



RECREATION AND COMMUNITY SERVICES DEPARTMENT  
QUINLAN COMMUNITY CENTER  
10185 NORTH STELLING AVENUE • CUPERTINO, CA 95014  
TELEPHONE: (408) 777-3120 www.cupertino.org

## CITY COUNCIL STAFF REPORT

Meeting: December 5, 2017

### Subject

Exceptions to Facility Rental Hours

### Recommended Action

Delegate authority to the Recreation and Community Service Director to approve extended hours for facility rentals.

### Description

Staff recommends delegating authority to the Director of Recreation and Community Services to grant exceptions for permits in which the rental hours extend beyond the currently allowable rental hours.

### Discussion

Currently, recreation facilities are available for reservation by individuals and organizations within specific facility rental hours. Facility rental hours are set by City Council in the Facility Rental Policy and any exceptions currently require Council approval. Facility rental hours are outlined in the Facility Rental Information document (Attachment A), and listed below.

Facility Rental Hours		
Quinlan Community Center	Sun-Thurs, 8am-10pm	Fri-Sat, 8am-11pm
Community Hall	Sun-Thurs, 8am-10pm	Fri-Sat, 8am-11pm
Creekside Park	Sun-Sat, 10am-10pm	

Exceptions would be granted on a case-by-case basis to support occasional time sensitive and cultural needs and would be subject to staff availability. Additionally, exceptions may require security at an additional cost to the rental group as determined by the Recreation Supervisor.

### Sustainability Impact

No sustainability impact.

Fiscal Impact

No fiscal impact.

---

Prepared by: Rachelle Sander, Recreation Supervisor

Reviewed by: Jeff Milkes, Director, Recreation and Community Services

Approved for Submission by: David Brandt, City Manager

Attachments:

A – Facility Rental Information