

TECHNOLOGY, INFORMATION & COMMUNICATIONS COMMISSION

Regular Meeting

July 3, 2024, 7:00 p.m.

Quinlan Conference Room

10185 N. Stelling Road

**APPROVED MINUTES**

**CALL MEETING TO ORDER**

Meeting was called to order at 7:06 pm

**ROLL CALL**

Commissioners Present: Prabir Mohanty, Emma Shearin, Mukesh Garg, Balaram Donthi

Commissioners Tardy: Sudeep Kumar

Staff Present: Tommy Yu, Infrastructure (IT) Manager

**APPROVAL OF MINUTES**

**1. Subject: Approve the May 3, 2024, regular meeting minutes.**

Commissioner Donthi made a motion to approve the May 3, 2024, regular meeting minutes with a minor amendment below:

Update pg. 7, Future Agenda Setting:

*“Chair Mohanty and the Commission relayed interest in reviewing proposed TICC Muni updates and goal setting. Chair Mohanty and Commissioner Kumar expressed interest in inviting **Waymo** to provide a presentation to the Commission.”*

Vice Chair Shearin second the motion.

Motion passes with Commissioner Kumar absent.

**ORAL COMMUNICATIONS**

This portion of the meeting is reserved for persons wishing to address the commission on any matter not on the agenda. Speakers are limited to three (3) minutes per person. In most cases, state law will prohibit the commission from making any decisions with respect to a matter not listed on the agenda.

*Commissioner Kumar joined the meeting at 7:11 p. m.*

**NEW BUSINESS**

**2. Subject: Discuss Cybersecurity forum**

The Commission discussed a potential Cybersecurity forum.

Chair Mohanty made a motion to form a Cybersecurity Subcommittee consisting of Commissioners Donthi and Kumar.

Commissioner Garg seconded the motion.

Motion passes unanimously.

The Cybersecurity subcommittee's objectives will be to find and recommend appropriate venue(s), while taking into consideration limited staff resources.

### **3. Subject: Receive Artificial Intelligence (AI) updates from the City**

Staff Liaison Yu provided a summary of AI updates to the Commission.

The updates included:

- City Staff is working on developing an AI Policy
- Staff is piloting 10 Microsoft CoPilot licenses to understand the capabilities and develop use cases
- Staff meets once a month to share experiences and ideas
- The City is a member of the GovAI Coalition and attends the meetings regularly

The GovAI Coalition is led by the City of San Jose and is composed of over 600 public servants from over 250 local, county, and state governments that represent over 150 million Americans across the nation united in a mission to promote responsible and purposeful AI in the public sector.

The GovAI Coalition is committed to:

1. Using AI for social good,
2. Ensuring ethical, non-discriminatory, and responsible AI governance,
3. Promoting vendor accountability,
4. Improving government services, and
5. Fostering cross-agency collaboration and knowledge sharing.

The Commission thanked Staff Liaison Yu for the updates and expressed interest in receiving routine updates. Mr. Yu concluded agenda item relaying he will relay request to staff.

**4. Discuss new initiatives and/or Projects that can be included as part of the Commissions 2024 Workplan and Schedule**

Chair Mohanty brought up the Camera registry program for discussion.

Staff Liaison Yu provided background on the item and next steps including doing a social media campaign that covers posts on Nextdoor, Facebook, and the City's social media channels.

The Commission and Staff Liaison Yu discussed working with the Communications team to develop a strategy including the Commission's recommendations and distribute via the Block Leaders Program while working with the Sheriff's Office and Office of Emergency Management on best practices on what to advertise and how to advertise.

Chair Mohanty discussed inviting Waymo for a presentation to educate the Commission and Community.

Vice Chair Shearin recommended adding the Presentation to the September regular meeting.

Staff Liaison Yu reminded the Commission the Presentation format should consist of education as opposed to sales format given current City Budget constraints.

The Commission concluded discussion.

**OLD BUSINESS**

**5. Subject: Review TICC 2024 Schedule and Work Plan**

The Commission reviewed and discussed the Schedule and Workplan.

As part of Review, Commissioners availability was discussed.

The Commission concluded confirming availability for the next regular meeting on September 4, 2024.

**STAFF AND COMMISSION REPORTS**

**6. Review Mayor's Meeting 2024 Calendar**

Chair Mohanty and Vice Chair Shearin assigned attendance for the mayor's meeting.

July 10<sup>th</sup> (zoom): Vice Chair Shearin

September 18 (in-person): Chair Mohanty

**7. Receive update from Mayor's meeting with Commissioners.**

General updates provided by Chair Mohanty who attended the May meeting.

**8. Subject: Receive Commissioners Report**

General updates provided.

**FUTURE AGENDA SETTING**

The Commission relayed interest in receiving AI updates, Camera Registry Program, Cybersecurity Subcommittee, proposed TICC Muni updates, and inviting Waymo to provide a presentation to the Commission.

**ADJOURNMENT**

Chair Mohanty adjourned the meeting at 8:04 pm.

SUBMITTED BY:

/s/ Marilyn Pavlov

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Marilyn Pavlov, Commission Secretary

APPROVED BY:

/s/ Prabir Mohanty

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Prabir Mohanty, Chair