



# CITY OF CUPERTINO

## AGENDA

### TICC

10185 N. Stelling Road, Quinlan Conference Room  
Wednesday, July 3, 2024  
7:00 PM

Members of the public wishing to observe the meeting may do so in one of the following ways:

- 1) Attend in person at Quinlan Community Center, 10185 N. Stelling Road
- 2) The meeting will also be streamed live on and online at <https://youtube.com/@cupertinocitycommission>

Members of the public wishing to comment on an item on the agenda may do so in the following ways:

- 1) Appear in person at Quinlan Community Center.
- 2) E-mail comments by 4:00 p.m. on Wednesday, July 3 to the legislative body at [TICC@cupertino.gov](mailto:TICC@cupertino.gov). These e-mail comments will also be posted to the City's website after the meeting.

Oral public comments may be made during the public comment period for each agenda item.

Members of the audience who address the legislative body must come to the lectern/microphone and are requested to complete a Speaker Card and identify themselves. Completion of Speaker Cards and identifying yourself is voluntary and not required to attend the meeting or provide comments.

### ROLL CALL

### APPROVAL OF MINUTES

1. Subject: Approve the May 1, 2024, regular meeting minutes.  
Recommended Action: Approve the May 1, 2024, regular meeting minutes.  
[A - Draft Minutes](#)

### ORAL COMMUNICATIONS

*This portion of the meeting is reserved for persons wishing to address the Commission on any matter within the jurisdiction of the Commission and not on the agenda. Speakers are limited to three (3) minutes. In most cases, State law will prohibit the Commission from making any decisions with respect*

*to a matter not on the agenda.*

## WRITTEN COMMUNICATIONS

### NEW BUSINESS

2. Subject: Discuss Cybersecurity forum  
Recommended Action: Discuss Cybersecurity forum
3. Subject: Receive Artificial Intelligence (AI) updates from the City  
Recommended Action: Receive Artificial Intelligence (AI) updates from the City  
Presenter: Infrastructure Manager Tommy Yu
4. Subject: Discuss new Initiatives and/or Projects that can be included as part of the Commissions 2024 Work Plan and Schedule.  
Recommended Action: Discuss new Initiatives and/or Projects that can be included as part of the Commissions 2024 Work Plan and Schedule.

### OLD BUSINESS

5. Subject: Review TICC 2024 Schedule and Work Plan  
Recommended Action: Review TICC 2024 Schedule and Work Plan  
[A - Schedule and Work Plan 2024](#)

### STAFF AND COMMISSION REPORTS

6. Subject: Review Mayor's Meeting 2024 Calendar and affirm Attendee  
Recommended Action: Review and File the Mayor's Meeting 2024 Calendar and affirm Attendee  
[A - Mayor's Meeting 2024 Calendar](#)
7. Subject: Receive update from the May Mayor's Meeting with the Commissioners  
Recommended Action: Receive update from the May Mayor's meeting with the Commissioners
8. Subject: Receive Commissioners Report  
Recommended Action: Receive Commissioners Report

### FUTURE AGENDA SETTING

### ADJOURNMENT

*In compliance with the Americans with Disabilities Act (ADA), anyone who is planning to attend this meeting who is visually or hearing impaired or has any disability that needs special assistance should*

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*call the City Clerk's Office at 408-777-3223, at least 48 hours in advance of the meeting to arrange for assistance. In addition, upon request, in advance, by a person with a disability, meeting agendas and writings distributed for the meeting that are public records will be made available in the appropriate alternative format.*

*Any writings or documents provided to a majority of the members after publication of the agenda will be made available for public inspection. Please contact the City Clerk's Office in City Hall located at 10300 Torre Avenue, Cupertino, California 95014, during normal business hours.*

*IMPORTANT NOTICE: Please be advised that pursuant to Cupertino Municipal Code section 2.08.100 written communications sent to the Cupertino City Council, Commissioners or City staff concerning a matter on the agenda are included as supplemental material to the agenda item. These written communications are accessible to the public through the City's website and kept in packet archives. Do not include any personal or private information in written communications to the City that you do not wish to make public, as written communications are considered public records and will be made publicly available on the City website.*

*Members of the public are entitled to address the members concerning any item that is described in the notice or agenda for this meeting, before or during consideration of that item. If you wish to address the members on any other item not on the agenda, you may do so during the public comment.*



# CITY OF CUPERTINO

## Agenda Item

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**24-13251**

**Agenda Date: 7/3/2024**  
**Agenda #: 1.**

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Subject: Approve the May 1, 2024, regular meeting minutes.

**Approve the May 1, 2024, regular meeting minutes.**

TECHNOLOGY, INFORMATION & COMMUNICATIONS COMMISSION

Regular Meeting

May 1, 2024, 7:00 p.m.

Quinlan Conference Room

10185 N. Stelling Road

**DRAFT MINUTES**

**CALL MEETING TO ORDER**

Meeting was called to order at 7:01 pm

**ROLL CALL**

Commissioners Present: Prabir Mohanty, Emma Shearin, Mukesh Garg, Balaram Donthi, Sudeep Kumar

Staff Present: Tommy Yu, Infrastructure (IT) Manager

**APPROVAL OF MINUTES**

- 1. Subject: Approve the March 6, 2024, regular meeting minutes.**

Chair Mohanty made a motion to approve the March 6, 2024, regular meeting minutes.

Vice Chair Shearin second the motion.

Motion passes unanimously.

**ORAL COMMUNICATIONS**

This portion of the meeting is reserved for persons wishing to address the commission on any matter not on the agenda. Speakers are limited to three (3) minutes a person. In most cases, state law will prohibit the commission from making any decisions with respect to a matter not listed on the agenda.

- A. Cupertino Resident Rhoda Fry spoke regarding the City's previous External Auditor, Crowe LLP, Management letter dated March 31, 2023.**

**NEW BUSINESS**

- 2. Provide update on proposed Amendments to TICC Cupertino Municipal Code Chapter 2.74**

Staff Liaison Yu, provided a brief update to the Commission:

Regarding next steps to the proposed Amendments to TICC Cupertino Municipal Code Chapter 2.74, he relayed staff is working in partnership with the City Attorney's and City Managers Offices to best present proposed changes. He shared other Commissions may be

proposing changes, which may change the Council presentation format from individual commission to multiple commissions.

The Commission asked questions and communicated the importance of updating Commission roles and responsibilities.

Staff Liaison Yu relayed he will report Commission feedback to City Staff.

## **OLD BUSINESS**

### **4. Subject: Provide update on City Council Work Program Items for 2024**

Staff Liaison Yu provided a brief update to the Commission.

He relayed the City Council heard the Commissions Proposed items at the April 3 meeting. The specific City Manager's Office staff report was reviewed, which did not recommend the Commissions two items:

- 1.) Study to improve City Governance using AI: A study for the role of Artificial Intelligence in City Governance and how it can improve transparency and fiscal strategy.
- 2.) Educational campaign for Camera Registry Program: An educational campaign to publicize the Santa Clara County Sheriff's Office's Camera Registry Program (CRP) to improve quality of life for residents.

Item 1 was not recommended due to Budgetary constraints, and Item 2 was not recommended as it is currently being worked on as part of the License Plate Reader (LPR) City Work Program item.

Staff Liaison Yu concluded discussion by confirming items may be resubmitted in the future once the City has Artificial Intelligence (AI) Policy Adopted and there are reference cases.

### **5. Subject: Review TICC 2024 Schedule and Work Plan**

The Commission reviewed and discussed the Schedule and Workplan.

As part of Review, Commissioners availability was discussed.

The Commission concluded confirming availability for the next regular meeting on July 3, 2024.

**STAFF AND COMMISSION REPORTS**

**6. Review Mayor’s Meeting 2024 Calendar**

Chair Mohanty and Vice Chair Shearin assigned attendance for the Mayor’s meeting.  
May 8<sup>th</sup> (in-person): Vice Chair Shearin  
July 10<sup>th</sup> (zoom): Chair Mohanty

**6. Receive update from Mayor’s meeting with Commissioners.**

General updates provided by Chair Mohanty who attended the March 2024 meeting.

**7. Subject: Receive Commissioners Report**

General updates provided.

**FUTURE AGENDA SETTING**

Chair Mohanty and the Commission relayed interest in reviewing proposed TICC Muni updates and goal setting. Chair Mohanty and Commissioner Kumar expressed interest in inviting Venmo to provide a presentation to the Commission.

**ADJOURNMENT**

Chair Mohanty adjourned the meeting at 8:06 pm.

SUBMITTED BY:

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Marilyn Pavlov, Commission Secretary

APPROVED BY:

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Prabir Mohanty, Chair



# CITY OF CUPERTINO

## Agenda Item

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**24-13254**

**Agenda Date: 7/3/2024**  
**Agenda #: 2.**

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Subject: Discuss Cybersecurity forum

**Discuss Cybersecurity forum**





# CITY OF CUPERTINO

## Agenda Item

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**24-13255**

**Agenda Date: 7/3/2024**  
**Agenda #: 3.**

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Subject: Receive Artificial Intelligence (AI) updates from the City

**Receive Artificial Intelligence (AI) updates from the City**

**Presenter: Infrastructure Manager Tommy Yu**



# CITY OF CUPERTINO

## Agenda Item

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**24-13256**

**Agenda Date: 7/3/2024**  
**Agenda #: 4.**

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Subject: Discuss new Initiatives and/or Projects that can be included as part of the Commissions 2024 Work Plan and Schedule.

**Discuss new Initiatives and/or Projects that can be included as part of the Commissions 2024 Work Plan and Schedule.**



# CITY OF CUPERTINO

## Agenda Item

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**24-12863**

**Agenda Date: 5/1/2024**  
**Agenda #: 5.**

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Subject: Review TICC 2024 Schedule and Work Plan

**Review TICC 2024 Schedule and Work Plan**

Technology, Information, and Communications Commission 2024 Schedule and Work Plan					
January 3 Meeting	March 6 Meeting	May 1 Meeting	July 3 Meeting	September 4 Meeting	November 6 Meeting
Approve prior meeting minutes	Elect Chair and Vice Chair positions	Approve prior meeting minutes	Approve prior meeting minutes	Approve prior meeting minutes	Approve prior meeting minutes
Discuss City Council Work Program Items	Video Division Overview presentation	<i>City Council Work Program con't</i>	Cybersecurity Forum	<i>Proposed Amendments to TICC Muni Code</i>	<i>tbd</i>
Infrastructure Division Overview presentation	Recommend City Council Work Program item	<i>Next Steps for Proposed Amendments to TICC Muni Code</i>	New Initiatives and/or Projects	<i>tbd</i>	<i>tbd</i>

Summary of Duties – Powers – Responsibilities of Technology, Information, and Communications Commission

Source: Cupertino, CA Municipal Code, Chapter 2.74.060: TICC

The Cupertino Technology, Information, and Communications Commission shall have the following duties, powers and responsibilities, and such others as the members shall be entrusted with by the City Council from time to time. The commission shall:

1. Advise the City Council and City Manager on all matters relating to technology, information, and communications within the city of Cupertino;
2. Evaluate compliance with any franchise or other agreement between the City and technology, information, and communications providers and make recommendations to the City Council;
3. Conduct periodic reviews of technology, information, and communications providers, facilities and products and make recommendations on such subjects to the City Council;
4. Recommend amendments to the City’s telecommunications policy of the City Council;
5. Serve as a liaison between the City, the public and the technology, information, and communications providers in enhancing information and education. Such activities include providing an opportunity for input to residents and disseminating noncommercial, educational materials about technology, information, and communications services;
6. At the request of the City Manager, provide assistance in examining methods to obtain equivalent franchise fees or other economic benefits from service providers;
7. Provide support for community access television, especially public and educational access, and give guidance when needed for development and implementation of access channels and programming;
8. Recommend ways to foster the City’s best use of technology, information, and communications infrastructure and services for the maximum benefit of the community.
9. Provide education to the community on the use of technology, information, and communications infrastructure and services.

(Ord. 1965, (part), 2005: Ord. 1722, (part), 1996; Ord. 1714, (part), 1996)



# CITY OF CUPERTINO

## Agenda Item

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**24-13257**

**Agenda Date: 7/3/2024**  
**Agenda #: 6.**

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Subject: Review Mayor's Meeting 2024 Calendar and affirm Attendee

**Review and File the Mayor's Meeting 2024 Calendar and affirm Attendee**

TECHNOLOGY, INFORMATION & COMMUNICATIONS COMMISSION

**Mayor's Meeting 2024 Calendar**

**JANUARY 10**

~~Mayor's Mtg. in person 6-7:30 pm  
at Quinlan Center  
Chair/Vice Chair~~

**JULY 17**

Mayor's Mtg. Zoom,  
6-7:30 pm  
Chair Mohanty

**FEBRUARY**

~~Cancelled~~

**AUGUST**

~~Cancelled~~

**MARCH 13**

~~Mayor's Mtg. Zoom,  
6-7:30 pm  
Chair/Vice Chair~~

**SEPTEMBER 18**

Mayor's Mtg. in-person 6 – 7:30 pm  
at Quinlan Center  
Vice Chair Shearin

**APRIL**

~~Cancelled~~

**OCTOBER**

~~Cancelled~~

**MAY 8**

~~Mayor's Mtg. in person 6-7:30 pm  
at Quinlan Center  
Chair Mohanty~~

**NOVEMBER 20**

Mayor's Mtg. zoom,  
6-7:30 pm  
Chair Mohanty

**JUNE**

~~Cancelled~~

**DECEMBER**

~~Cancelled~~



# CITY OF CUPERTINO

## Agenda Item

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**24-13258**

**Agenda Date: 7/3/2024**  
**Agenda #: 7.**

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Subject: Receive update from the May Mayor's Meeting with the Commissioners

**Receive update from the May Mayor's meeting with the Commissioners**



# CITY OF CUPERTINO

## Agenda Item

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**24-13259**

**Agenda Date: 7/3/2024**  
**Agenda #: 8.**

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Subject: Receive Commissioners Report

**Receive Commissioners Report**