



**CITY OF CUPERTINO**  
**PARKS AND RECREATION COMMISSION**  
10185 N Stelling Rd, Quinlan Conference Room  
Thursday, October 3, 2024  
7:00 PM  
**DRAFT MINUTES**

**CALL TO ORDER**

Vice Chair Buch called the Parks and Recreation Commission meeting to order at 7:00 p.m. in the Quinlan Community Center Conference Room, 10185 N Stelling Rd.

**ROLL CALL**

Commissioners present: Hemant Buch, Carol Stanek, Claudio Bono  
Commissioners absent: Jennifer Shearin, Seema Swamy  
Staff present: Jenny Koverman, Jessica Javier, Molly James, Jason Bisely, D'Miles Salmon  
Guest speakers: None

**CEREMONIAL MATTERS AND PRESENTATIONS**

1. Subject: Parks and Recreation Department Outdoor Recreation Division  
Recommended Action: Receive a presentation on the Parks and Recreation Department Outdoor Recreation Division.

Jenny Koverman, Recreation Manager, introduced Molly James, Recreation Manager, to present on the item. Introduced Jason Bisely, Recreation Coordinator overseeing Blackberry Farm, and D'Miles Salmon, Recreation Coordinator overseeing McClellan Ranch Preserve. Presented on Blackberry Farm Golf Course, Blackberry Farm Park, and McClellan Ranch Preserve.

Commissioner Stanek requested clarification on the declining numbers at the Blackberry Farm Golf Course (BBFGC) and whether there were any plans to increase marketing. Recreation Manager James clarified that they saw a huge increase spike during COVID, but now post-COVID the numbers are leveling out. Added that there will be a new Recreation Coordinator overseeing BBFGC starting in November who will be tasked with bringing in new ways to expand the golf course offerings.

Commissioner Stanek requested clarification on the water irrigation replacement at BBFGC. Recreation Manager James clarified that the Capital Improvement Programs Manager informed her that it is currently not a funded project. Added that the golf course maintenance contractor, Professional Turf Management (PTM), has been great

patching any holes as needed, and they have the ability to bring in a subcontractor if further issues arise.

Commissioner Stanek requested clarification on the March Pooch Plunge and whether or not the pools will be heated. Recreation Coordinator Bisely clarified the pools will be ready as they prepare for the season around that time already.

Commissioner Stanek requested clarification on the expansion of camps and classes due to high interest. Recreation Manager James clarified that they hope to hire more staff next year to expand the offerings.

Commissioner Stanek requested clarification on the community gardens and the percentage of plots that are being utilized by high-density [housing] users, and how they are working towards opening plots to decrease the waitlist. Recreation Coordinator Bisely clarified he doesn't know the exact percentage offhand. Clarified that as the first three-year term is coming to an end, staff have reached out to all current gardeners to inform them that their permit is ending and if they are interested in renewing, they can get back on the waitlist 30 days prior to their expiration. Added that they have heard back from a handful of gardeners already that they are ready to vacate their garden plot early, and there are people from the waitlist who no longer wish to permit a garden plot, so they have been getting through the waitlist faster than anticipated.

Commissioner Stanek requested clarification on the likelihood that a current gardener would be able to renew their permit and keep their plot. Recreation Coordinator Bisely clarified they are hoping to accommodate 100% of those gardeners or close to that.

Vice Chair Buch requested clarification on the camps and classes, and whether or not they could increase the price to hire more staff as needed. Recreation Manager James clarified that they increased the price last year, however, they are still restricted to the capacity numbers allowed in the Environmental Education Center.

Vice Chair Buch requested clarification on the size of the community garden plots, and whether or not they can be shared. Recreation Coordinator Bisely clarified that the plots are large, and sharing would be up to the gardener, but often they see family members (e.g. parents and children) work on the garden plot together.

Vice Chair Buch requested clarification on what happens to gardeners when they do not take care of their garden plot. Recreation Coordinator Bisely clarified that the Part-Time

Community Coordinator does check, and staff will follow up with the multi-notification warning process for any violations.

Commissioner Stanek commented that she is appreciative of staff for following up with gardeners who are not maintaining their garden plots, and thanked staff for the Augmented Reality (AR) App Tour at McClellan Ranch Preserve.

Commissioner Bono thanked the staff for their presentation and commended the AR App at McClellan as it will be able to provide more opportunities for the community to enjoy from their mobile devices.

Vice Chair Buch recommended making the AR App mobile. Recreation Coordinator Salmon clarified that you have to show up at McClellan first to unlock the AR App, but if you're unable to finish or would like to go back you have the ability to take it home, browse later, and share with others.

Vice Chair Buch requested clarification on whether or not staff considered adding diving boards to the Blackberry Farm pools. Recreation Manager James clarified that the pools are not deep enough to meet the California standards.

Commissioner Stanek expressed appreciation for staff incorporating the Labyrinth at McClellan into their programming.

### **APPROVAL OF MINUTES**

2. Subject: September 5, 2024 Parks and Recreation Commission Meeting Minutes  
Recommended Action: Review and approve the September 5, 2024 Parks and Recreation Commission meeting minutes.

Item postponed to the next commission meeting.

### **POSTPONEMENTS**

None

### **ORAL COMMUNICATIONS**

None

### **WRITTEN COMMUNICATIONS**

None

**OLD BUSINESS**

None

**NEW BUSINESS**

None

**STAFF AND COMMISSION REPORTS**

Recreation Manager Koverman presented the Liaison's update as submitted.

**FUTURE AGENDA SETTING**

None

**ADJOURNMENT**

Vice Chair Buch adjourned the meeting at 7:38 p.m. to the November 7, 2024 meeting at 7:00 p.m.

Respectfully Submitted by,

Jessica Javier, Administrative Assistant  
Parks and Recreation Department

*Minutes approved at the \_\_\_\_\_ regular meeting*