



CITY OF CUPERTINO

AGENDA

AUDIT COMMITTEE

10185 North Stelling Road, Quinlan Conference Room
Thursday, October 31, 2024
4:00 PM

Special Meeting

Members of the public wishing to observe the meeting may do so in one of the following ways:

- 1) Attend in person at Quinlan Community Center, 10185 North Stelling Road
- 2) The meeting will also be streamed live on and online at <https://youtube.com/@cupertinocitycommission>

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

- 1) Appear in person at Quinlan Community Center.
- 2) E-mail comments by 2:00 p.m. on Thursday, October 31 to the legislative body at auditcommittee@cupertino.gov. These e-mail comments will also be posted to the City's website after the meeting.

Oral public comments may be made during the public comment period for each agenda item.

NOTICE AND CALL FOR A SPECIAL MEETING OF THE CUPERTINO AUDIT COMMITTEE

NOTICE IS HEREBY GIVEN that a special meeting of Cupertino Audit Committee is hereby called for Thursday October 31, 2024, commencing at 4:00 p.m. at the Quinlan Community Center Conference Room, 10185 North Stelling Road, Cupertino, California 95014. Said special meeting shall be for the purpose of conducting business on the subject matters listed below under the heading, "Special Meeting."

SPECIAL MEETING

ROLL CALL

ORDERS OF THE DAY

APPROVAL OF MINUTES

1. Subject: Approve Minutes of Regular Meeting on July 22, 2024
Recommended Action: Approve Minutes of Regular Meeting on July 22, 2024
[A - Draft Minutes](#)

POSTPONEMENTS

ORAL COMMUNICATIONS

This portion of the meeting is reserved for persons wishing to address the Committee on any matter within the jurisdiction of the Committee and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect to a matter not on the agenda.

Effective January 1, 2023, Government Code Section 65103.5 (SB 1214) limits the distribution of copyrighted material associated with the review of development projects. Members of the public wishing to view plans that cannot otherwise be distributed under SB 1214 may make an appointment with the Planning Division to view them at City Hall by sending an email to planning@cupertino.org. Plans will also be made available digitally during the hearing to consider the proposal.

OLD BUSINESS

NEW BUSINESS

2. Subject: INFORMATIONAL ITEM Receive OPEB & Pension Section 115 Trust Performance Report for Quarter Ending September 30, 2024
Recommended Action: Receive OPEB & Pension Section 115 Trust Performance Report for Quarter Ending September 30, 2024
Presenter: PARS and US Bank
4:15(15)
[A - OPEB Pension Section 115 Trust Performance Report for Quarter Ending September 30, 2024](#)
3. Subject: INFORMATIONAL ITEM Receive the Internal Audit and Fraud, Waste, and Abuse programs update
Recommended Action: Receive the Internal Audit and Fraud, Waste, and Abuse programs update
Presenter: Moss Adams
4:30(10)
[A - Internal Audit Status Report 10-21-24](#)
4. Subject: INFORMATIONAL ITEM Fiscal Year 2023-24 Annual Comprehensive Financial Report (ACFR) Update

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- Recommended Action: Receive Fiscal Year 2023-24 Annual Comprehensive Financial Report (ACFR) Update
Presenter: The Pun Group
4:40(15)
5. Subject: ACTION ITEM Review and Accept the City-Wide Policy Inventory and Gap Analysis Report
Recommended Action: Review and Accept the City-Wide Policy Inventory and Gap Analysis Report
Presenter: Moss Adams
4:55(20)
[A - City-Wide Policy Inventory and Gap Analysis](#)
6. Subject: ACTION ITEM Review and Accept the OPEB and Pension Trust Investment Policy
Recommended Action: Review and Accept the OPEB and Pension Trust Investment Policies
Presenter: Jonathan Orozco, Finance Manager
5:15(10)
[Staff Report](#)
[A - OPEB Trust Investment Policy](#)
[B - Pension Trust Investment Policy](#)
7. Subject: INFORMATIONAL ITEM Receive the Treasurer's Investment Report for the Quarter Ending September 30, 2024
Recommended Action: Receive the Treasurer's Investment Report for the Quarter Ending September 30, 2024
Presenter: Jonathan Orozco, Finance Manager and Chandler
5:25(15)
[Staff Report](#)
[A – Chandler Investment Report September 2024](#)
[B – Chandler Custodial Statement September 2024](#)
[C – PARS Pension and OPEB Account Statement September 2024](#)
[D – LAIF Account Statement September 2024](#)
8. Subject: INFORMATIONAL ITEM Receive the proposed Audit Committee 2024 Schedule and Workplan
Recommended Action: Receive the proposed Audit Committee 2024 Schedule and Workplan
Presenter: Jonathan Orozco, Finance Manager
5:40(10)
[A - Proposed Audit Committee 2024 Schedule and Work Plan](#)
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STAFF AND COMMITTEE REPORTS**FUTURE AGENDA SETTING****ADJOURNMENT**

In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this meeting who is visually or hearing impaired or has any disability that needs special assistance should call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request in advance by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.

Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.

IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the City Council, Commissioners or staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City website and kept in packet archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.