

CC 09-06-2023

#4

Accounts Payable

Desk Item



ADMINISTRATIVE SERVICES DEPARTMENT

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**CITY COUNCIL STAFF REPORT
DESK ITEM**

Meeting: September 6, 2023

Agenda Item #4

Subject

Ratifying Accounts Payable for the periods ending July 7, 2023; July 14, 2023; July 21, 2023; and July 28, 2023.

Recommended Action

- A. *Adopt Resolution no. 23-XXX ratifying Accounts Payable for the Period ending July 7, 2023;*
- B. *Adopt Resolution no. 23-XXX ratifying Accounts Payable for the Period ending July 14, 2023;*
- C. *Adopt Resolution no. 23-XXX ratifying Accounts Payable for the Period ending July 21, 2023; and*
- D. *Adopt Resolution no. 23-XXX ratifying Accounts Payable for the Period ending July 28, 2023.*

Background:

Staff's responses to questions received from councilmember are shown in italics.

Q1: Does the City still need Goose Control now that Memorial Park hasn't had the pond for quite a while? **(Mayor Wei)**

Staff response: The City contracted 4 Paws Goose Control to address returning geese to the pond after the pond closure. The City ended goose control beginning in Fiscal Year (FY) 2023-24, and the payment in question relates to services in FY 2022-23.

Q2: Who is Voler Strategic Advisors? What kind of advice do they provide? **(Vice Mayor Mohan)**

Staff response: Voler Strategic Advisors is a communications and public relations firm that has been contracted with the City since November 2022. The firm supplements services to the City Communication division. Specifically, Voler Strategic Advisors filled in the void of City's Communication Officer's responsibilities between June and August.

Q3: We pay Recology for garbage pick up at city facilities? Is that right? (Vice Mayor Mohan)

Staff response: The City does not directly pay Recology for garbage pickup; standard trash services are included in the franchise agreement.

Q4: Why we do pay Live Oak? I don't recall seeing this as a community grantee. (Vice Mayor Mohan)

Staff response: The City selected Live Oak to perform senior services using Community Development Block Grant funding, which is included in the City's Annual Action Plan (AAP) for the program.

Attachments Provided with Original Staff Report:

A – Draft Resolution 7.7.23

B – Weekly AP Payment Register for the Period Ending 7.7.23

C – Draft Resolution 7.14.23

D – Weekly AP Payment Register for the Period Ending 7.14.23

E – Draft Resolution 7.21.23

F – Weekly AP Payment Register for the Period Ending 7.21.23

G – Draft Resolution 7.28.23

H – Weekly AP Payment Register for the Period Ending 7.28.23

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#9

Council Reports

Desk Item



CITY COUNCIL ACTIVITY REPORT
Meeting: Wednesday, September 6, 2023

Reporting Councilmember: Councilmember Kitty Moore

Report Activity Dates: 7/25/23 to 9/6/23

Event Date, Title, and Description:

July 28, 2023 – Attended a Remembrance Vigil for Milind Makwana who had spoken at the July 18, 2023 Cupertino City Council meeting regarding SB 403.

July 3 – August 10, 2023 – De Anza College Summer Session. Continuation of the Environmental Studies Program with two fast-paced, condensed summer courses: Energy, the Environment, and Society (A+) and Introduction to Environmental Studies (A+). Prior to these courses I have taken Environmental Management Tools: CEQA and Environmental Impact Reports (W 2022, A+), Environmental Management Tools: Industrial Ecology and Sustainable Design Principles (Sp 2022, A+), Introduction to Environmental Law (F 2022, A+), Climate Change Mitigation and Adaptation in California (W 2023, A+), and Environmental Resource Management and Pollution Prevention: Energy, Chemicals and Waste (Sp 2023, A+).

August 17, 2023 Opioid Overdose Prevention Workshop at the Campbell City Library with an introduction from Supervisor Ellenberg. Great showing of attendees were instructed on signs of opioid overdose, shown how to administer Narcan, and given Narcan packets to use in case of an overdose.

<https://bhsd.sccgov.org/fentfacts>

September 2, 2023 Attended presentations by the Ambedkar-Phule Network of American Dalits and Bahujans (www.apnadb.org) and Mahila Abhivruddhi Society, Andhra Pradesh (www.apmas.org). Both are non-profit service organizations.

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#9

Council Reports

Supplemental Report



CITY COUNCIL ACTIVITY REPORT

Meeting:

Wednesday, September 6, 2023

Reporting Councilmember: Vice Mayor Mohan

Report Activity Dates: 7/11/2023 to 8/31/23

Event Date, Title, and Description:

7/17/23: Attended a prep session arranged by city staff to discuss the **Housing Element** and the steps planned before submittal to HCD.

7/18/2023: Attended **the AAPI luncheon** hosted by Assembly Member Evan Low in Saratoga where the Assembly Member provided updates on various bills in the Legislature.

7/20/2023: Attended a second prep session conducted by city staff on the **Housing Element**, and discussed changes that staff is proposing for the next draft of the Housing Element.

7/21/23: Spoke with Eric He, reporter from Politico re: **SB 403** and Council actions taken at the 7/18/23 council meeting.

7/24/23: Along with Councilmember Fruen and other Audit Committee members, attended the quarterly meeting of the **Audit Committee** and reviewed the Enterprise Leadership Assessment Report prepared by Moss Adams, the quarterly Internal Audit Status Report, and the 2023 Audit Committee work plan.

7/29/2023: Attended the wonderful **Shakespeare in the Park** performance of "Cymbeline". A clever play with lots of memorable lines ("Golden boys and girls all must, like chimney sweepers come to dust") and staged at the Memorial Park amphitheater on a balmy Saturday evening. The event was well attended by families and children

7/31/23: Attended a town hall meeting hosted by **U.S. Rep Ro Khanna** who provided updates on actions taken at the federal level which impact local government.

8/1/23: Participated in the **National Night Out** neighborhood event where Sheriff's Captain Valenzuela provided tips to residents on how to enhance safety and security in their homes and neighborhoods.

8/2/23: Discussed work assignments of **intern Aaron Tu** and provided direction to him to assist in City projects for the rest of his summer internship.

8/5/23: Celebrated the 50th anniversary kick-off event hosted by **West Valley Community Services** at the Westgate Mall to provide essential school supplies to needy children from the West Valley cities.

8/6/23: Recorded a video message for India's Independence Day flag raising at the Civic Center plaza and hosted by the Sister City Association of Bhuvaneshwar.

8/9/23: Attended the **Silicon Valley Clean Energy** Board of Directors meeting. Staff provided an update on the offers and services available to customers, such as rebates for efficient electrical appliances. The Board also approved two contracts for a new solar energy facility and a new battery energy storage project which will provide additional renewable energy.

8/10/29 to 8/29/23: On vacation.