



FINAL MINUTES
MINUTES OF THE REGULAR MEETING OF THE
BICYCLE PEDESTRIAN COMMISSION
November 15, 2023

Final Minutes

The meeting was called to order at 7:12 p.m.

ROLL CALL:

Present: Grace John, Ilango Ganga, Joel Wolf (C)

Absent: John Zhao, Hervé Marcy (VC)

Staff: Marlon Aumentado, Staff Liaison

Others Present: Matt Schroeder, Transit and Transportation Planner

APPROVAL OF MINUTES

1. October 18, 2023 Bicycle Pedestrian Commission Minutes

MOTION: Commissioner Ganga moved, seconded by Commissioner John to approve the minutes as presented.

MOTION PASSED: 3-0, Marcy & Zhao Absent

POSTPONEMENTS

No Postponements

ORAL COMMUNICATIONS

None

WRITTEN COMMUNICATIONS

None

OLD BUSINESS

2. Future Agenda Items (Wolf)

Work Plan

- Bicycle Facilities – In Progress
- Vision Zero – In Progress

- Lawson Middle School Bikeway – Completed
- New Bicycle Pedestrian Plan (FY 24-25)

Grants

- Know/Understand Fed Grant Funding with Caltrans on updated bike ped planning
- Understand/Educate on what funding standards are (Fed/State)

Studies / Plans

- Staff update - Rodrigues Ave Speed Study and Street Crossing Behavior
- Staff update - Stevens Creek Corridor Vision Study
- Examine Pedestrian Walkways for Safety
- Install Bollards at existing buffered bike lanes (Public Request)
- Path between Lincoln Elem and Monta Vista HS
- Regnart Creek Trail Crossing at Blaney Avenue
- Speed Limit Reduction Study on Blaney, Rodrigues, McClellan (Public Request)
- Speed Limits Studies
- Bollinger Road Corridor

Projects

- Staff update - Stevens Creek Boulevard, Phases 2-3
- Staff update - Safe Routes to School (SR2S)
- Staff update – De Anza Blvd Buffered Bike Lanes
- Carmen Road Bridge
- I-280 Wolfe Interchange

Education

- Adult Bicycle Education
- Impact of Semi-Rural Designation on Bike and Ped Projects/Priorities
- Lead Pedestrian Walk Interval (LPI) – Start pedestrian green before vehicles

Miscellaneous

- Bicycle Licensing (Theft Prevention)
- Review Progress toward BPC Objectives & Grant Applications (6 mo.)
- Status – VTA BPAC Adult Bicycle Education (Lindskog)

NEW BUSINESS

3. Silicon Valley (SV) Hopper Services Update (Schroeder)

Matthew Schroeder, Transit and Transportation Planner gave a presentation on the Silicon Valley (SV) Hopper Services.

Commissioner Ganga wanted to know how much the program costs per year. He understood the funding for five years was \$8.4 million. Mr. Schroeder answered it costs about \$1 million per year to operate the program. Chad Mosley, Director of Public Works clarified that figure was just City of Cupertino expenditures. Mr. Schroeder remarked that Cupertino ran an incredibly efficient service when compared to similar Via customers. The cost per passenger was around

\$18 per person, whereas, in the City of Sacramento, due to the large geographic area and the way they run their service, operated at roughly \$42 per passenger.

Commissioner Ganga wanted to know the demographic data of the users because the idea when the shuttle started was to service senior citizens and students, to help people have access to shopping centers, and assist commuters with access to Caltrain stations. Mr. Schroeder did not have that information on hand but said that information could be pulled.

Commissioner Ganga commented that one of the questions everyone had before the program began was, with all the other ride services available, was SV Hopper going to be useful. Mr. Schroeder said it was. Concerning the high school students, given the attendance boundary of Cupertino High School being primarily in the City of Santa Clara and parts of the City of San Jose, the service was going to capture more high school students, whereas before, it was mainly capturing only Monte Vista High School students. Commissioner Ganga observed most riders went to De Anza College. Mr. Schroeder said yes, but there was a lot of ridership provided to Monte Vista High School, including after-school activities.

Chair Wolf asked if there were provisions for bicycles, such as bike racks on the vehicles. Mr. Schroeder said yes, all vehicles were equipped with two bike racks. Chair Wolf asked if SV Hopper went to San Jose Diridon Station. Mr. Schroeder replied no, the eastern limit at this time was Valley Fair.

Commissioner Ganga wondered if there were plans to expand this service to neighboring cities, such as the City of Sunnyvale. Mr. Schroeder replied that when staff was first drafting their application, they asked the City of Sunnyvale, and they declined participation. The City was still open to any partnerships with neighboring cities. Mr. Mosley said there were no plans now. The City of San Jose was interested in operating their own service, on the east side.

Chair Wolf asked about the wait time. Mr. Schroeder said typically eight to ten minutes, which was comparable to Uber and Lyft however, with the increased size of the service area, the wait time was going to continue to be monitored. Commissioner Ganga wondered if more vehicles were going to be added since the service area increased. Mr. Schroeder said yes. Commissioner Ganga wondered how many passengers fit in each ride and if the driver waited to accumulate more passengers before they went from point A to point B. Mr. Schroeder said there was a limited wait time. For example, if a person was not at their stop within three minutes the driver left. It operated similar to an Uber or Lyft pool; if there were rides requested along a route, people were picked up along the way. Mr. Mosley wondered what the average single ride was. Mr. Schroeder said the average was a little over one.

NO ACTION TAKEN

4. December 2023 Bicycle Pedestrian Commission Agenda

Chair Wolf opened the discussion and said normally he and Marlon Aumentado, Assistant Engineer worked on the agenda, but he wanted other commissioners' input as to what they wanted to see on the agenda. The Bicycle Pedestrian Commission (Commission) viewed the list

of future agenda items. Mr. Aumentado clarified that the list contained suggestions, it was up to the Commission to decide on future agenda items.

Mr. Aumentado mentioned the Commission's objectives and how the Commission discussed that throughout the year. Commission Ganga explained that typically in the November/December timeframe, the Commission discussed proposals for the City Work Plan. February and March were when commissioners provided that input to the City of Cupertino. Starting early allowed the Commission time to deliberate and finalize their discussion before their recommendation was due to City staff. The second point of discussion was the Capital Improvement Program (CIP) recommendation; this was done in the January/February timeframe.

Chair Wolf asked for a refresher as to how the process worked. Chad Mosley, Director of Public Works noted that the process has been changing. Staff promised to provide the Commission with a process update, but the process may be different this year.

Chair Wolf brought up grants and mentioned available money from the Inflation Reduction Act. He understood \$1 billion per year was delegated toward bicycle pedestrian projects and 40% of that went toward plan and demonstration projects. He suggested applying for that to fund the City of Cupertino Bicycle Pedestrian Plan. Chair Wolf felt there was a need for a grant writer. Mr. Aumentado explained staff looked into each grant and also how much staff work time went into applying for each grant. Some grants had a lot of requirements.

Mr. Aumentado planned to give the Commission an update on the grants the Transportation Division wanted to apply for in the upcoming year. He mentioned applying for the next One Bay Area Grant 3 (OBAG3) cycle. Commission Ganga wondered if City staff were able to advise the Commission on various other funding sources and the criteria. Mr. Aumentado said yes. He wanted to discuss the ones that were realistic to pursue, and he looked for grants that were \$500,000 or more. Mr. Mosley remarked that Federal grants were difficult; he was still working on a grant that was given to the City three years ago. From that grant, he still had not received any funds so far and sank a large amount of time into it.

Commissioner Ganga mentioned Vision Zero or the Local Road Safety Program (LRSP). He wondered if grants were applied for toward those programs. Mr. Aumentado said in some cases yes. It depended on the grant. Mr. Aumentado said the City needed to have the program in place for the grant that the City was applying for. He talked about other elements, such as the background or public outreach.

Chair Wolf listened to two out of the three for the grant seminars for Federal grants and they were giving tips. The planning and demonstration grants were well over \$1 million. Mr. Mosley said he was looking at that for the Bicycle Pedestrian Plan, but the City's project was around \$200,000 and the Federal grant was for around \$1-5 million, so the City was not able to apply. Chair Wolf recalled a range that started at \$100,000.

Commissioner Ganga mentioned the Commission's objectives. It was good to review the Commission's objectives on an annual basis, to see whether the Commission was progressing toward their goals. Mr. Aumentado agreed it was a way for stakeholders to see that the Commission and City staff were working toward those objectives. He recalled that the Commission wanted those updates about every six months.

Chair Wolf wanted to make sure all commissioners were present for that discussion. Commissioner Ganga suggested cancelling the regular meeting in December and having a special meeting the week before if there was not a quorum for the December 20 meeting. Mr. Aumentado wondered if there were any schedule conflicts anyone wanted to mention. Chair Wolf did not have any, Commissioner John said no, and Commissioner Ganga did not have any conflicts. Chair Wolf offered to check with Commissioner Marcy and Zhao, as they were not present at this meeting.

Mr. Aumentado wanted clarification on what specific items the Commission wanted to bring to the December meeting. He said the first suggestion was to review progress toward Commission objectives and grant applications. Commissioner Ganga suggested the City Work Plan and the CIP Work Plan.

MOTION: Commissioner Ganga moved, seconded by Commissioner John to recommend that City Staff and the Chair add the following items to the December Agenda as follows:

1. Progress report on the Bicycle Pedestrian Commission objectives and grant applications
2. Proposals for City Work Plan and Capital Improvement Program
 - a. Provide a presentation on the process for the City Work Plan and Capital Improvement Program

MOTION PASSED: 3-0, Marcy and Zhao Absent

STAFF AND COMMISSION REPORTS

5. Staff Update and Commissioner Activity Report (All)

Marlon Aumentado, Assistant Engineer gave an update on Vision Zero. City of Cupertino staff and the consultant were finalizing the draft report and planned to bring that to the Bicycle Pedestrian Commission (Commission) in January 2024. There was also going to be a future community meeting that went along with that. Regarding the Stevens Creek Corridor Vision Study, there was going to be a Community Advisory 2 meeting on Thursday, December 7, 5:00 p.m., held at the Santa Central Park Library, located at 2635 Homestead Road, in person, no Zoom option. Lawson Middle School Bikeway item was going to City Council in February 2024. There was a Commission Appreciation dinner on November 30, Quinlan Community Center, in the Cupertino Room at 6:00 p.m.

Commissioner John wanted an update on the bike racks. Chair Wolf spoke to Seema Lindskog who was affiliated with the Rotary. The Rotary hired a new attorney to work out the details of the arrangement with the City of Cupertino. Chad Mosley, Director of Public Works further updated the Commission and said Ms. Lindskog and the Rotary attorney sent him and the City of Cupertino Attorney the updated agreement, but they have not had time to review it. Commissioner Ganga inquired about the bike racks that were part of the City right of way, those were not contingent on any agreement. Mr. Aumentado wanted to get an update from David Stillman, Transportation Manager on that.

Commissioner Ganga recalled there were additional guidelines that went with the bike racks, such as shower facilities. Those facilities were supposed to be added to the guidelines for new projects. Mr. Aumentado remembered that and promised to look into that.

Commissioner Ganga asked if Vision Zero was going to come up in January 2024. Mr. Aumentado said yes. Commissioner Ganga asked if there was going to be a Vision Zero Stakeholder meeting. Mr. Aumentado knew about the Vision Zero Community meeting but promised to look into the Vision Zero Stakeholder meeting.

Chair Wolf gave an update on the Mayor's meeting.

ADJOURNMENT

The meeting adjourned at 8:17 p.m.

SUBMITTED BY:

Marlon Aumentado

Marlon Aumentado, Staff Liaison

Note: Any attachments can be found on the Cupertino Website
<https://www.cupertino.org/our-city/agendas-minutes>