

FY 2024-25 First Quarter Special Projects

FY Added	Department	Program	Base And Detail Account With Detail Description	Full Org Set Code And Description	Amended Budget	Actual Amount (Expenses)	Encumbrances	Status	Estimated Completion	Notes (e.g., carried over to next fiscal year)
FY24	Administration	120 City Manager	750.239 - PR & Strategic Comm Strategy	100-12-120 - General Fund-City Manager-City Manager	127,400.00	0.00	0.00	In Progress	6/30/2026	
FY24	Administration	120 City Manager	750.245 - CWP Rise Const Stakeholder Engmt	100-12-120 - General Fund-City Manager-City Manager	100,000.00	0.00	0.00	In Progress	6/30/2025	The City will continue engagement with The Rise on an ongoing basis. Expenses may occur after Q2.
FY20	Administration	632 Comm Outreach & Neigh Watch	750.056 - Neighborhood Engagement	100-12-632 - General Fund-City Manager-Comm Outreach & Neigh Watch	56,781.00	23,562.29	0.00	Completed	9/30/2024	The Neighbor to Neighbor grant ended on 9/30/24. Final encumbrance of \$19,481 processed in Q2.
FY24	Administration	632 Comm Outreach & Neigh Watch	750.227 - CWP Public Safety res/com areas	100-12-632 - General Fund-City Manager-Comm Outreach & Neigh Watch	10,000.00	0.00	0.00	In Progress	6/30/2025	The Block Leader outreach program has started and staff will continue to promote the programs until the end of this fiscal year.
FY24	Administration	633 Disaster Preparedness	750.230 - Business Continuity Resilience	100-12-633 - General Fund-City Manager-Disaster Preparedness	500,000.00	0.00	0.00	Not Started	6/30/2024	Staff is considering making improvements to the EOC later this fiscal year.
FY23	Administration	633 Disaster Preparedness	750.240 - MRC Rise	100-12-633 - General Fund-City Manager-Disaster Preparedness	2,194.00	1,176.24	0.00	Completed	9/30/2024	Additional supplies purchased for MRC Rise in July 2024. Project is now complete.
FY24	Administration	705 Economic Development	750.230 - Business Continuity Resilience	100-12-705 - General Fund-City Manager-Economic Development	310,487.00	0.00	0.00	In Progress	6/30/2025	Funds were carried over for the ongoing support for Small to Medium Business Resiliency. This was a Budget allocation from the State of California
FY23	Administration	705 Economic Development	750.179 - Econ Dev Strategy Outreach	100-12-705 - General Fund-City Manager-Economic Development	20,000.00	0.00	0.00	Not Started		Defund at Q3
FY17	Community development	701 Current Planning	750.007 - The Hamptons	100-71-701 - General Fund-Planning-Current Planning	108,640.00	0.00	0.00	Not Started		Waiting for building submittal. Project approval expires in 2026
FY21	Community development	701 Current Planning	750.009 - Marina Plaza	100-71-701 - General Fund-Planning-Current Planning	23,317.00	0.00	0.00	Not Started		Waiting for building submittal. Project approval expires in December 2026.
FY22	Community development	701 Current Planning	750.029 - Vallco SB35/Rise	100-71-701 - General Fund-Planning-Current Planning	109,207.00	0.00	0.00	In Progress	Ongoing	Waiting for building permit. Some permits for grading and site preparation work issued.
FY20	Community development	702 Mid Long Term Planning	750.032 - General Plan	100-71-702 - General Fund-Planning-Mid Long Term Planning	239,805.00	0.00	0.00	In Progress	Ongoing	Operational item, no completion date

FY 2024-25 First Quarter Special Projects

FY17	Community development	702 Mid Long Term Planning	750.090 - Residential/Mixed Use Design	100-71-702 - General Fund-Planning-Mid Long Term Planning	194,922.00	0.00	0.00	In Progress	Summer 2025	Delays in prject due to previous contractor/consultant and Housing Element. First community meeting to be held on Feb 10, in hybrid format.
FY22	Community development	702 Mid Long Term Planning	750.101 - CWP RHNA and Gen Plan Update	100-71-702 - General Fund-Planning-Mid Long Term Planning	422,564.00	46,095.75	378,394.22	Completed	Sep 2024	Completed in September, when the City received notice from HCD that the Housing Element complies with State law. Housing Element implementation policies will be presented for Commission and Council input as project progresses.
FY22	Community development	702 Mid Long Term Planning	750.102 - CWP Sign Ordinance Update	100-71-702 - General Fund-Planning-Mid Long Term Planning	200,000.00	0.00	0.00	Not Started	Spring 2025	RFP was released Winter 2024 to obtain consultant. Pending adoption of CWP by Council to determine budget and which projects can move forward.
FY22	Community development	702 Mid Long Term Planning	750.135 - Laserfiche planning map scanning	100-71-702 - General Fund-Planning-Mid Long Term Planning	726.00	0.00	0.00	In Progress	Winter 2024	Ongoing Operational Item
FY24	Community development	702 Mid Long Term Planning	750.235 - CWP Tree List	100-71-702 - General Fund-Planning-Mid Long Term Planning	50,000.00	0.00	0.00	In Progress	June 2025	Joining project with Public Works, RFP released to obtain consultant.
FY20	Community development	711 BMR Affordable Housing Fund	750.052 - Develop ELI Housing	265-72-711 - BMR Housing-Housing Services-BMR Affordable Housing Fund	238,301.00	0.00	3,005.00	In Progress	Winter 2025	Pending development of Mary Ave, then operational. Project is under review in compliance with Exclusive Negotiation Agreement (ENA). Following the Negotiation period, staff will present the Council with a Disposition and Development Agreement (DDA) and Lease agreement for the project and the project will also concurrently go through entitlement hearings.
FY22	Community development	714 Construction Plan Check	750.031 - Westport	100-73-714 - General Fund-Building-Construction Plan Check	89,621.00	1,087.50	33,194.23	In Progress	2026	Pending building permit status. The timeline is uncertain, however, staff estimates the townhome portion should be fully occupied within the first quarter of 2025. The Senior BMR apartment building is complete and fully occupied. The assisted living parcel is currently under redesign and will be submitted for review in Fall 2025.
FY20	Community development	714 Construction Plan Check	750.067 - VTC	100-73-714 - General Fund-Building-Construction Plan Check	14,595,179.00	580.00	2,594,599.46	In Progress	Ongoing	This pertains to building permits and staff estimates that the developer will submit additional building permits in 2025
FY20	Community development	715 Building Inspection	750.067 - VTC	100-73-715 - General Fund-Building-Building Inspection	5,406,634.00	0.00	0.00	Not Started		This pertains to building inspections required for this project. It is estimated that permits will be submitted this year for permitting and possible inspections starting in 2026.
FY22	Information Services	308 Applications	750.123 - Redesign of City Website	100-32-308 - General Fund-I&T Applications-Applications	3,481.00	0.00	3,481.31	Completed	12/30/2024	Proposed to defund at midyear
FY23	Information Services	308 Applications	750.183 - ACA Guide & Wrapper	100-32-308 - General Fund-I&T Applications-Applications	25,000.00	0.00	25,000.00	In Progress	6/30/2025	
FY23	Information Services	308 Applications	750.184 - Accela Roadmap	100-32-308 - General Fund-I&T Applications-Applications	23,000.00	0.00	23,000.00	In Progress	6/30/2025	

FY 2024-25 First Quarter Special Projects

FY21	Information Services	308 Applications	750.236 - Project Dox	100-32-308 - General Fund-I&T Applications-Applications	394.00	393.75	0.00	Completed	8/1/2024	
FY23	Information Services	310 Infrastructure	750.199 - City Facilities Video Capture	610-34-310 - Innovation & Technology-I&T Infrastructure-Infrastructure	6,079.00	0.00	0.00	Completed	6/30/2024	
FY22	Information Services	986 GIS	750.166 - AR McClellan Ranch	610-35-986 - Innovation & Technology-I&T GIS-GIS	11,333.00	11,333.32	0.00	Completed	12/30/2024	Proposed to defund at midyear
FY23	Information Services	986 GIS	750.212 - Laserfiche Scanning	610-35-986 - Innovation & Technology-I&T GIS-GIS	4,099.00	0.00	4,098.54	Completed	9/30/2024	
FY24	Information Services	986 GIS	750.238 - VR Decarb	610-35-986 - Innovation & Technology-I&T GIS-GIS	112,002.00	38,249.70	73,750.25	In Progress	6/30/2025	
FY23	Law enforcement	200 Law Enforcement SC Sheriff	750.227 - CWP Public Safety res/com areas	100-20-200 - General Fund-Law Enforcement-Law Enforcement SC Sheriff	60,000.00	62,250.00	62,250.00	In Progress	3/30/2025	
FY24	Public works	122 Sustainability Division	750.025 - Special Maintenance	100-81-122 - General Fund-Environmental Programs-Sustainability Division	10,000.00	0.00	0.00	In Progress	6/30/25	
FY22	Public works	122 Sustainability Division	750.106 - Electric Cooking Workshop Series	100-81-122 - General Fund-Environmental Programs-Sustainability Division	6,400.00	0.00	0.00	In Progress	6/30/2025	
FY24	Public works	122 Sustainability Division	750.176 - Climate AP Vision Summary Doc	100-81-122 - General Fund-Environmental Programs-Sustainability Division	10,000.00	0.00	0.00	In Progress	6/30/2025	Carried over from last FY; Will confirm if IT has in base budget. They may have paid for it. If so, this can be removed
FY24	Public works	122 Sustainability Division	750.223 - CWP Electrification Study	100-81-122 - General Fund-Environmental Programs-Sustainability Division	96,057.00	21,002.79	15,104.88	In Progress	6/30/2025	
FY21	Public works	800 Public Works Admin	750.071 - Municipal Water System	100-80-800 - General Fund-PW Administration-Public Works Admin	5,811.00	8,796.00	0.00	In Progress	6/30/2025	Ongoing Legal Fees. Will be moved to base budget in FY26
FY25	Public works	800 Public Works Admin	750.244 - CWP Recycled Water Feasibility	100-80-800 - General Fund-PW Administration-Public Works Admin	200,000.00	0.00	0.00	In Progress	6/30/2025	
FY25	Public works	801 Resources Recovery	750.025 - Special Maintenance	520-81-801 - Resource Recovery-Environmental Programs-Resources Recovery	20,000.00	0.00	0.00	In Progress	6/30/2025	CAP dashboard pilot
FY24	Public works	801 Resources Recovery	750.041 - HHW and PaintCare	520-81-801 - Resource Recovery-Environmental Programs-Resources Recovery	161,010.00	66,540.50	0.00	In Progress	Ongoing annual project	SCC Household Hazardous Waste program. Annual on-going program to cover residential drop off of items that cannot be accepted by Recology.
FY21	Public works	801 Resources Recovery	750.084 - Single Use Plastics Ordinance	520-81-801 - Resource Recovery-Environmental Programs-Resources Recovery	94,544.00	(1,205.00)	0.00	In Progress	1/31/2026	Ordinance implementation still in progress and on schedule. Contract term extended.
FY22	Public works	801 Resources Recovery	750.137 - SB1383 Procurement Requirements	520-81-801 - Resource Recovery-Environmental Programs-Resources Recovery	205,653.00	0.00	0.00	In Progress	Ongoing annual project	No completion date
FY22	Public works	801 Resources Recovery	750.174 - New Lndfill Agrmnt/Solid Wst con	520-81-801 - Resource Recovery-Environmental Programs-Resources Recovery	103,542.00	24,660.00	47,266.25	In Progress	8/31/2025	
FY20	Public works	802 Non Point Source	750.064 - Low Income Cost Share	230-81-802 - Env Mgmt Cln Crk Strm Drain-Environmental Programs-Non Point Source	2,000.00	0.00	0.00	In Progress	Ongoing	Ongoing item will be moved to base budget in FY26
FY20	Public works	802 Non Point Source	750.065 - CUSD Joint Use Cost Share	230-81-802 - Env Mgmt Cln Crk Strm Drain-Environmental Programs-Non Point Source	8,707.00	0.00	0.00	In Progress	Ongoing	Ongoing item will be moved to base budget in FY26
FY19	Public works	804 Plan Review	750.039 - PW Scanning Project	100-82-804 - General Fund-Developmental Services-Plan Review	9,310.00	0.00	9,310.29	Completed	Ongoing	Funds are encumbered in Q1 for PW. Remaining project will be funded by IT.
FY20	Public works	804 Plan Review	750.067 - VTC	100-82-804 - General Fund-Developmental Services-Plan Review	1,961,366.00	14,065.00	1,182,523.68	In Progress	Anticipated 2030	
FY22	Public works	804 Plan Review	750.105 - CWP Revisit 5G	100-82-804 - General Fund-Developmental Services-Plan Review	250,000.00	0.00	0.00	In Progress	6/30/2025	Most of the work to date has been completed in-house. Ongoing changes to related laws, limited staffing resources, and other priorities have resulted in delays to finalization.

FY 2024-25 First Quarter Special Projects

FY20	Public works	807 Service Center Admin	750.043 - Office Reconfiguration	100-83-807 - General Fund-Service Center-Service Center Administration	111,416.00	9,109.11	0.00	In Progress	Ongoing	Partial Defund at Q3, included in base budget
FY25	Public works	812 School Site Maintenance	750.025 - Special Maintenance	100-84-812 - General Fund-Grounds-School Site Maintenance	10,500.00	0.00	0.00	In Progress	06/30/2025	Dugout roof replacement - Hyde
FY25	Public works	814 Sport Fields Jollyman CRK	750.025 - Special Maintenance	100-84-814 - General Fund-Grounds-Sport Fields Jollyman CRK	10,500.00	0.00	8,500.00	In Progress	06/30/2025	Dugout roof replacement - Jollyman
FY19	Public works	820 Sidewalk Curb and Gutter	750.020 - Annual Sidewalk Curb & Gutter	270-85-820 - Transportation Fund-Streets-Sidewalk Curb and Gutter	2,776,484.00	0.00	1,588,567.91	In Progress	6/30/2025	Annual project
FY24	Public works	825 Street Tree Maintenance	750.235 - CWP Tree List	100-86-825 - General Fund-Trees and Right of Way-Street Tree Maintenance	60,000.00	0.00	0.00	In Progress	6/30/2025	Collaborating with CDD. Project currently awaiting CDD's completion of RFP. RFP just went out 10/21/2024. CWP update from Council may turn this into a Urban Forest Master Plan.
FY25	Public works	827 Bldg Maint City Hall	750.025 - Special Maintenance	100-87-827 - General Fund-Facilities and Fleet-Bldg Maint City Hall	2,000.00	0.00	0.00	Not Started	6/30/2025	Burglar Alarm Upgrades
FY25	Public works	828 Bldg Maint Library	750.025 - Special Maintenance	100-87-828 - General Fund-Facilities and Fleet-Bldg Maint Library	45,000.00	0.00	0.00	In Progress	6/30/2025	Library HVAC
FY25	Public works	829 Bldg Maint Service Center	750.025 - Special Maintenance	100-87-829 - General Fund-Facilities and Fleet-Bldg Maint Service Center	2,000.00	297.09	0.00	Not Started	6/30/2025	Burglar Alarm Upgrades
FY24	Public works	830 Bldg Maint Quinlan Center	750.025 - Special Maintenance	100-87-830 - General Fund-Facilities and Fleet-Bldg Maint Quinlan Center	79,174.00	8,955.65	0.00	Not Started	6/30/2025	Security project
FY24	Public works	831 Bldg Maint Senior Center	750.025 - Special Maintenance	100-87-831 - General Fund-Facilities and Fleet-Bldg Maint Senior Center	123,675.00	0.00	0.00	Not Started	12/31/2025	Funds are allocated to replace kitchen HVAC unit.
FY25	Public works	832 Bldg Maint McClellan	750.025 - Special Maintenance	100-87-832 - General Fund-Facilities and Fleet-Bldg Maint McClellan Ranch	2,000.00	0.00	0.00	Not Started	12/31/2024	Burglar Alarm Upgrades
FY25	Public works	833 Bldg Maint Monta Vista Ct	750.025 - Special Maintenance	100-87-833 - General Fund-Facilities and Fleet-Bldg Maint Monta Vista Ct	2,000.00	0.00	0.00	Not Started	6/30/2025	Burglar Alarm Upgrades
FY23	Public works	836 Bldg Maint Sports Center	750.025 - Special Maintenance	570-87-836 - Sports Center-Facilities and Fleet-Bldg Maint Sports Center	45,705.00	20,169.00	0.00	In Progress	12/31/2025	HVAC repair (in progress), raquetball court (November 2024)
FY25	Public works	838 Comm Hall Bldg Maint	750.025 - Special Maintenance	100-87-838 - General Fund-Facilities and Fleet-Comm Hall Bldg Maint	2,000.00	0.00	0.00	Not Started	6/30/2025	Burglar Alarm Upgrades
FY23	Public works	844 Traffic Engineering	750.040 - Planned Transportation Project	100-88-844 - General Fund-Transportation-Traffic Engineering	2,788.00	2,565.00	222.50	Completed	6/30/2025	
FY22	Public works	844 Traffic Engineering	750.163 - VMT to LOS Standards	100-88-844 - General Fund-Transportation-Traffic Engineering	30,637.00	10,800.26	19,776.97	In Progress	6/30/2025	
FY23	Public works	844 Traffic Engineering	750.219 - CWP Bicycle Facilities	100-88-844 - General Fund-Transportation-Traffic Engineering	50,000.00	0.00	0.00	In Progress	6/30/2025	No progress since last quarterly report.
FY23	Public works	844 Traffic Engineering	750.231 - SC Corridor Vision Study	100-88-844 - General Fund-Transportation-Traffic Engineering	154,079.00	151,968.63	0.00	In Progress	6/30/2025	
FY23	Public works	844 Traffic Engineering	750.242 - AC2 Traffic Monitoring	100-88-844 - General Fund-Transportation-Traffic Engineering	42,975.00	0.00	42,975.00	Completed	6/30/2026	Funds encumbered. Waiting for invoices. Completed for this FY.
FY25	Public works	844 Traffic Engineering	750.243 - CWP Active Transportation	100-88-844 - General Fund-Transportation-Traffic Engineering	330,000.00	0.00	0.00	In Progress	6/30/2025	
FY23	Public works	853 Storm Drain Fee	750.063 - Rainwater Capture	230-81-853 - Env Mgmt Cln Crk Strm Drain-Environmental Programs-Storm Drain Fee	28,207.00	6,634.62	9,072.44	In Progress	Ongoing annual project	
FY20	Public works	854 General Fund Subsidy	750.065 - CUSD Joint Use Cost Share	230-81-854 - Env Mgmt Cln Crk Strm Drain-Environmental Programs-General Fund Subsidy	0.00	17,672.77	0.00	In Progress	Ongoing annual purchase	