

CC 02-15-2022

Study Session Item No. 1

Commissions and
Committees

Presentation

Commissions and Committees

February 15, 2022



CUPERTINO

Presentation Outline

1. Background
2. Current Commissions
3. Current Committees
4. Commissions/Committees in Other Cities
 - A. Commissions
 - B. Committees
5. Commission Membership Requirements
6. Traffic and Transportation
7. Housing
8. Senior Services
9. Fine Arts Name Change
10. Economic Development Committee
11. Fiscal Strategic Plan Committee
12. Scope of the ERC
13. Impact of Adding Commissions
14. Recommendation

Background

- FY 2019-20 City Work Program
 - Consider new commissions and committees to address Cupertino's needs.
 - Traffic and Transportation
 - Economic Development
 - Senior Services
- FY 2020-21 City Work Program
 - Review Scope of the ERC

Background cont.

- FY 2021-22 City Work Program
 - Fine Arts Name Change
 - Develop ordinances to codify:
 - Economic Development Committee
 - Fiscal Strategic Development Committee

Current Commissions

Commission	Summary Description
Bicycle Pedestrian	Advises Council on transportation matters within Cupertino including bicycle and pedestrian traffic, parking, education, and recreation.
Fine Arts	Advises Council and encourages the realization, preservation, and advancement of fine arts for the benefit of the citizens of Cupertino.
Housing	Advises Council on housing policies and strategies, affordable housing projects, and sources of funding for affordable housing.
Library	Advises Council regarding library service in the community and serves as liaison between the City and the Santa Clara County Library JPA.
Parks & Recreation	Advises Council on parks and recreation related activities, including park site acquisition and development, community activities, and recreation policies.
Planning	Advises Council on land use matters such as specific and general plans, zonings and subdivisions. Reviews other matters as specified by City ordinances or Title VII of the Government Code of California.
-Design Review Committee	A subcommittee of the Planning Commission that reviews aspects of site and architectural design.
Public Safety	Advises Council on areas relating to public safety, traffic, police, fire and other areas where public safety may be of concern.
Sustainability	Advises Council on major policy areas related to the environmental goals in Cupertino's Climate Action Plan and General Plan's Environmental Resources/Sustainability Element.
Teen	Advises Council and staff on issues and projects important to youth in the Cupertino community.
Technology, Information, & Communications (TICC)	Advises Council on all matters relating to telecommunications in Cupertino and provides support for community access television.

Current Committees

Committee	Summary Description
Audit Committee	Reviews external and internal audit reports, monthly treasurer's report, and city investment policies. Recommends appointment of external and internal auditors and recommends a budget format.
Disaster Council	Supports the City's emergency management and preparedness responsibilities.
Economic Development Committee	Enhances and promotes a strong local economy to provide municipal services that businesses and residents desire and need to maintain the community's quality of life.
Environmental Review Committee	Evaluates the initial study of a proposed project to determine whether the project may or may not have a significant effect on the environment.
Fiscal Strategic Plan Committee	Confers, strategizes, and plans for current as well as future activities that have a fiscal impact on the City.
Legislative Review Committee	Makes recommendations on legislative advocacy issues and authorizes position letters for legislation that aligns with the City's Council-approved Legislative Platform.

Commissions and Committees in Other Cities

Commissions and Committees in Other Cities

City	# of Commissions and Committees	Population	FTE*
Mountain View	19	82,272	253
Cupertino	17	66,762	198
Milpitas	17	84,196	230
Los Altos Hills	16	8,300	26
Los Altos	15	31,190	95
Palo Alto	14	67,019	711
Santa Clara	14	128,717	530
Gilroy	11	58,756	138
Campbell	11	42,288	104
Sunnyvale	11	156,503	735
Los Gatos	9	31,439	90
Saratoga	9	31,030	57
Morgan Hill	4	45,742	123
Monte Sereno	3	3,492	7

* Excluding Fire and Police Departments

Commissions in Other Cities

Commissions in Other Cities

City	# of commissions	Population	FTE*
Los Altos Hills	15	8,300	26
Milpitas	12	84,196	230
Cupertino	11	66,762	198
Gilroy	11	58,756	138
Los Altos	11	31,190	95
Mountain View	10	82,272	253
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Committees in Other Cities

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Santa Clara	5	128,717	530
Campbell	5	42,288	104
Los Altos	4	31,190	95
Sunnyvale	2	156,503	735
Saratoga	2	31,030	57
Los Gatos	1	31,439	90
Los Altos Hills	1	8,300	26
Morgan Hill	1	45,742	123
Gilroy	0	58,756	138
Monte Sereno	0	3,492	7

* Excluding Fire and Police Departments

Commission Membership Requirements

- Generally required to be a resident (some exceptions for business representative or subject matter expert)
- Planning Commission and TICC require "qualified elector"
 - Qualified Elector=18 years old, resident, and US Citizen
- ***Should this be changed to a residency requirement for consistency?***

Traffic and Transportation

- **3 of 13** SCC cities have Complete Streets Commissions
- **5 of 13** SCC cities have Bike Ped Commissions
- **3 of 13** SCC cities have other transportation related commissions
- June 2, 2020 City Council Meeting
 - Expanding Bike Ped Commission to Complete Streets Considered and failed
- Bike Ped currently considers multiple modes of transportation to consider options holistically, as if complete streets
- ***Would Council like to pursue a Transportation Commission, Complete Streets Commission, or continue as is with Bike Ped Commission?***

Housing

- Councilmembers expressed desire to expand scope to include social services
- **County provides social services component**
- Housing Commission reviews and recommends Human Services Grant Funding (\$550k annually)
 - Similar to Sunnyvale's Housing and Human Services Commission, the **only one found** in the survey
- Expanding beyond existing functions would require significant resources and staff time
- ***Does Council have further direction regarding the Housing Commission?***

Senior Services

- **6 of 13** SCC cities have a Senior Commission
- Council dissolved Cupertino Senior Commission in 2009 due to overlapping functions with Senior Advisory Council (SAC)
- **November 2018 Council evaluated reinstating Senior Commission**
 - **Council decided to continue partnership with SAC**

Fine Arts Name Change

- FY 2021-22 City Work Program Item
- Codified and originally named in 1987
- Commissioners want to change name in order to:
 - broaden the reach of potential interests
 - explore other arts
 - better align with Commission goals
- **Ordinance for name change will be brought for Council's this FY**

Economic Development Committee

- FY 2021-22 City Work Program Item
 - **2 of 13** SCC cities have similar committees
 - **2 of 13** SCC cities have similar commissions
- Meetings are on hold until ordinance is adopted
- **Staff conducting additional research that is anticipated to be presented to Council in April**

Fiscal Strategic Plan Committee

- FY 2021-22 City Work Program Item
- **9 of 13** SCC cities have financial/audit related commissions/committees
- Increased Audit Committee workload due to internal audit function
- Recommended to convert Fiscal Strategic Plan Committee to Finance Committee with the following duties:
 - A. Review Monthly Report of Receipts, Disbursements and Fund Balances
 - B. Review Quarterly Treasurer's Investment Report (from Audit Committee)
 - C. Review Budget Format (from Audit Committee)
 - D. To review City investment policies and internal controls of such policies (from Audit Committee)
 - E. Review Annual Fee Schedule Update
 - F. Review City's Annual Fiscal Forecast Update
- **Preparing amendments for Audit Committee and then Council consideration this FY**

Scope of the ERC

- **No other city surveyed has an environmental review commission/committee**
- Presented to ERC on April 15, 2021 and resulted in the following suggestions from the ERC:
 - Roll the environmental review duties into the Planning Commission (dissolving the ERC or changing the scope)
 - Expand scope to act in an advocacy capacity and provide education and engagement
 - Changing the composition of the ERC to address the potential for perceived conflicts issues
- ***What approach would the Council like to take with the ERC?***

Impact of Adding Commissions

- Adding/Expanding Commissions will increase staff time spent on administrative and liaison duties

Commission	Hours Spent Annually
Bicycle Pedestrian	240
Fine Arts	200
Housing	220
Library	350
Parks and Recreation	750
Planning	1100
-Design Review	40
Public Safety	200
Sustainability	220
Teen	300
TICC	120
TOTAL	3,740

Committees	Hours Spent Annually
Audit	230
Disaster Council	30
Economic Development	60
Environmental Review	80
Fiscal Strategic Planning	15
Legislative Review	400
TOTAL	812

- Additionally, Clerk's Office spends over 100 hours on orientations, trainings, agendas, and noticing

Recommendation

- Provide direction as the Council sees fit
- Particular areas needing direction:
 - ***Should qualified elector requirements be changed to residency requirements for consistency?***
 - ***Would Council like to pursue a Transportation Commission, Complete Streets Commission, or continue as is with Bike Ped Commission?***
 - ***Does Council have further direction regarding the Housing Commission?***
 - ***What approach would the Council like to take with the ERC?***

Questions?



CUPERTINO

CC 02-15-2022

Item No. 18

Options of Acquisition of
Lehigh Cement Plant &
Quarry

Presentation

Exploring Options for Acquisition of Lehigh Cement Plant and Quarry

City Council

February 15, 2022



**CITY OF
CUPERTINO**

Background

- Lehigh Cement Plant and Quarry located on located on 3,510 acres
- Operated since 1939
- Current reclamation plan contemplates full reclamation of site by 2032
- Lehigh initiated process in 2018 to expand mining operations and extend reclamation timeline

Lehigh Plant Impacts

- Dust/traffic/noise impacts in City of Cupertino
- Environmental impacts of operation, e.g.,
 - Sediment discharges to Permanente Creek
 - Exceedances of Water Board waste discharge requirements for selenium
- Illegal grading of haul road

Board of Supervisors Referral

- Proposed Action: Approve referral to County staff to report to the Board within 90 days with options for consideration relating to the potential acquisition of the Lehigh Plant



Questions/Comments?

CC 02-15-2022

Item No. 19

Via-Cupertino Shuttle
Update and Grant
Proposal

Presentation

Via-Cupertino Shuttle Update & Grant Proposal

Chris Corrao – Public Works

February 15, 2022



Ridership Numbers

Pilot begins: 10/19

Pilot ends: 10/22

Total rides: 16,846

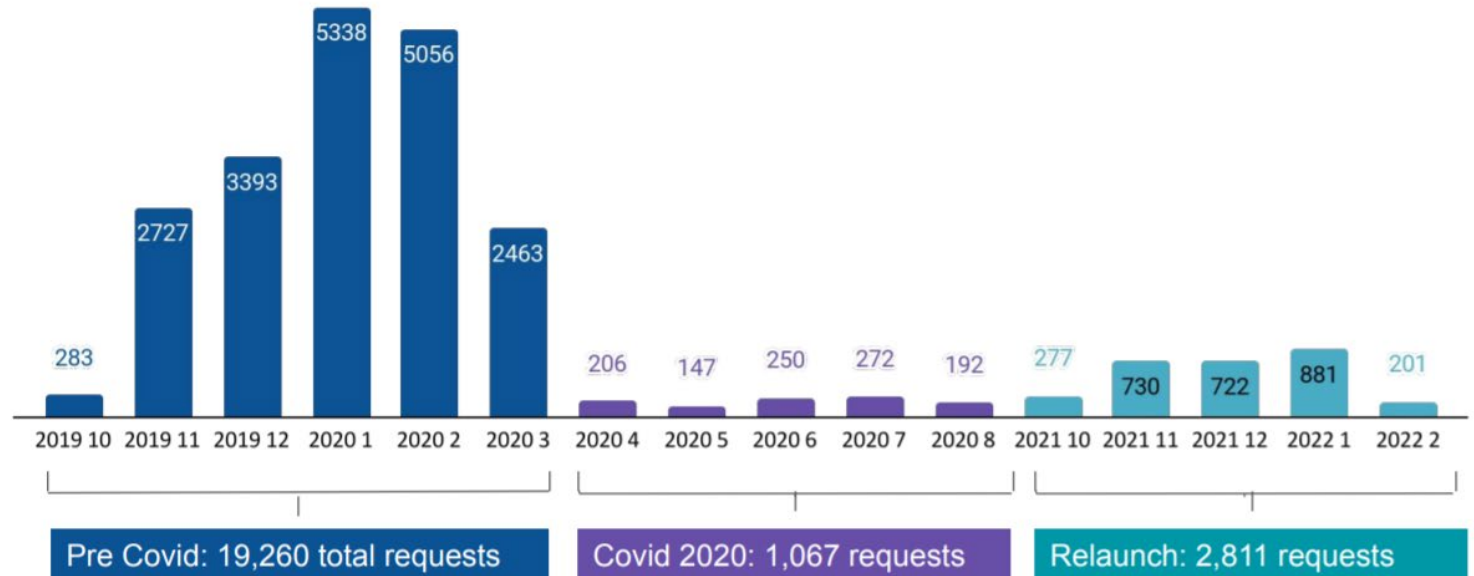
ADA rides: 291

Rides since re-launch: 1,885

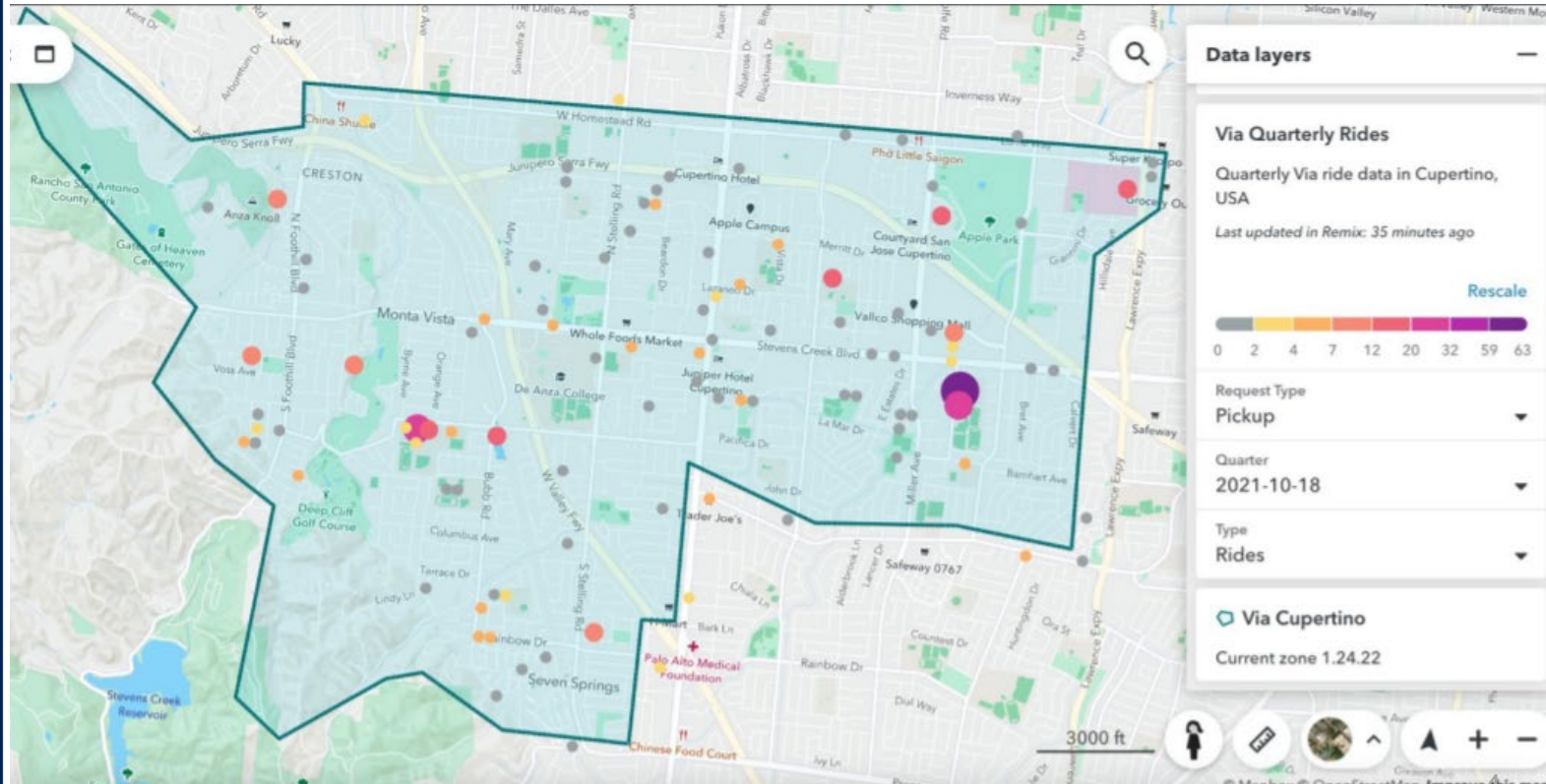


Via Cupertino Ride Requests: 10.29.19 to 02.07.22

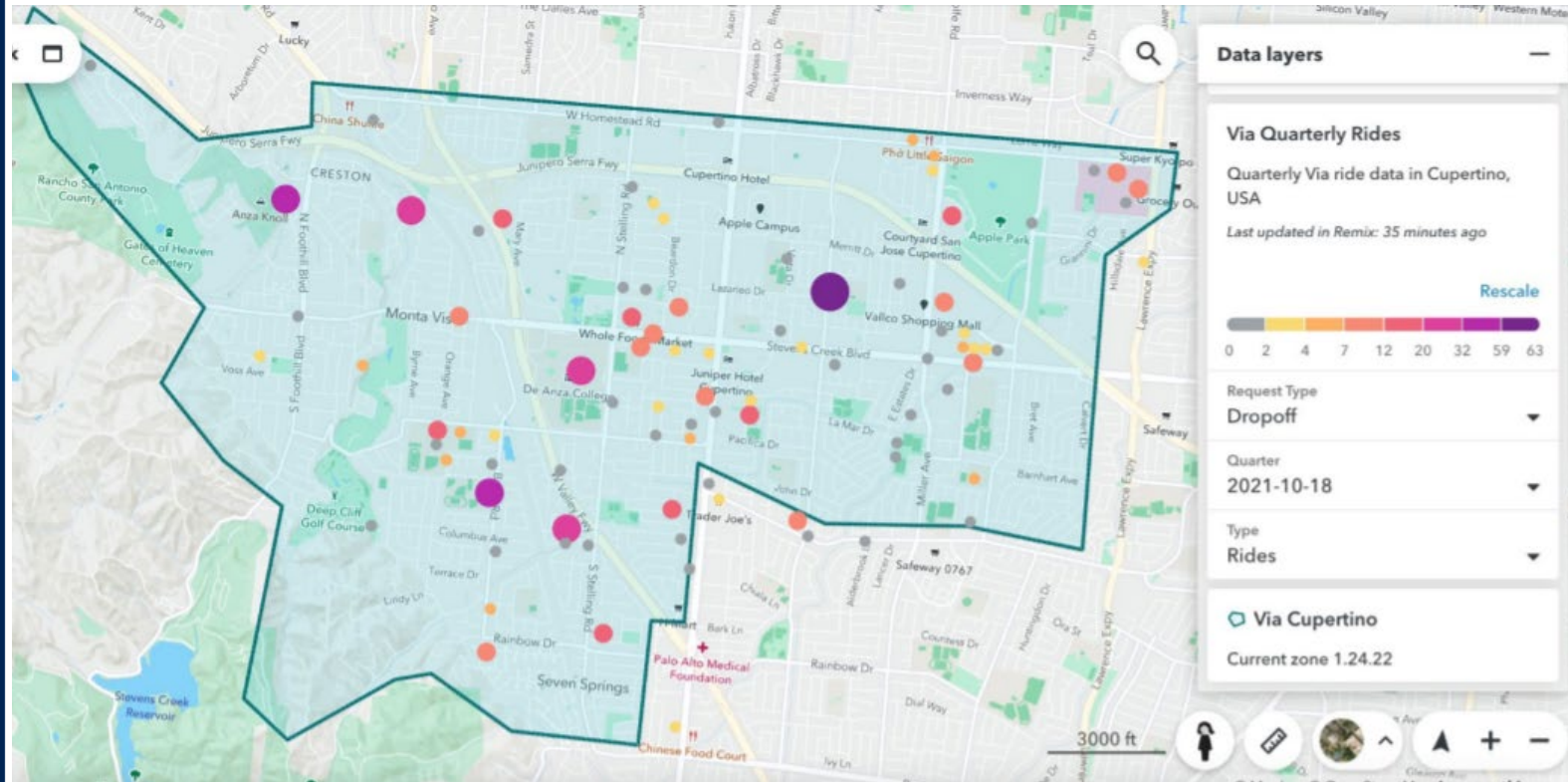
Via Cupertino Ride Requests: October 2019 to February 2022



Re-launch ridership - pickups

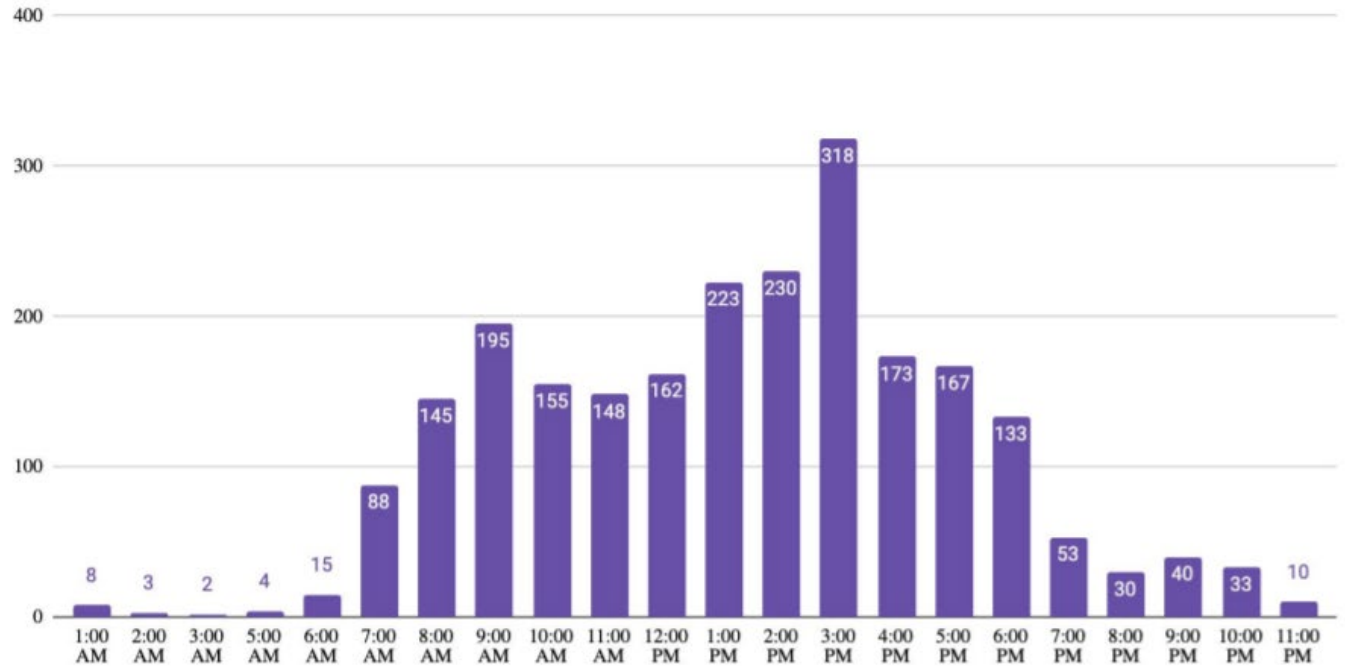


Re-launch ridership – drop offs



Requests by Hour

Requests by Hour (Oct 18 - Jan 24)



Rider Survey

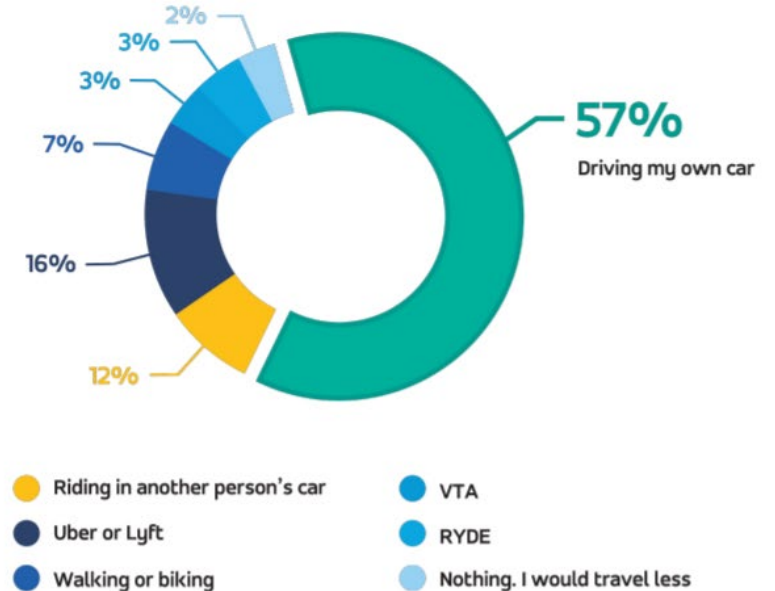
Bringing more riders on-board public transit.



Cupertino

At least **69%** of riders switched from single occupancy vehicles to shared rides as a result of the Cupertino microtransit service.

If Via didn't exist, what would be your primary mode of transportation?



Top 5 Ride Locations (pre-COVID/re-launch)

Pre COVID (Oct 2019 to March 2020)

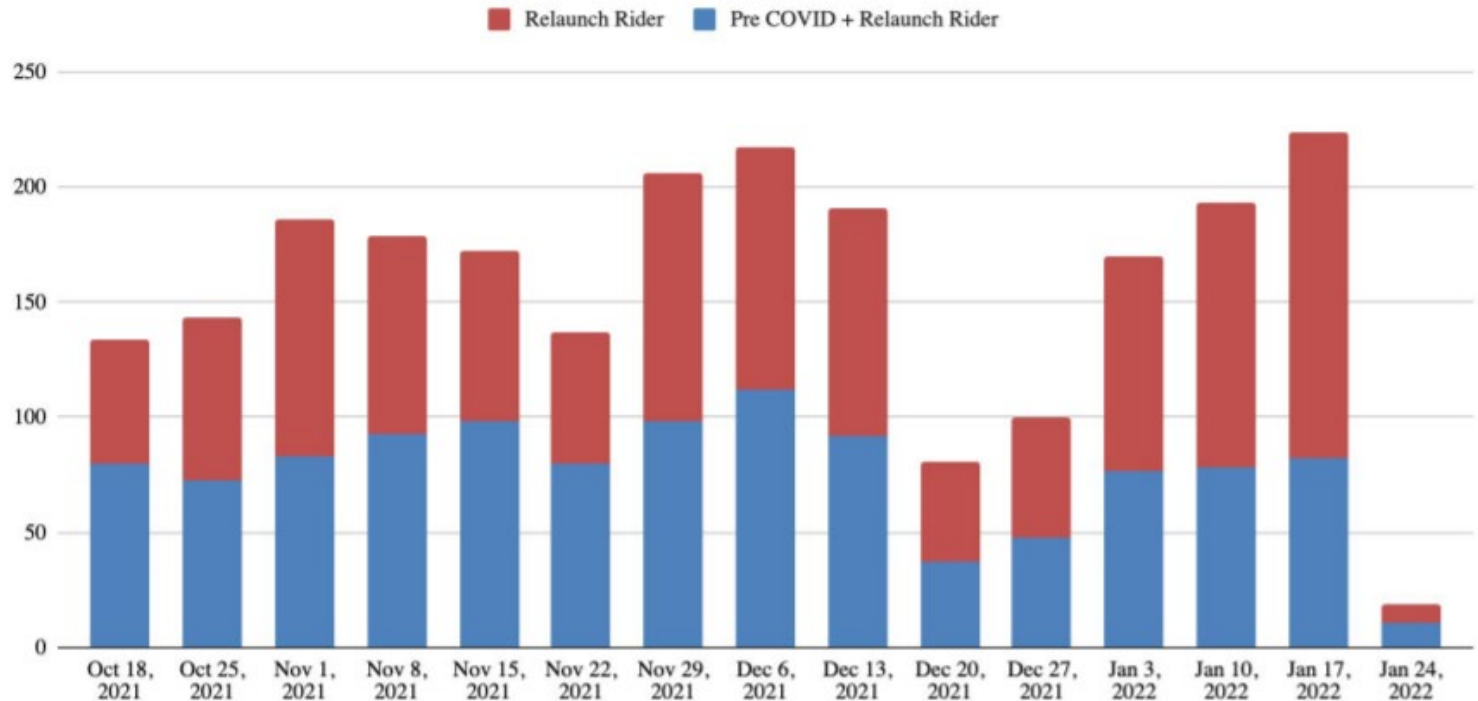
Caltrain (2,710 requests)
Monta Vista HS (2,419)
De Anza College (1,765)
Cupertino HS (668)
Main St Cupertino (546)

Relaunch (Oct 2021 to Feb 2022)

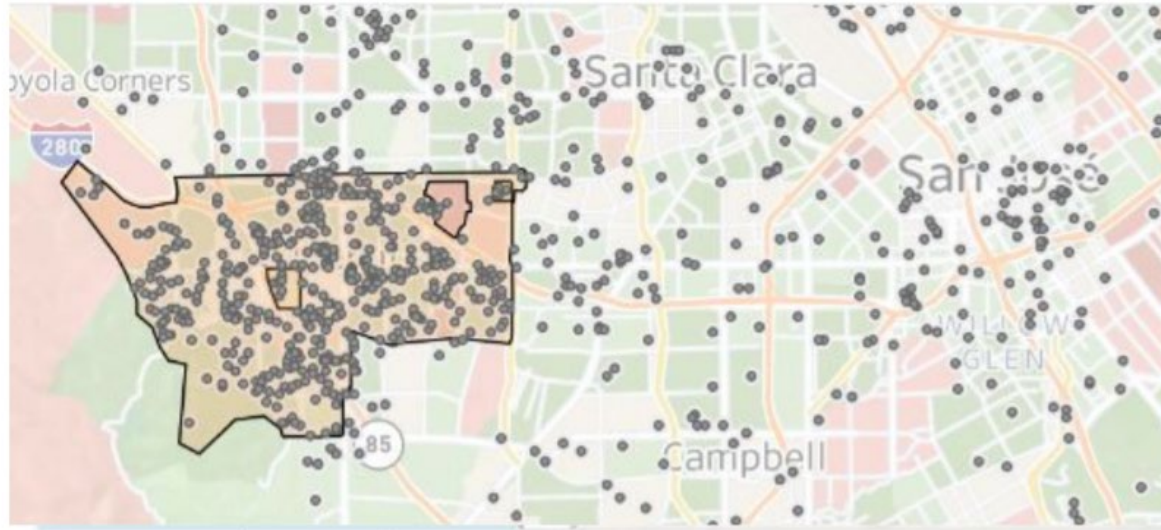
Caltrain (393 requests)
Monta Vista HS (228)
Cupertino HS (175)
De Anza College (158)
Kaiser Permanente (129)

Pre-Covid Riders & Re-launch Riders

Ride requests by riders who also used service pre COVID and riders who started at relaunch



Via signups (based on App location)



2018 Population

0 to 2,630

2,630 to 3,630

3,630 to 4,610

4,610 to 5,930

5,930 to 70,300

CalSTA TIRCP Grant

Transit & Intercity Rail Capital Program (TIRCP)

- Expansion into:
Sunnyvale, Santa Clara, and San José
(& Mtn View Caltrain/El Camino Hospital)
- **EV only** fleet required for grant
- Deadline: March 3, 2022
- Grant pays 50% of operating / 50% capital costs

CalSTA TIRCP Grant

- 5-year grant period
- 50% local match increases annually

Year 1: \$ X

Year 2: \$ Y

Year 3: \$ Z

Year 4: \$ X

Year 5: \$ Y

(Year 5 marks end of zone expansion and steady ongoing cost).

CalSTA TIRCP Grant

Next Steps

- Reconvene with participant cities
- Prepare application materials
 - Refine maps & assumptions
- Submit application: March 3, 2022
- Notification of Award: June 2022
- Estimated launch: January 2023

Via-Cupertino Shuttle Update & Grant Proposal

Chris Corrao – Public Works

February 15, 2022



CC 02-15-2022

Item No. 20

Stevens Creek Corridor
Vision Study

Presentation

Stevens Creek Corridor Vision Study

Chris Corrao – Public Works

February 15, 2022



Stevens Creek Corridor (SCC) Background

- 2019: Stevens Creek Steering Committee formed comprised of elected officials along the SCC

Goals:

- Guide process of creating a multi-city vision study
- Improve mobility & connectivity
- Consider high-capacity transit

Project Updates

- July 2019: Cupertino Council approves resolution in support of transit planning efforts
- November 2020: Cupertino Council does not proceed with study
- Scope of Work Updated (staff group)
- October 2021: MTC includes SCC corridor in long-range plan

12/21 Steering Committee Mtg.

Presentations:

- San José: Airport Connector project
- Iteris: Scope of Work for Vision Study

Discussion:

- Desire to do something innovative and different in SCC
- Cupertino representative noted importance of outreach, particularly to new stakeholders in corridor.
- A one-sized approach will not work given varied landscape of Stevens Creek

Next Steps

- If approved, staff to return with funding agreement w/City of San José
- Project will begin in Summer/Fall 2022
- Project duration: 19 months
- Cost to Cupertino to participate: \$154,059

Stevens Creek Corridor Vision Study

Chris Corrao – Public Works

February 15, 2022



CC 02-15-2022

Item No. 21

City Work Program Q2
Update

Presentation

City Work Program Q2 Update

February 15, 2022



CUPERTINO

Presentation Outline

- 1. Background Information**
 - 2. FY 21-22: Q2 Update and Q3 Preview**
 - Attachment A: FY 21-22 Detailed Update*
 - A. Top 10 Items
 - B. Additional Items
 - 3. FY 20-21: Outstanding Items**
 - Attachment B: FY 20-21 Detailed Update*
 - 4. Next Steps**
-

Background

- City Work Program guides major efforts of the City beyond day-to-day services
- FY 21-22 City Work Program adopted **May 2021**
34 items adopted by Council (30 in priority order)
- Quarterly Updates Provided
 - Dashboard cupertino.org/cityworkprogram
 - City Council meeting
 - Q1 Update November 2, 2021

FY 21-22: Q2 Update and Q3 Preview- Top 10 Items

Top 10 Priorities

1. Single-Use Plastics Ordinance and Mayor's Cup Challenge Event
2. Consider Options to Develop ELI and BMR Housing..
3. Revisit 5G...
4. Senior Strategy
5. Lehigh and Stevens Creek Quarry
6. Homeless Jobs Program
7. City Plan to End Homelessness
8. Memorial Park Improvements
9. Consider New Commissions and Committees
10. Shuttlebus Pilot Program Implementation

FY 21-22: Q2 Update and Q3 Preview- Additional Items

11. Lawrence Mitty

12. Development Accountability
13. Review and Update General Plan and Municipal Code
14. Revamping Block Leader and Neighborhood Watch Program
15. Encouraging Dark Sky Compliance
16. City Light Transition Assessment

17. Mental Health Support

18. Climate Action Plan
19. Regional Transformative Transit Projects Initiative
20. Residential and Mixed-Use Residential Design Standards
21. Study Session on Regulating Diversified Retail Use
22. Personal Preparedness Campaign

FY 21-22: Q2 Update and Q3 Preview- Additional Items

23. Seismic Retrofits and Upgrades to Existing City Hall (formerly “Investigate Alternatives to City Hall”)
24. Vision Zero
25. **Municipal Water System**
26. Blackberry Farm Golf Course Needs Assessment
27. **Pilot – Adaptive Traffic Signaling**
28. Pilot – Multimodal Traffic Count
29. Dogs Off Leash Area (DOLA)
30. Roadmap Project
 - Cupertino Store at Chamber of Commerce
 - **RHNA related GP updates and rezoning (Housing Element)**
 - Sign Ordinance Update
 - 10455 Torre Avenue Improvements Programming & Feasibility

FY 20-21: Outstanding Items

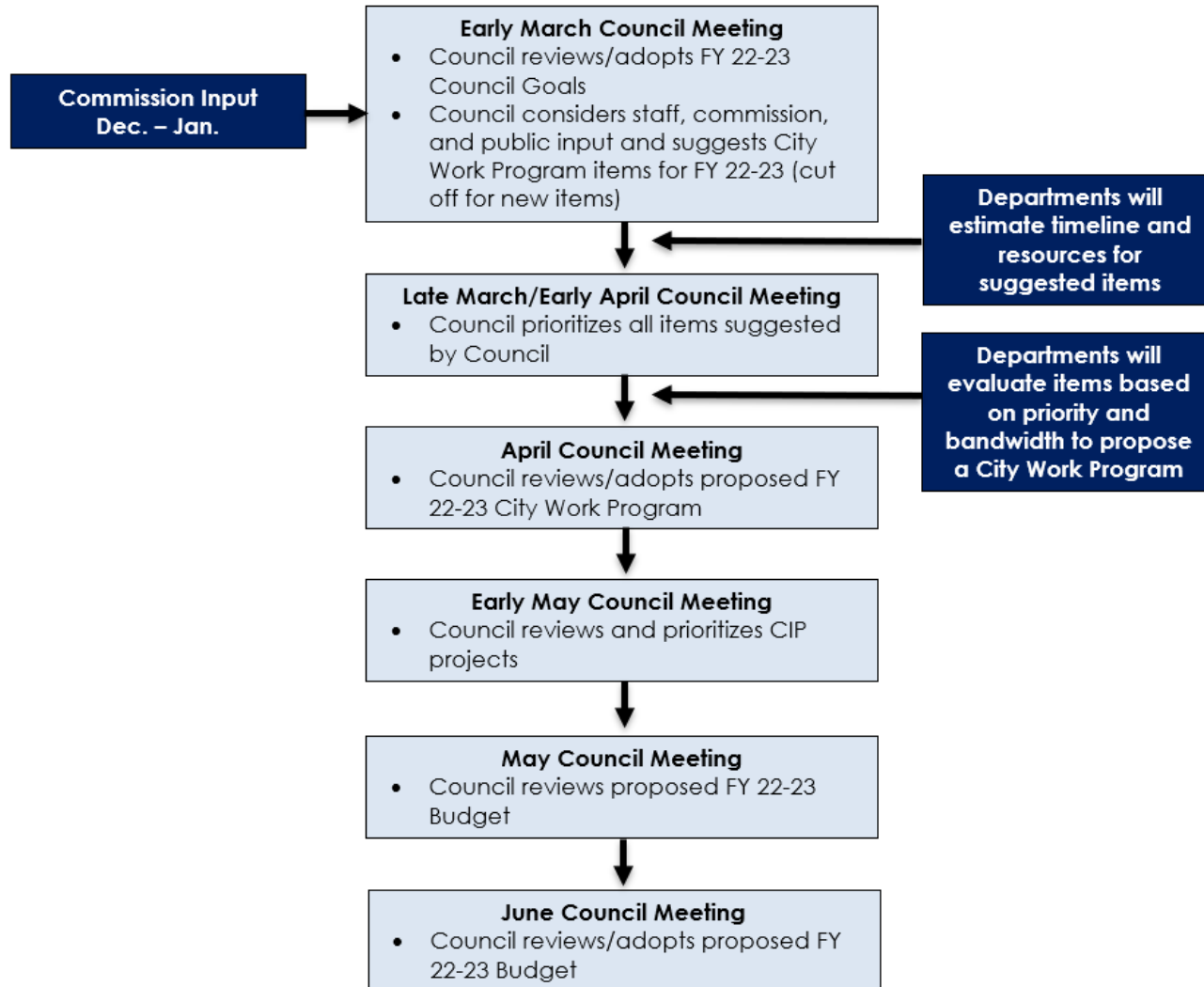
General Plan Authorization Process

- Follow-up directed at August 17, 2021 Council Meeting
- Delayed due to staffing challenges
- Expected Completion: July 2022

Next Steps

- Quarterly updates at cupertino.org/cityworkprogram
- Quarter 3 updates
 - Dashboard update in April
 - Presentation to Council May
- FY 22-23 City Work Program process coming to Council in March

FY 22-23 Strategic Planning Process



Questions?

