Community Funding Grant Policy (Attachment A), grant recipients must submit a written report documenting that grant funds were expended in a manner consistent with the purposes outlined in their application. Reports are also required to include the number of individuals served and other measurable outcomes benefiting the Cupertino community.

ElderAid did not expend its full \$5,000 grant award and returned the remaining \$944.81 to the City. All grant recipients, except Friends of Deer Hollow Farm as noted above, successfully submitted a written annual report (Attachment B) within the deadline and provided documentation supporting eligible expenditures.

Sustainability Impact

No sustainability impact.

Fiscal Impact

Reviewing the presentation does not incur any fiscal impact.

Prepared by: Jacinta Liang, Management Analyst

Reviewed by: Carolyn McDowell, Assistant Director of Parks and Recreation

Approved for Submission by: Rachelle Sander, Director of Parks and Recreation

Attachments:

A – Community Funding Grant Policy

B – Community Funding Annual Reports and Checklist

C – Community Funding Applications